

**Lee County Board Of County Commissioners**  
**Agenda Item Summary**

Blue Sheet No. **20040430**

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve award of RFP-04-01 AUTOMATED BUS ARRIVAL TIME SYSTEM FOR FORT MYERS BEACH to a proposer selected by the Proposal Evaluation Committee to be in the best interest of Lee County for a NTE amount of \$60,000.00. Authorize the Chairman on behalf of the Board to execute the Service Provider Agreement upon successful negotiations.

**WHY ACTION IS NECESSARY:** Requires Board Approval

**WHAT ACTION ACCOMPLISHES:** Allows the Proposal Evaluation Committee to review and select a proposer for the AUTOMATED BUS ARRIVAL TIME SYSTEM FOR FORT MYERS BEACH RFP-04-01 for a NTE amount of \$60,000.00.

**2. DEPARTMENTAL CATEGORY:**

6. Independent  
 COMMISSION DISTRICT #:

*C6E*

**3. MEETING DATE:**

*04-27-2004*

**4. AGENDA:**

- CONSENT
  - ADMINISTRATIVE
  - APPEALS
  - PUBLIC
  - WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE *AC-4-4*
  - OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER \_\_\_\_\_
  - B. DEPARTMENT *Administration*
  - C. DIVISION *Transit*
- BY: *Steven L. Myers, Director*

**7. BACKGROUND:**

The Transit Division submitted a request to Contracts Management to obtain proposals for RFP-04-01 AUTOMATED BUS ARRIVAL TIME SYSTEM. The expected cost of this service required the use of the formal Proposal Process. The deadline for receipt of the proposals is Thursday, April 22 at 11:30 a.m. The Selection Committee is scheduled to meet on April 27<sup>th</sup>, 2004. The Selection Committee consists of the following members: Holly Schwartz, Chair, Asst. County Manager, Steve Myers, Project Manager, Transit Director and Marsha Segal-George, Ft. Myers Beach Town Manager. Invited Participants: CRSPE, Inc. Representative, Scott Coovert, Asst. County Attorney and Susan Riley, Fiscal Manager, Transit. In an effort to expedite the award process, this Blue Sheet for award is being scheduled ahead of time. Upon opening and evaluation of the proposals we will notify the Board of the recommended proposer.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>4/15/04</i>				G County Manager
					OA	PM	Risk	GC	
<i>[Signature]</i> <i>4/12/04</i>	<i>[Signature]</i> <i>4/17/04</i>	N/A		<i>S. Powell</i> <i>4/10/04</i>	<i>[Signature]</i> <i>4/14/04</i>	<i>[Signature]</i> <i>4/14/04</i>	<i>[Signature]</i> <i>4/15/04</i>	<i>[Signature]</i> <i>4/15/04</i>	<i>[Signature]</i> <i>4/15/04</i>

**10. COMMISSION ACTION:**

- \_\_\_\_\_ APPROVED
- \_\_\_\_\_ DENIED
- \_\_\_\_\_ DEFERRED
- \_\_\_\_\_ OTHER

