

**Lee County Board Of County Commissioners**  
**Agenda Item Summary**

Blue Sheet No. 20040472

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve waiving the formal bid process due to sole source for BW-04-03 with Stewart Securities System in the not to exceed amount of \$100,000.00.

**WHY ACTION IS NECESSARY:** Board approval required.

**WHAT ACTION ACCOMPLISHES:** Provides for Jail cell door service, repair, and replacement parts services during the fiscal year.

**2. DEPARTMENTAL CATEGORY:**

02. Construction and Design  
 COMMISSION DISTRICT #:

*C2A*

**3. MEETING DATE:**

*05-04-2004*

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**

- (Specify)
- STATUTE
  - ORDINANCE
  - ADMIN. CODE A-4-4
  - OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER \_\_\_\_\_
- B. DEPARTMENT \_\_\_\_\_
- C. DIVISION Facilities Management
- BY: Rich Beck, Director *[Signature]*

**7. BACKGROUND:**

Stewart Securities System has been providing service, repair, and replacement parts for the Jail cell doors. The existing cell doors and locking systems are Stewart Securities products. In order to use any other system, the existing system would require to be replaced as none of the Jail cell doors systems are interchangeable.

Pursuant to the Lee County Contracts Manual, Section 7, 7.4 Bid Waiver, a sole source over \$50,000.00 requires Board approval.

Funds are available in account string 20872330100.503490

Attachment: BlueSheet request memo.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Rsk	GC	
<i>[Signature]</i> 4.19.04	<i>[Signature]</i> 4/19	N/A	SAD 4/14/04	<i>[Signature]</i> 4/20/04	<i>[Signature]</i> 4/20/04	<i>[Signature]</i> 4/20/04	<i>[Signature]</i> 4/20/04	<i>[Signature]</i> 4.19.04	

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
 Date: *4/19/04*  
 Time: *4:30 PM*  
 Forwarded To:  
*Co. Admin*  
*4/20/04*

RECEIVED BY  
 COUNTY ADMIN: *[Signature]*  
*4/20/04*  
*9:20am*  
 COUNTY ADMIN  
 FORWARDED TO:  
*4.22.04*  
*11:25 am*

# **MEMO**

**To: Contracts Management**

**From: Baxter Rothell  
Facilities Management**

**Date: March 28, 2004**

**Subject: Bid Waiver Blue Sheet for Stewart Security  
Systems**

Blue Sheet for Stewart Securities System Sole Source agreement for Jail cell door service, repair, and replacement parts.

CIP project 208723 Jail door overhaul \$100,000.

The reason for this sole source agreement is due to the existing cell door and locking system is Stewart Securities products. We can not use any other system without change to the complete system which would require a sole source agreement with the new company as none of the Jail cell door systems are interchangeable.