

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20040452

1. REQUESTED MOTION:

ACTION REQUESTED: Approve Supplemental Task Authorization No. 30, Contract No. 2232, under CN-02-21 Miscellaneous Landscape Architectural Services - US 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41 for additional landscape architectural services to Wilson Miller, Inc., in the amount of \$12,900.00, with a total amount for the project of \$62,310.00. Also, approve budget transfer in the amount of \$6,000.00 and amend FY03-08 Capital Improvement Program for STA's over \$50,000.00 level, as well as to amend CIP budget.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Will enable the consultant to provide additional landscape architectural services to U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41.

2. DEPARTMENTAL CATEGORY:

09. Transportation
 COMMISSION DISTRICT #:

C9A

3. MEETING DATE:

05-11-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
 (Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-4
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Transportation
- C. DIVISION
- BY: Scott Gilbertson, Director

7. BACKGROUND:

On September 10, 2002, the Board of County Commissioners approved the award of CN-02-21 Miscellaneous Landscape Architectural Services on the basis of the information submitted by the firms in their Letters of Interest and after conducting telephone interviews on July 25, 2002 to all six (6) firms as follows: A Gail Boorman & Associates; David M. Jones & Associates; Johnson Engineering, Reynolds Smith & Hills, Vannasse & Daylor, and Wilson Miller, Inc.

Approval is required for STA No. 30, Contract No. 2232 under CN-02-21 Miscellaneous Landscape Architectural Services for additional landscape architectural services for U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41. Previously, STA #6 was County Manager approved in the amount of \$49,410.00. STA #30 is being requested for approval in the amount of \$12,900.00, with a total contract amount of \$62,310.00 which now brings the project over the \$50,000.00 level.

Approve transfer in the amount of \$6,000.00 from Roadway Beautification project to Corkscrew to Old US 41 landscape project to cover cost of STA No. 30 and amend FY03-08 CIP Budget.

Funds are available in account # 20502430700 and #20502430100

Attachment: Three (3) Original Supplemental Task Authorizations
 Request for Transfer of Funds

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
<i>4/23/04</i>	<i>[Signature]</i>	N/A	<i>BAD</i> <i>[Signature]</i>	<i>[Signature]</i>	OA <i>[Signature]</i> 4-27-04	OM <i>[Signature]</i> 4/28	Risk <i>[Signature]</i>	GC <i>[Signature]</i> 4-26-04

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: *4/26/04*
 Time: *1:30 pm*
 Forwarded To:
[Signature]
4/27/04 9:50am

RECEIVED BY
 COUNTY ADMIN:
4/27/04
 10:25am SLT
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*
4-28-04
5 pm

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 30

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Additional Landscape Architectural Services - U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41

CONSULTANT: WilsonMiller, Inc. PROJECT NO.: 602465

SOLICIT NO.: CN-02-21 CONTRACT NO.: 2232 ACCOUNT NO.: 20502430700

REQUESTED BY: Pat Moore DATE OF REQUEST: March 30, 2004

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: March 30, 2004
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED March 30, 2004
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: March 30, 2004
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: March 30, 2004
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: March 30, 2004

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:
By: [Signature] 4/5/04
Department Director Date
By: [Signature] 4/6/04
Contracts Mgmt Date

ACCEPTED:
By: [Signature]
Consultant/Provider
Date Accepted: 3/31/04
Corporate Seal

COUNTY APPROVAL:
By: _____
Department Director
(Under \$25,000)
Date Approved: _____
By: _____
County Manager (Between
(\$25,000 and under \$50,000)
Date Approved: _____
By: _____
Chairman
Board of County Commissioners
Date Approved: _____

APPROVED:
By: _____
*County Attorney's Office Date

*County Attorney signature needed for **over** Board level expenditures only.

CMO:023
09/25/01

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 30

EXHIBIT "CO/STA-A"

Date: March 30, 2004

SCOPE OF PROFESSIONAL SERVICES

Additional Landscape Architectural Services - U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

The Consultant will apply the following additional scope of services and tasks to approximately 3.5 miles of roadway along US 41 from Corkscrew Road to Old US 41. The purpose of this scope of services is to prepare and submit to FDOT, a design variance allowing non frangible trees to be designed within the subject ROW.

Task # 1 - Conceptual Design

1.1 Consultant will prepare two design concepts that will illustrate a typical linear section of the roadway relative to an anticipated design speed and clear sight variation.. Each design concept will indicate a recommended core level plant palette, plant spacing, and plant group spacing, that is suitable for its location, climate, maintenance, and budget considerations. Three sets of the two design concepts will be submitted to staff for review in 24"X 36" format.

1.2 Consultant will meet with (DOT) staff to review the concepts and resolve issues and questions. The design consultant will then make the agreed upon modifications.

Task #2 – Design Variation Request

2.1 Consultant will prepare one Request for Design Variation as outlined in Plans Preparation Manual Exhibit 23-B. The variation request will reference design speed and clear sight. The request will generally include the following information:

- The agreed upon concept plan and comparative design under current guidelines.
- A brief statement concerning the project and requested design variations.
- Crash data for the corridor, and crash data for planted (non frangible) corridors of similar design.
- Photographic comparison of frangible vs non frangible corridors of similar design.
- Reference AASHTO design guidelines relative to fixed objects in roadways.

2.2 Consultant will attend Design Exceptions and Variations course provided by FDOT in Bartow, FL to receive instruction on preparing for and requesting design exceptions and/ variations.

*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 30

EXHIBIT "CO/STA-B"

Date: March 30, 2004

COMPENSATION AND METHOD OF PAYMENT

Additional Landscape Architectural Services - For U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Conceptual Design	\$4,500.00	LS	WIPP
2	Design Variation Request	\$8,400.00	LS	WIPP
TOTAL		\$12,900.00		

(Unless list is continued on next page) Page B1 of B2

CMO:026

09/25/01

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 30

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/ Task Number	Section/Task Name	Compensa tion in the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. <u>29</u>	Adjustment(s) Due to this CO or STA Nos. <u>30</u>	Summary of Changed Compensation
	Harlem Heights/Kelly Road Soccer Complex (STA 1)		\$6,400.00		
	Manatee Regional Park (STA 2)		\$3,600.00		
	Veteran's Park (STA 3)		\$6,400.00		
	Rutenberg Community Park (STA 4)		\$6,400.00		
	Fowler Street Landscape & Irrigation Project from Colonial Blvd. to US 41 (STA 5)		\$25,265.00		
	U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41 (STA 6)		\$49,410.00		\$49,410.00
	Hickey's Creek Mitigation Area (STA 7)		\$6,400.00		\$6,400.00
	Karl Drew Community Center (STA 8)		\$2,600.00		\$2,600.00
	Matlacha Community Park (STA 9)		\$3,800.00		\$3,800.00
	Judd Community Park (STA 10)		\$3,800.00		\$3,800.00
	Phillips Park/Pine Island Community Pool (STA 11)		\$4,800.00		\$4,800.00
	Livingston Road (STA 12)		\$8,135.00		\$8,135.00
	Fowler Street (STA 13)		\$7,260.00		\$7,260.00
	Six Mile Cypress Park (STA 14)		\$6,400.00		\$6,400.00
	Alva Community Center/Park (STA 15)		\$3,800.00		\$3,800.00
	Boca Grande Community Center (STA 16)		\$2,600.000		\$2,600.000
	Boca Grande Softball Complex (STA 17)		\$4,800.00		\$4,800.00
	Olga Community Center (STA 18)		\$2,600.00		\$2,600.00
	Jerry Brooks Park (STA 19)		\$3,800.00		\$3,800.00
	Rectify Spatial Database Features (STA 20)		\$8,200.00		\$8,200.00
	Bonita Beach Park (STA 21)		\$3,800.00		\$3,800.00
	Bowditch Pointe Park (STA 22)		\$3,800.00		\$3,800.00

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	Lynn Hall Memorial Beach Park (STA 23)		\$3,800.00		\$3,800.00
	Mantanzas Pass Preserve (STA 24)		\$2,400.00		\$2,400.00
	Spatial Database for Multiple Boat Ramps (STA 25)		\$3,800.00		\$3,800.00
	Lehigh Community Center (STA 26)		\$2,400.00		\$2,400.00
	Buckingham Community Center/Kayak Launch (STA 27)		\$2,400.00		\$2,400.00
	Spatial Database for Multiple Pool Facilities (STA 28)		\$2,400.00		\$2,400.00
	General GIS Services and Training (STA 29)		\$5,000.00		\$5,000.00
	Add'l L.A. Svcs. for U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41 (STA 30)			\$12,900.00	
			\$196,270.000	\$12,900.00	\$209,170.00

CMO:026
09/25/01

CHANGE ORDER AGREEMENT No. _____
 or
 SUPPLEMENTAL TASK AUTHORIZATION No. 30

EXHIBIT "CO/STA-D"

Date: March 30, 2004

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

Additional Landscape Architectural Services - U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No. 30

EXHIBIT "CO/STA-E"

Date: March 30, 2004

PROJECT GUIDELINES AND CRITERIA

Additional Landscape Architectural Services - U.S. 41 Landscape and Irrigation Project from Corkscrew Rd. to Old 41

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

a) Consultant and Lee County agree that certain tasks fees shown in Exhibit "B" may exceed the amount shown in this contract, providing the total contract amount is not surpassed.

Item No. 2 Project Schedule

a) Consultant and County agree that time is of the essence to complete the project tasks and submit the following documents to the Project Manager by the dates shown on the following schedule:

Task #1 Conceptual Design – 4/30/04

Task #2 Design Variation Request – 5/21/04

CMO:029
09/25/01

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