

1. REQUESTED MOTION:

ACTION REQUESTED: Authorize the establishment of (9) Building Inspector and (2) Administrative Assistant positions for the Department of Community Development. Building Inspections is a 100% fee-supported program. Approve transfer of funds from MSBU Building Reserves in the amount of \$279,525 to cover salaries, fringes and operating costs for the balance of the current Fiscal Year. Transfer also covers initial capital expenditures and office remodel/furniture to accommodate new staff. Approve Budget Amendment Resolution for Fleet Management.

WHY ACTION IS NECESSARY: Board approval is required for establishment of new positions, budget transfers and budget resolutions.

WHAT ACTION ACCOMPLISHES: Provides adequate level of inspection services.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #

C4C

3. MEETING DATE:

05-25-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:**

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER**
- B. DEPARTMENT** Community Development
- C. DIVISION** Development Services
- BY: Bob Stewart, Building Official
M. Gibbs

7. BACKGROUND:

To maintain a satisfactory level of service in the building inspection areas, additional staff is needed. In the first quarter of 2004, Lee County building inspectors have performed over 52,000 inspections. At this rate, building inspections will increase nearly 25% over last year (2003).

Additionally, permitting activity has set new records. For example, an all-time record of 632 single family permits were issued in April. Single family permits for the first quarter of 2004 totaled 2,215, an increase of 63% over the same time last year when 1,357 permits were issued. It does not appear that this trend of increased demand for service will lessen anytime soon.

Sufficient revenues are being generated to fund these fee-supported positions.

The following is a cost breakdown for the current fiscal year:

- * (2) Admin Asst. (office support) positions, salaries and benefits: \$7,750
- * (9) Building Inspector positions, salaries & benefits: \$68,745
- * (9) Vehicle purchases and (2) PC's (1-time costs): \$160,900
- * Operating Expenses (phones, parking, vehicle maintenance): \$12,130
- * Office remodel/reconfigure/furniture purchase (1-time cost): \$30,000
- Total: \$279,525

Upon transfers, funds will be available in LC5241015501 (Community Development, Development Services, Building Inspections, MSBU Building Reserves). Fleet Budget Resolution will provide additional budget for monthly maintenance and fuel needed for new vehicles.

Attachments: Budget Transfer, Budget Resolution

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
Mary Gibbs	N/A	Mark Veant	N/A	Ardena Graser	afm 5/13/04	Risk 5/13/04	MGC 5/12/04	[Signature]

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 5/17/04
Time: 9:00 am
Forwarded To: [Signature]
5/17/04 11:55 AM

RECEIVED BY
COUNTY ADMIN: [Signature]
5/17/04
11:00 AM
COUNTY ADMIN
FORWARDED TO: [Signature]
5-13-04
4:15 PM

BA

RESOLUTION

Amending the Budget of Fleet Management-Fund 59400 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2003-2004.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fleet Management-Fund 59400 budget for \$7,500 of the unanticipated revenue from additional user fees and an appropriation of a like amount for additional expenses and;

WHEREAS, the Fleet Management-Fund 59400 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total: \$4,946,042
Additions

JB5191059400.341210.9001 Vehicle-Maintenance Fees \$7,500

Amended Total Estimated Revenues \$4,953,542

APPROPRIATIONS

Prior Total: \$4,946,042
Additions

JB5191059400.504670 Equipment Repair Parts \$7,500

Amended Total Appropriations \$4,953,542

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fleet Management-Fund 59400 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2004.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA