

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20040747

1. REQUESTED MOTION:

ACTION REQUESTED: Approve contract between Lee County Board of Commissioners and the District 21 Lee County Medical Examiner's Office.

WHY ACTION IS NECESSARY: To clarify terms and conditions of engaging the District 21, Medical Examiner's Office.

WHAT ACTION ACCOMPLISHES: Establishes County contract with the District 21, Medical Examiner's office.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

A1A

3. MEETING DATE:

06-15-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT _____
- C. DIVISION _____

BY: Donald D. Stilwell, County
Manager

7. BACKGROUND:

The attached contract with the Lee County Medical Examiner establishes the Medical Examiner's and the Associate Medical Examiner's salary and compensation. The contract also establishes the terms and conditions of the responsibilities of the District 21, Medical Examiner's Office. The considerations used to establish the compensation for the Medical Examiner and the Associate Medical Examiners were a combination of factors including state wide salary comparisons, the region's burgeoning population rate, payment for fee generation and management responsibilities for the District 21, Medical Examiner's Office. Staff will continue to monitor the compensation rates for the Chief and Associate Medical Examiners to further ensure appropriate levels of compensation.

The Board of County Commissioners will approve the Medical Examiner's budget yearly during the regular budget cycle and is subject to Board approval during the County budgeting process. Separate interlocal agreements with Glades and Hendry Counties will be developed and renewed annually to reimburse Lee County for the cost of services rendered by the District 21, Medical Examiner's Office.

8. MANAGEMENT RECOMMENDATIONS: Approve present contract

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
/	<i>HS for cindy prosen 6/7/04</i>	<i>N/A</i>	<i>N/A</i>	<i>Andrea Jensen</i>	<i>OA CA 6/7/04</i>	<i>OM 6/7/04</i>	<i>Risk 6/7/04</i>	<i>GC 6/7/04</i>	<i>[Signature] 6-7-04</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

RECEIVED BY
COUNTY ADMIN:

COUNTY ADMIN
FORWARDED TO:
Co. Atty
6/7/04 10:35am

RECVD. 6/7/04
by CO. ATTY.
10:35am
CO. ATTY
FORWARDED TO:
Carles
10:40am