

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20040770

1. REQUESTED MOTION:

ACTION REQUESTED: Approve transfer of funds from reserves and closing of fund #13806 in the amount of \$88,950 plus interest. These are funds acquired by the Family Connection Center program between 1996 and 2002. The funds to be transferred to the University of Florida Institute of Food and Agricultural Sciences Extension Service are to be used for operations of the Family Connection Center to help pay for operating expenses not covered by the grant such as rent and utilities.

WHY ACTION IS NECESSARY:

Board must approve transfer of funds from reserves, closing of funds and transfer of balance to the University of Florida.

WHAT ACTION ACCOMPLISHES:

Transfers money to the University of Florida to provide support for the Family Connection Center program.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT # All

C11A

3. MEETING DATE:

06-22-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN.
- CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT Parks and Recreation
- C. DIVISION

BY: John Yarbrough

John Yarbrough

7. BACKGROUND: On September 25, 1996, Lee County entered into a grant with the Department of Children and Families to provide supervised visitation for families and children in foster and shelter care for the Family Connection Center (FCC). In addition, FCC provides supervised visitation by court order to children and non-custodial parents undergoing divorce or custody disputes. FCC started as a pilot program but has gained statewide recognition as a model of collaborative, community effort. FCC is a member of the Supervised Visitation Network, a national organization promoting standards for supervised visitation programs. FCC provides visitation to families separated by violence and abuse at the Lee County Extension Service and other locations. Educational information is then accessible to parents through the University of Florida Extension Service.

Lee County received reimbursement for services through annual grants from the Department of Children and Families for children in its dependency system, as well as a lesser amount, from fees paid by parents whose children are not in foster care. Lee County managed this program from 1996 until 2002, when administration asked FCC to move toward being an independent non-profit organization. It was further agreed that the reserve money would be used to supplement FCC during the transition.

FCC will move out of the Extension Office by July 1, 2004 to leased space. It has applied to become a designated a 501 (c3) organization with the Internal Revenue Service and expects to receive that designation by December 2004. Fund 13806 will be closed and the money will be transferred to the University of Florida to help keep this program running.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>JY</i>				<i>[Signature]</i>	<i>QA</i>	<i>OM</i>	<i>Risk</i>	<i>GC</i>	<i>[Signature]</i>
<i>6/22/04</i>				<i>6/10/04</i>	<i>6/10/04</i>	<i>6/10/04</i>	<i>6/10/04</i>	<i>6/10/04</i>	

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *6/10/04*
Time: *9:30 am*
Forwarded To: *[Signature]*

RECEIVED BY
COUNTY ADMIN: *CP*
6/10/04
9:34 am
COUNTY ADMIN
FORWARDED TO: *PR*
6-10-04
2:15



UNIVERSITY OF
FLORIDA

IFAS

Office of Dean for Extension

POBox 110210
Gainesville, FL 32611-0210
352-392-1761
Suncom: 622-1761
Fax: (352-846-0458

John E. Albion, Chairman
Lee County Board of County Commissioners
PO Box 398
Fort Myers, Florida 33901

Dear Commissioner Albion:

The University of Florida Extension Service, Institute of Food and Agricultural Sciences, agrees to receive funds in the amount of \$88,950 plus interest from the Lee County Board of Commissioners. These funds will be placed in an incidental account at the University of Florida and used to support the operations of parent education programs, known as Family Connection Center.

DRAFT

Millie Ferrer, Ph.D.
Professor and Acting Associate Dean

C: BobJanes, Commissioner, District 1
Doug St. Cerny, Commissioner, District 2
Ray Judah, Commissioner, District 3
Andy Coy, commissioner, District 4
Don Stilwell, County Manager
John Yarborough, Parks and Recreation Director

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Family Connection Center DATE: 05/12/04 BATCH NO.: _____

FISCAL YEAR: 03-04 FUND NO.: 138-06 DOC. TYPE: YB LEDGER TYPE: BA

TO: _____
Special Revenue Family Connection Center
(Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
KH5722013806.508120	Grants & Aids to State Gov'ts	\$88,950

TOTAL TO: \$88,950

FROM: _____
Non-Departmental Reserves
(Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890113806.509910	Reserve for Contingencies	\$88,950

TOTAL FROM: \$88,950

EXPLANATION: Transfer funds from fund 13806 reserves to a residual account for the Family Connection Center. Disperse funds to the University of Florida and close out fund. Blue Sheet # 2004XXXX.

 DIVISION DIRECTOR SIGNATURE/DATE

DBO: APPROVAL DENIAL

OPS. MGR.: APPROVAL DENIAL

CO. MGR.: APPROVAL DENIAL

John Joseph 6/9/04

 DEPARTMENT HEAD SIGNATURE/DATE
Camp Agostino 6/10/04

 OPS. ANALYST SIGNATURE DATE
W. Maguire 6/10/04

 OPS. MGR. SIGNATURE DATE
W. Maguire 6/10/04

 CO. MANAGER SIGNATURE DATE

BCC APPROVAL DATE: _____

 BCC CHAIRMAN SIGNATURE

BA. NO. _____ AUTH CODE _____ TRANS DATE _____

From: Kristie Kroslack
To: Hedge, Susan
Date: 6/9/04 3:24PM
Subject: Re: Draft letter from UF accepting money for FCC

Susan-

You might want to verify the amount of "\$88,950 plus interest". I would suggest striking the interest language.

In addition, the funds should be deposited into an account to be used "solely for eligible expenses to support the parent education programs known as the family connection program."

>>> Susan Hedge 06/09/04 01:46PM >>>

Attached is a draft of a letter from UF.

Susan

CC: Good, Roger; Mitar, Cindy

From: Kristie Kroslack
To: Hedge, Susan
Subject: Fwd: Re: Draft letter from UF accepting money for FCC

I have received the blue sheet & draft letter. These documents do not include the comments from grants or the County Attorney. As such, I am sending them back.

CC: Good, Roger; Mitar, Cindy