

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20040786

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve the Application for State Revenue Sharing Fiscal Year 2004-2005 and authorize Chairman to sign the application.

**WHY ACTION IS NECESSARY:** Each unit of government is required by the State to file an application in order to be considered for any funds to be distributed under the Revenue Sharing Act.

**WHAT ACTION ACCOMPLISHES:** Allocates State Revenue Sharing monies to Lee County.

**2. DEPARTMENTAL CATEGORY: 01  
COMMISSION DISTRICT #** Countywide

*CIB*

**3. MEETING DATE:**

*06-22-2004*

**4. AGENDA:**

- CONSENT ADMINISTRATIVE APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE *CH218,F.S*
- ORDINANCE
- ADMIN. CODE
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
  - B. DEPARTMENT County Administration
  - C. DIVISION
- BY: Holly Schwartz, Asst. County Mgr.

**7. BACKGROUND:**

In order to receive State Revenue Sharing Funds, the Board must annually sign an application. The application certifies that:

- 1) Police officers meet the qualifications of the Police Standards Council and that minimum pay plan and pay level standards are met;
- 2) Firefighters who have obtained college AA or BA degrees receive supplemental compensation;
- 3) Met financial reporting requirements of Florida Statutes Chapter 218 and met a minimum ad valorem tax levy; and
- 4) Met the requirements of Florida Statutes Chapter 200 in adopting ad valorem tax levies.

The appropriate officials within the areas of Airports and Sheriff's Office have verified and signed the attached information indicating that the County has complied with all requirements.

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
	N/A	N/A	N/A	<i>[Signature]</i>	OA	OM	Risk	GC	<i>[Signature]</i>
				<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: <i>6/11/04</i>
Time: <i>9:40 AM</i>
Forwarded To: <i>[Signature]</i>



Jim Zingale  
Executive Director

STATE OF FLORIDA  
DEPARTMENT OF REVENUE

TALLAHASSEE, FLORIDA 32399-0100

04 MAY 17 PM 1:54

General Tax Administration  
Child Support Enforcement  
Property Tax Administration  
Administrative Services  
Information Services

**TO:** State of Florida Local Governments  
**FROM:** Kenneth E. Stinson, Finance & Accounting Director III  
**DATE:** May 10, 2004  
**SUBJECT:** State Revenue Sharing Application for Fiscal Year 2004-2005

Enclosed is the State Revenue Sharing Application for the state fiscal year 2004-2005. Each unit of local government is required to file an application in order to be considered for any funds to be distributed under the Revenue Sharing Act. The application must be completed and returned to the Department of Revenue **NO LATER THAN JUNE 30, 2004**. Section 218.26(4), Florida Statutes, states:

"It shall be the duty of each agency and unit of local government required to submit certified information to the Department pursuant to the administration of this part to file timely information. Any unit of local government failing to provide timely information required pursuant to the administration of this part shall, by such action, authorize the Department to utilize the best information available or, if no such information is available, to take any necessary action, including disqualification, either partial or entire, and shall further, by such action, waive any right to challenge the determination of the Department as to its share, if any, pursuant to the privilege or receiving shared revenues under this part."

Enclosed with the application is an information bulletin on the State Revenue Sharing Program. Your timely response and cooperation in this matter will be greatly appreciated and will expedite the distribution of your State Revenue Sharing Funds. If you have any questions, please feel free to contact Jeanine Mathis or myself in the Revenue Accounting Subprocess at (850) 487-1150.

KES/JM  
Enclosures

01:01:00



Application For Revenue Sharing 2004-2005 State Fiscal Year (Chapter 218, Part II Florida Statutes)

DR-700218 R. 04/04

Application must be received by the Department of Revenue prior to June 30, 2004

Please TYPE or PRINT all entries except those requiring a signature.

Part One

Name of County Lee

OR

Name of Municipality County

Telephone Number (239) 335-2221

Fax Telephone Number (239) 335-2262

Mayor or Chairman of Governing Body John Albion

Chief Fiscal Officer Charlie Green

Official Mailing Address P O Box 398 Fort Myers, FL 33902-0398

Check here if the address represents a change from the previous application.

Federal Employer I.D. Number (required for new participants only).

Part Two

To be eligible to participate in Revenue Sharing beyond the minimum entitlement as defined in s. 218.21(7), F.S., for any fiscal year, a unit of local government is required to have fulfilled certain requirements set forth in s. 218.23, F.S., including certification requirements. Signatures by the appropriate official in the signature blocks, where applicable, shall constitute fulfillment of the certification requirements set forth in s. 218.23, F.S.

Consistent with the requirements of s. 218.23, F.S., has the applicant:

Note: Question 1 and 2 pertain to financial audit requirements. If a financial audit was required, report on the most recently completed audit period. Fiscal year ending 09/30/02 will be sufficient for this purpose.

1. Reported its finances for its most recently completed fiscal year to the Department of Banking and Finance, pursuant to s. 218.32, F.S.?

Yes No

2. Made provisions for annual postaudits of its financial accounts in accordance with s. 11.45, F.S.?

Yes No

Date of Audit Report

3. Levied, as shown on its most recent financial report, pursuant to s. 218.32, F.S., ad valorem taxes, exclusive of taxes levied for debt service or other special millages authorized by the voters, to produce the revenue equivalent to a millage rate of three (3) mills on the dollar based on the 1973 taxable values as certified by the property appraiser, pursuant to s. 193.122(2), F.S.,

Yes

No

**OR**

In order to produce revenue equivalent to that which would otherwise be produced by such a three (3) mill ad valorem tax:

- (A) to have received a remittance from the county pursuant to s. 125.01(6)(a), F.S.;
- (B) collected an occupational license tax;
- (C) collected a utility tax;
- (D) levied an ad valorem tax;
- (E) received revenue from any combination of these four sources?

Yes

No

4. Certified that:

- (A) Law enforcement officers, as defined in s. 943.10(1), F.S., employed by this Unit meet the qualifications for employment as established by the Criminal Justice Standards and Training Commission?

Yes

No

- (B) The salary structure and salary plans for law enforcement officers meet the provisions of Chapter 943, F.S.?

Yes

No

- (C) All law enforcement officers, as defined in s. 943.10(1), F.S., are compensated at an annual salary rate of six thousand dollars (\$6,000) or more?

Yes

No

[If the answer to (C) above is (NO), please state in an addendum to this application any reason you may have for waiver of such requirement (one of which must be that you are levying ten (10) mills of ad valorem taxes).]

Signed:   
Appropriate Law Enforcement Officer

Date: 5/28/04

[If you have no police department, etc., please check the block to the left side.]

3. Levied, as shown on its most recent financial report, pursuant to s. 218.32, F.S., ad valorem taxes, exclusive of taxes levied for debt service or other special millages authorized by the voters, to produce the revenue equivalent to a millage rate of three (3) mills on the dollar based on the 1973 taxable values as certified by the property appraiser, pursuant to s. 193.122(2), F.S.,

Yes

No

OR

In order to produce revenue equivalent to that which would otherwise be produced by such a three (3) mill ad valorem tax:

- (A) to have received a remittance from the county pursuant to s. 125.01(6)(a), F.S.;
- (B) collected an occupational license tax;
- (C) collected a utility tax;
- (D) levied an ad valorem tax;
- (E) received revenue from any combination of these four sources?

Yes

No

4. Certified that:

- (A) Law enforcement officers, as defined in s. 943.10(1), F.S., employed by this Unit meet the qualifications for employment as established by the Criminal Justice Standards and Training Commission?

Yes

No

- (B) The salary structure and salary plans for law enforcement officers meet the provisions of Chapter 943, F.S.?

Yes

No

- (C) All law enforcement officers, as defined in s. 943.10(1), F.S., are compensated at an annual salary rate of six thousand dollars (\$6,000) or more?

Yes

No

[If the answer to (C) above is (NO), please state in an addendum to this application any reason you may have for waiver of such requirement (one of which must be that you are levying ten (10) mills of ad valorem taxes).]

Signed: \_\_\_\_\_

*Richard H. Severson*  
Appropriate Law Enforcement Officer

Date: \_\_\_\_\_

*5/28/04*

[If you have no police department, etc., please check the block to the left side.]

5. Certified that persons in its employ as firefighters, as defined in s. 633.30(1), F.S., meet the qualification for employment as established by the Division of State Fire Marshal pursuant to the provisions of ss. 633.34 and 633.35, F.S., and that the provisions of s. 633.382, F.S. are met?

Yes

No

Additionally, please answer the following:

- (A) Does the addressed unit of government employ any full-time firefighters which currently possess either a bachelor's degree or associate degree from a college or university which is applicable to fire department duties, provided that degree is not required for their current position?

Yes

No

- (B) If so, are these firefighters currently receiving supplemental compensation for those degrees?

Yes

No

Does Not Apply

Signed: \_\_\_\_\_

  
Appropriate Fire Official

Date: \_\_\_\_\_

5/27/04

[If you have no fire department or if you have a strictly volunteer fire department, etc., please check the box to the left side.]

6. Certified that each dependent special district that is budgeted separately from the general budget of the local governing authority has met the provisions for annual postaudit of its financial accounts in accordance with the provisions of s. 218.39(1), F.S.?

Yes

No

Does Not Apply


Signed: \_\_\_\_\_

Chief Fiscal Official

Date: \_\_\_\_\_

7. Certified to the Department of Revenue that the requirements of s. 200.065, F.S., if applicable, were met? (The certification shall be made annually within 30 days of adoption of an ordinance or resolution establishing a final property tax levy or, if no property tax is levied, not later than November 1. The portion of revenue sharing funds which, pursuant to this part, would otherwise be distributed to a unit of local government which has not certified compliance or has otherwise failed to meet the requirements of s. 200.065, F.S., shall be deposited in the General Revenue Fund for the 12 months following a determination of noncompliance by the department.)

Signed: \_\_\_\_\_

  
Chief Fiscal Official  
**BRIAN MCGOUGALE**  
PORT AUTHORITY - FINANCE

Date: \_\_\_\_\_

6/9/04

5. Certified that persons in its employ as firefighters, as defined in s. 633.30(1), F.S., meet the qualification for employment as established by the Division of State Fire Marshal pursuant to the provisions of ss. 633.34 and 633.35, F.S., and that the provisions of s. 633.382, F.S. are met?

Yes  No

Additionally, please answer the following:

- (A) Does the addressed unit of government employ any full-time firefighters which currently possess either a bachelor's degree or associate degree from a college or university which is applicable to fire department duties, provided that degree is not required for their current position?

Yes  No

- (B) If so, are these firefighters currently receiving supplemental compensation for those degrees?

Yes  No  Does Not Apply

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Appropriate Fire Official

[If you have no fire department or if you have a strictly volunteer fire department, etc., please check the box to the left side.]

6. Certified that each dependent special district that is budgeted separately from the general budget of the local governing authority has met the provisions for annual postaudit of its financial accounts in accordance with the provisions of s. 218.39(1), F.S.?

Yes  No  Does Not Apply

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Fiscal Official

7. Certified to the Department of Revenue that the requirements of s. 200.065, F.S., if applicable, were met? (The certification shall be made annually within 30 days of adoption of an ordinance or resolution establishing a final property tax levy or, if no property tax is levied, not later than November 1. The portion of revenue sharing funds which, pursuant to this part, would otherwise be distributed to a unit of local government which has not certified compliance or has otherwise failed to meet the requirements of s. 200.065, F.S., shall be deposited in the General Revenue Fund for the 12 months following a determination of noncompliance by the department.)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Fiscal Official

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**Part Three**

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I hereby certify that all of the foregoing information is accurate and true to the best of my knowledge. I further certify that I will promptly report to the Department of Revenue any changes in the above information. I also realize that failure to provide timely information required, pursuant to the administration of this Act shall, by such action, authorize the Department to utilize the best information available or, if no such information is available, to take necessary action including DISQUALIFICATION, EITHER PARTIAL OR ENTIRE, and shall further, by such action, waive any right to challenge the determination of the Department to its share of funds, if any, beyond its minimum entitlement, pursuant to the privilege of receiving shared revenues from the Revenue Sharing Trust Funds.

Do you believe that you have complied with ALL eligibility requirements as set forth above?

Yes

No

If the answer to the above question is (NO), please provide as an attachment to this form the amount of revenue necessary to meet your obligations as a result of pledges or assignments or trusts entered into which obligated funds received from revenue sharing.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Fiscal Official

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor or Chairman of Governing Body

**Mail completed original application to address shown below.**

FLORIDA DEPARTMENT OF REVENUE  
REVENUE ACCOUNTING SUBPROCESS  
PO BOX 6609  
TALLAHASSEE FL 32399-6609