

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20040759

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-04-09 MISCELLANEOUS STRUCTURAL ENGINEERING SERVICES, and authorize staff to negotiate hourly rates and independent cost with the following six (6) selected firms: Edwards and Kelcey, Inc., Jenkins & Charland, Inc., Kisinger Campo & Associates Corp., Pyper Engineering Inc., TKW Consulting Engineers, Inc., and TLC Engineering for Architecture, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

WHY ACTION IS NECESSARY: Board approval is required.

WHAT ACTION ACCOMPLISHES: Provides the County with several consultants on contract that can provide professional structural engineering services involving design; construction drawings; construction specifications; permitting; bidding and negotiation services; construction observation/administration; conceptual estimates; analysis of existing facilities/bridges; as-built drawings; miscellaneous design services and eleventh month warranty inspection services for various projects in Lee County undertaken by County departments/divisions.

2. DEPARTMENTAL CATEGORY:

02. Construction & Design
COMMISSION DISTRICT #:

C2B

3. MEETING DATE:

06-22-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Public Works*
- C. DIVISION
- BY: *Jim Lavender, Director*

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional Miscellaneous Structural Engineering Services, for Lee County.

The deadline for receipt of the Letters of Interest was May 25, 2004. A total of fourteen (14) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on June 1, 2004. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman, Peter Wisniewski, Construction & Design, and Betsy Rowan, DOT. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite twelve (12) firms for telephone interviews.

On the basis of the information submitted by the firms in their Letters of Interest and after conducting the telephone interviews on June 4, 2004, with the "short list" firms, it was the consensus of the Committee to recommend to the Board the selection of six (6) firms and request Board approval for staff to commence contract negotiations with the six (6) firms as follows:

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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>6/16/04</i>			G County Manager
					OM	Risk	GC	
<i>Jim Lavender</i> <i>6-8-04</i>	<i>[Signature]</i>	N/A		<i>[Signature]</i> <i>6/8/04</i>	<i>[Signature]</i> <i>6/9/04</i>	<i>[Signature]</i> <i>6/10/04</i>	<i>[Signature]</i> <i>6/10/04</i>	<i>Jim Lavender</i> <i>6-8-04</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *6/9/04*
Time: *11:35 am*
Forwarded To: *[Signature]*
6/9/04

RECEIVED BY
COUNTY ADMIN: *[Signature]*
6/9/04
4:30 pm
COUNTY ADMIN
FORWARDED TO: *[Signature]*
6-10-04
1:30 pm

Edwards and Kelcey, Inc., Jenkins & Charland, Inc., Kisinger Campo & Associates Corp., Pyper Engineering Inc., TKW Consulting Engineers, Inc., and TLC Engineering for Architecture, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations

As per Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent testing cost within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Because of the large amount and variety of traffic engineering services expected to be needed during the year, the Committee agreed that the County's best interests will be served by developing Professional Services Agreements with several structural engineering firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the six (6) firms to provide structural engineering services on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Supplemental Task Authorizations.

Funds will be available within specific project budgets.
