

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20040978

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-04-14, MISCELLANEOUS UTILITY ENGINEERING DESIGN AND/OR INSPECTION SERVICES, and authorize staff to negotiate hourly rates and independent cost with the following nineteen (19) selected firms: Barraco & Associates, Inc.; Ray Boyd; Boyle Engineering Corp.; CH2M Hill; CPH Engineers, Inc.; Carollo Engineers; Q. Grady Minor & Associates; Greeley & Hansen; Hazen & Sawyer; Hole Montes, Inc.; Ink Engineering; JRI Engineering, Inc.; Johnson Engineering, Inc.; MWH Americas, Inc.; Malcolm Pirnie, Inc.; PBS & J, Inc.; Pitman-Hartenstein & Associates, Inc.; Source, Inc.; WilsonMiller, Inc. for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

WHY ACTION IS NECESSARY: Board approval required.

WHAT ACTION ACCOMPLISHES: Provides the County with several consultants on contract that can provide professional utility engineering services for the project known as Miscellaneous Utility Engineering Design and/or Inspection Services on an as needed basis.

2. DEPARTMENTAL CATEGORY: 10
COMMISSION DISTRICT #: CW

C10C

3. MEETING DATE:

08-17-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-4-4*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION *Utilities*
- BY: *Rick Diaz, Utilities Director*

[Signature]
7/30/04

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional Miscellaneous Utility Engineering Design and/or Inspection Services, for Lee County.

The deadline for receipt of the Letters of Interest was July 12, 2004. A total of thirty (30) Letters of Interest were received by the established deadline. All thirty (30) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on July 15, 2004. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman, Rick Diaz, Division of Utilities Director and Ivan Velez, Utilities Project Manager. Based on the information submitted by the Consultants in the Letter of Interest, it was the consensus of the Committee to invite nineteen (19) firms for telephone interviews.

The telephone interviews were held on July 26, 2004. On the basis of the information submitted by the firms in their Letters of Interest, and after conducting telephone interviews with the "short list" firms, the Committee agreed to recommend to the Board the selection of all nineteen (19) firms as follows: Barraco & Associates, Inc.; Ray Boyd; Boyle Engineering Corp.; CH2M Hill; CPH Engineers, Inc.; Carollo Engineers; Q. Grady Minor & Associates, PA; Greeley & Hansen; Hazen & Sawyer; Hole Montes, Inc.; Ink Engineering; JRI Engineering, Inc.; Johnson Engineering, Inc.; MWH Americas, Inc.; Malcolm Pirnie, Inc.; PBS & J, Inc.; Pitman-Hartenstein & Associates, Inc.; Source, Inc.; WilsonMiller, Inc. for a contract period of two (2) years with the option of renewal for one (1) additional year.

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8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services <i>CLM 8/3/04</i>			G County Manager
		N/A			OA	OM	Risk	GC
<i>[Signature]</i> 7-28-04	<i>[Signature]</i> 7-28			<i>[Signature]</i>	<i>[Signature]</i> 7/30/04	<i>[Signature]</i> 8/2/04	<i>[Signature]</i> 8/2/04	<i>[Signature]</i> 8/2/04

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
 Date: *7/30/04*
 Time: *3:30 PM*
 Forwarded To:
Admin - 7/30/04

RECEIVED BY
 COUNTY ADMIN: *[Signature]*
7/30/04
4:10 PM SGT
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*
8/3/04
4pm

Because of the large amount and variety of utility engineering design and/or inspection services expected to be needed and because many construction projects may require utility engineering design and/or inspection services during the same period of time, the Committee agreed that the County's interests will be served best by developing Professional Services Agreements with utility engineering firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two year contracts with the nineteen (19) firms to provide professional engineering services on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Supplemental Task Authorizations.

As per Section 6 of the Contracts Manual for annual type master contracts the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent testing cost within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting Board approval of agreements.

Funds will be available within specific project budgets.

Attachments: Overall Rating Sheets

COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
TELEPHONE INTERVIEWS
FOR
CN-04-14, MISCELLANEOUS UTILITY ENGINEERING
& DESIGN AND/OR INSPECTION SERVICES
JULY 26, 2004, 10:00 A.M.

<u>COMPANY NAME</u>	<u>NUMBER SELECTED</u>
Barraco & Associates Inc.	1
Ray Boyd	1
Boyle Engineering Corp	1
CH2M Hill	1
CPH Engineers	1
Carollo Engineers	1
Greeley and Hansen LLC	1
Hazen and Sawyer	1
Hole, Montes & Associates	1
Ink Engineering	1
Johnson Engineering Inc.	1
JRI Engineering Inc.	1
MWH	1
Malcolm Pirnie Inc.	1
PBS & J Inc.	1
Pitman-Hartenstein & Associates, Inc.,	1
Q. Grady Minor & Associates, P.A.	1
Source Inc.	1
WilsonMiller Inc.	1

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE: