LEE COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY **BLUE SHEET NO: 20041153-UTL**

1. REQUESTED MOTION:

ACTION REQUESTED:
Change Meter Reader Position #02154 from part-time to full-time.

WHY ACTION IS NECESSARY:
Board approval is required to change positions from part-time to full-time.

WHAT ACTION ACCOMPLISHES:
This will allow the Customer Service billing system to continue to bill based on actual meter readings instead of having to estimate meter readings so that billing is not delayed.

2. DEPARTMENTAL CATEGORY: 10
COMMISSION DISTRICT #: CW
C10E

3. MEETING DATE: 09-28-2004

4. AGENDA:
X CONSENT
___ ADMINISTRATIVE
___ APPEALS
___ PUBLIC
___ WALK ON
TIME REQUIRED: ___

5. REQUIREMENT/PURPOSE:
(Specify)
___ STATUTE ___
___ ORDINANCE ___
___ ADMIN. CODE ___
X OTHER Personnel Item

6. REQUESTOR OF INFORMATION:
A. COMMISSIONER: ___
B. DEPARTMENT: Lee County Public Works
C. DIVISION/SECTION: Utilities Division
BY: Rick Diaz, P.E., Utilities Director
DATE: 9/9/04

7. BACKGROUND:

Position #02154 was changed from an 80-hour bi-weekly to a 60-hour bi-weekly regular position effective 6-13-02. Based on current business needs, the position needs to be reinstated as an 80-hour bi-weekly position.

Funds are available in the following account: P.M.

OD5360948700.501210
(Utilities-Meter Services, Salaries-Full Time Regular)

♦ ♦ ♦

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL

(A) DEPARTMENT DIRECTOR	(B) PURCH. OR CONTRACTS	(C) HUMAN RESOURCES	(D) OTHER	(E) COUNTY ATTORNEY	(F) BUDGET SERVICES				(G) COUNTY MANAGER
					OA	OM	Risk	GC	
J. Lavender Date: 9-10-04	N/A Date:	D. Lewis Date:	Date:	S. Coovert Date:	9/13/04	9/14/04	9/13/04	9/13/04	J. Lavender Date: 9-10-04

10. COMMISSION ACTION:

___ APPROVED
___ DENIED
___ DEFERRED
___ OTHER

Rec. by CoAtty
Date: 9/10/04
Time: 4:10
Forwarded To: Admin 9/10/04

RECEIVED BY COUNTY ADMIN: 9/10/04 4:35pm
COUNTY ADMIN FORWARDED TO: 9-15-04 9am