

# WALK ON #3

## Lee County Board Of County Commissioners Agenda Item Summary

Blue Sheet No. 20041254

**REQUESTED MOTION:**

**ACTION REQUESTED:** Approve and sign the agreement designating the United Way of Lee County as the disbursing entity for the Hurricane Relief funds, at a minimum of \$122,000, and any future funds allocated by the Volunteer Florida Foundation.

**WHY ACTION IS NECESSARY:** Provides for a disbursing entity for the receipt, distribution and all reporting requirements of the Volunteer Florida Foundation funds.

**WHAT ACTION ACCOMPLISHES:** This will allow the funds to be expended as identified by the Lee County Unmet Needs Committee, within the time frame as required and assure that there is no duplication of services provided by the first responding agencies. (American Red Cross and Salvation Army)

**2. DEPARTMENTAL CATEGORY:**

**COMMISSION DISTRICT #**

Countywide CW

**3. MEETING DATE: CRITICAL**

09-28-2004

**4. AGENDA:**

- CONSENT**
- ADMINISTRATIVE**
- APPEALS**
- PUBLIC**
- WALK ON**
- TIME REQUIRED:**

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE**
- ORDINANCE**
- ADMIN. CODE**
- OTHER**

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER** N/A
- B. DEPARTMENT** Human Services
- C. DIVISION** N/A
- BY:** Karen Hawes, Director

**7. BACKGROUND:**

On September 17, 2004 the County received notification that the Volunteer Florida Foundation would release funds pending approval of the Hurricane Relief Fund County Distribution Plan as prepared by the Lee County Unmet Needs Committee. Lee County's portion of Phase I Hurricane Charley Relief is \$122,000. These funds must be expended within 60 days of receipt or must be returned to the fund for reallocation to another jurisdiction. Additionally, funds must be expended based on the needs assessment prepared by the Lee County Unmet Needs Committee. There is no reimbursement to any agency for administrative costs, all funds must be expended within 60 days of receipt and all funds must go for unduplicated direct services. The needs committee has determined that funds will be utilized for emergency shelter, rent, mortgage assistance, utility assistance, child care, prescriptions/medical services, transportation/gas vouchers for those persons that have been directly impacted by hurricane Charley and who have not already received compensation for their loss. Services will be provided as a inter agency cooperative including the American Red Cross, Salvation Army, Catholic Charities, Senior Solutions, Lee County Department of Human Services in collaboration with the Lee County Human Services Network.

**8. MANAGEMENT RECOMMENDATIONS:**

Approve United Way as the distributing entity.

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i>	N/A	N/A	N/A	<i>[Signature]</i>	OA <i>[Signature]</i>	OM <i>[Signature]</i>	Risk. <i>[Signature]</i>	GC <i>[Signature]</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED**
- DENIED**
- DEFERRED**
- OTHER**

Rec. by CoAtty

Date: 9/27/04

Time: 9:05

Forwarded To: Budget

12/27/04 1:00pm

RECEIVED BY  
COUNTY ADMIN: RL

9/27/04

1:15 pm 307

COUNTY ADMIN  
FORWARDED TO:

# Memo: From the Department of Human Services

**To:** ALL CONCERNED DEPARTMENTS

**From:** Karen B. Hawes, Director

**Date:** September 24, 2004

**Re:** ~~Walk-on Blue Sheet~~ -- Date critical 9/28/04

2004 SEP 27 AM 9:02  
RECEIVED BY  
LEE CO. ATTORNEY

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The attached blue sheet needs to be walked on to the September 28, 2004 Board of County Commissioner meeting.

This action is required to meet the timelines of the Florida Hurricane Relief Fund.

Please contact Human Services at 652-7930 when the documents are ready to be pick up.

**PLEASE RUSH**

**AGREEMENT BETWEEN  
UNITED WAY OF LEE COUNTY  
AND  
LEE COUNTY GOVERNMENT**

**THIS AGREEMENT**, is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2004 by and between the Lee County Government and the United Way of Lee County.

**WHEREAS**, the United Way will serve as the receiving, disbursing and reporting entity for the funds received from the Volunteer Florida Foundation.

**WHEREAS**, Volunteer Florida Foundation is the administrative agency for the Hurricane Relief Fund.

**WHEREAS**, Lee County Department of Human Services will serve as the lead coordinating agency that will prepare and monitor the unmet social service needs analysis.

**NOW THEREFORE BE IT RESOLVED;**

- I. A. United Way of Lee County will receive, disburse and file all reports that are required by the Volunteer Florida Foundation.
- B. The Lee County Department will act as lead agency and will coordinate with appropriate community service providers.

This Agreement shall be in effect from the date of its execution by both parties and shall remain in effect until all obligations under this Agreement have been satisfied. Either party may terminate this Agreement at any time, with or without cause, in its sole discretion upon thirty (30) days written notice, delivered by Certified Mail, return receipt requested, to the other party.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by their undersigned officials as duly authorized.

Completed this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

**LEE COUNTY GOVERNMENT**

By: \_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Chair/Lee County Board of County  
Commissioners

By: \_\_\_\_\_  
Witness

By: \_\_\_\_\_  
**United Way of Lee County**

APPROVED AS TO FORM  
OFFICE OF THE COUNTY ATTORNEY \_\_\_\_\_