

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20041092

1. REQUESTED MOTION:

ACTION REQUESTED:

Approve budget amendment resolution in the amount of \$42,000; approve budget transfer for matching funds in the amount of \$ 14,234 and establish a full time Library Associate grant position for the Library Services & Technology Act (LSTA) grant English Café-Year 2. The grant and the position will expire on September 30, 2005.

WHY ACTION IS NECESSARY:

Board approval required to establish positions.

WHAT ACTION ACCOMPLISHES:

Accepts \$42,000 as unanticipated revenue and designates grant expenditures; moves funds from the Library Service fund to the appropriate grant matching fund; and establishes one Library Associate position.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #:**

C6A

3. MEETING DATE *10-05-2004*

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. CODE *AC-3-17*
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT
- C. DIVISION *Cynthia N Cobb*
- BY:

7. BACKGROUND:

Grant agreement was executed on Bluesheet 20041091 during 9/7/04 Commission meeting.

Funds will be available in grant account 12076414808.334710.9001
Funds will be available in grant match account 14076414800

- Attachments: (a) Request for Transfer of Funds
(b) Budget Amendment Resolution

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resource s	D Other	E County Attorney	F Budget Services			G County Manager
<i>Fori A. Crawford</i>		<i>Christa Vandy</i>		<i>KLO 8/24/04</i>	<i>OA 9/9/04</i>	<i>OM 9/2/04</i>	<i>Risk 9/9/04</i>	<i>GC 9/9/04</i>
								<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: <i>8/24/04</i>
Time: <i>2:45</i>
Forwarded To: <i>Co Atty</i>

RECEIVED BY COUNTY ADMIN:
<i>8/24/04</i>
<i>3:58 pm</i>
COUNTY ADMIN FORWARDED TO:
<i>[Signature]</i>
<i>9/2/04</i>
<i>[Signature]</i>

DM

RESOLUTION

Amending the Budget of the English Café Grant, Fund #14808 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the English Café Grant, Fund #14808 budget for \$42,000 of the unanticipated revenue from LSTA, Division of Library and Information Services, and an appropriation of a like amount for grant-related expenses and;

WHEREAS, the English Café Grant, Fund #14808 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$0
Additions		
12076414808.334710.9001	English Café Grant-Year 2	\$42,000
Amended Total Estimated Revenues		\$42,000

APPROPRIATIONS		
Prior Total:		\$0
Additions		
12076414808.501210	Salaries	\$42,000
Amended Total Appropriations		\$42,000

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the English Café Grant, Fund #14808 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2004.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: English Café Year 2Grant Match DATE: 9/8/04 BATCH NO: _____

FISCAL YEAR: 04-05 FUND NO: 14800 DOC. TYPE: _____ LEDGER TYPE: BA

TO: Library System English Café Year 2Grant Match
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
14076414800.501210	Salaries	\$11,216.00 <i>JSD</i>
14076414800.504010	Local Travel	\$580.00
14076414800.504022	Out of County Travel	\$888.00
14076414800.505250	Food and Food Supplies	\$1,550.00

TOTAL TO: \$14,234.00 *JSD*

FROM: Library System Operating
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
KG5710114800.505280.162	Minor Equipment	\$14,234.00 <i>JSD</i>

TOTAL FROM: \$14,234.00 *JSD*

EXPLANATION: to transfer grant match funds.

Cynthia M. Cobb 9/8/04
 DIVISION DIR SIGNATURE/DATE

DEPARTMENT DIR SIGNATURE/DATE

DBO: APPROVAL DENIAL

Shelby L. Davis 9/9/04
 OPS. ANALYST SIGNATURE DATE

OPS. MGR: APPROVAL DENIAL

She [unclear] 9/9/04
 OPS. MGR. SIGNATURE DATE

CO. MGR: APPROVAL DENIAL

CO. MANAGER SIGNATURE DATE

BCC: APPROVAL DATE: _____

BCC CHAIRMAN SIGNATURE

BA. NO _____ AUTH CODE _____ TRANS DATE _____