

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20041262

1. REQUESTED MOTION:

ACTION REQUESTED: Approve project # PB040705, the utilization (piggyback) of the Collier County School Board's Bid # 176-3/04, which has gone through their competitive bidding process, for the procurement of library supplies and equipment, to be utilized by the Lee County Library System. The vendors on this quote will give a discount off their entire catalog that covers both supplies and equipment. The current term of the contract runs from 7/1/04 to 6/30/06 Request authority to continue to utilize this contract if renewed by the Collier County School Board in future years, and also if it is in the best interest of Lee County at that time. For general information, the Library System estimates spending approximately \$75,000 for supplies and equipment during a fiscal year.

WHY ACTION IS NECESSARY: Board approval is required because this expenditure will exceed \$50,000.

WHAT ACTION ACCOMPLISHES: Provides an annual contract for library supplies and equipment that can be ordered as needed by the Library System.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

C6A

3. MEETING DATE:

10-26-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:
(Specify)**

- STATUTE
- ORDINANCE
- ADMIN. *AC-4-1*
- CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER _____
- B. DEPARTMENT _____
- C. DIVISION *Library*

BY: *Cynthia Cobb*

BACKGROUND: Section 10.1 of the Lee County Purchasing and Payment Procedures Manual allows Lee County to utilize the quotes/bids of other governmental entities as long as the procurement has gone through their competitive quoting/bidding process. Permission to utilize the bid by the Collier County School Board is built into the bidding specifications. Funding will come from the individual division's budget and they will be responsible for monitoring their own expenditures.

Account String: KG5710114800.505120

Please see attachments:

- (1) Department Request to Piggyback
- (2) Collier County School Board Award Notice
- (3) Authorization to Piggyback from Collier (built into specifications)
- (4) Collier County's Specifications
- (5) Collier County's Tab Sheet

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i> 9/30/04	<i>[Signature]</i> 9-29-04			<i>[Signature]</i> 10/1/04	<i>[Signature]</i> 10/5/04	<i>[Signature]</i> 10/5/04	<i>[Signature]</i> 10/9/04	<i>[Signature]</i> 10/6/04	<i>[Signature]</i>

10. COMMISSION ACTION:

- _____ APPROVED
- _____ DENIED
- _____ DEFERRED
- _____ OTHER

Rec. by CoAtty
Date: *10/1/04*
Time: *3:57*
Forwarded To:
C. Cobb
10/1/04

RECEIVED BY
COUNTY ADMIN:
10/04/04
9:30 am
COUNTY ADMIN
FORWARDED TO:
10/7/04
330

TD
GH

AC
9/27



MEMORANDUM
FROM THE
LIBRARY DIVISION

04 SEP 27 AM 8:51

TO: Janet Sheehan, Purchasing Director

FROM: Cynthia N. Cobb, Library Director

Cynthia N. Cobb

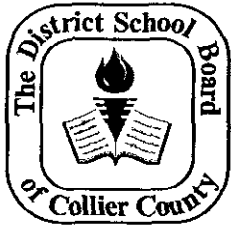
DATE: September 22, 2004

RE: Bluesheet Request

The library system would like to piggyback the Collier County School Board Bid# 176-3/04 Classroom Supplies & Equipment. Please move forward with processing the bluesheet.

Thank you for your division's assistance in this project.

c Earl Pflaumer, Lee County Purchasing
Lisa Kiesel, Lee County Library System



Office of the Director
Purchasing Department
5775 Osceola Trail
Naples, FL 34109
Phone: (239) 377-0064
Fax: (239) 377-0074
E-Mail: SirkoNa@collier.k12.fl.us

ATTACHMENT #2

June 22, 2004

MEMORANDUM

TO: ALL BUDGET CENTERS

FR: Kathy Wayne, CPPB
Buyer, Purchasing Department

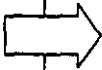
RE: Classroom Equipment and Supplies (Catalog Discount)
Bid #176-3/04 (Expires 6/30/06)

The vendors listed on the attached are approved for use on our new bid, Classroom Equipment and Supplies (Catalog Discount) #176-3/04. Discounts apply to catalog prices only and are not in addition to quantity breaks or sale flyer promotions, which are already discounted. To guarantee application of the discount, requisitions **must** show the above bid number and the company's specific "Reference #" if there is one identified (Type "99" on your F2 Note screen with bid & ref. #'s). The correct way to show the discount on your requisition is to type the catalog price for each item. Using the subtotal, calculate the discount and type in that amount using the minus (-) key. The system will deduct the amount and show your actual total.

Please remember to use current catalogs or there will be major discrepancies when you are invoiced. You may call or email me with any questions or concerns.

cc: Nancy Sirko
David Nara
Patricia Roberts
Deb Everitt
Deb Young
Patricia Humphries
Sonia Torres
Susie Goyette

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
ABC School Supply	18%	18%	Playground equipment & sale items	\$50.00	Free on orders over \$50.00
Academic Book Services (ABS)	11%	N/A	None	0	Free
Ace Educational Supplies, Inc.	10%	10%	None	\$30.00	Free
AFP School Supply	12%	12%	None	\$35.00	Free on orders over \$35.00
Audio Visual Innovations (AVI)	21%	22%	Projector lamps. Supplies-items less than \$750, Equip.-more than \$750.	\$50.00	Free on orders under 100 lbs.
Audio Visual Solutions (AVS)	21.1%	21.1%	None	\$100.00	Free
Axner Co., Inc.			Varied on different mfg.-Call vendor. 800-843-7057	0	Shipping
BES "The Preferred Source"	15%	15%	None	0	Add 5%
BSN Sports (Ref. 3046384-2004)	10%	10%	Some exceptions: Call vendor. 800-445-9446	0	Shipping charges
Beacon-Ridge	15%	15%	None	0	Free unless marked FOB
Camcor	5%	5%	*Shipping on TVs, LCD/Plasma Monitors, & some projection screens.	0	*Free on orders over \$100
Capital Microscope Svcs., Inc.	2%	2%	None	0	Free
Capstone Press	25%	n/a	None	0	Free on orders over \$350.00.
Carolina Science & Math (Ref. P105721)	5%	5%	No discount on STC and STC/MS kits, refurbishment sets & printed material	0	Free-except on live & perishable material
Cascade School Supplies	24%	24%	None	0	Free on orders over \$100
Childcraft Education	10%	10%	Excludes items with an * next to the price.	\$50.00	Free-on orders over \$100.00. Freight on factory direct items
Classroom +	15%	15%	None	0	Free on order over \$100, except furn. & equipment
Classroom Direct	5%	5%	Excludes website orders & software.	\$10.00	Free over \$149-add 15% if less. Shipping on equipment

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Compass Point Books	25%	25%	None	0	Free orders over \$350-add 6% under
Constructive Playthings (Ref. 8302FT600)	5%	0%	Equipment marked with the symbol * is Excluded from this discount and free shipping.	\$25.00	Shipping on orders under \$600.00
Delta Education (Ref. 1154CD)	*	*	*\$250-\$499-5%; \$500-\$999-10%; \$1,000 + 15%	0	Shipping
Demco, Inc. (Ref. C77777)	15%	7%	Learning materials will receive a 5% discount	0	Free shipping on supplies only.
Dick Blick (Ref. V305156048)	15%	15%	Call company for pricing on items prefixes other than A, B, or C.	0	Free on orders over \$200.00 Freight on clay, stone, sand and rolls of paper
Didax	15%	5%	Calculators receive 5% discount.	0	Free
ETA/Cuisenaire- Math Catalog	17%	17%	Items beginning w/M4P, T4P, R4P, E4P, P4P, J4P, L4P, INP & H4P.	\$25.00	Free Shipping on orders Over \$25.00
Science Catalog	10%	10%			
Reading Catalog	6%	6%			
EmbroidMe	10%	10%	None. Min. order-\$10-Supplies; \$50.00 Equip.	See Exemp.	Free-Supplies; Shipping - Equip.
EnableMart	10% - All Software		Discount only on software	0	Free
Fisher Science Education	22%	22%	Discounts excluded on live material & items endig in "ND."	0	Free-orders over \$150. Shipping on live and hazardous materials.
Flaghouse (Ref. 11GBBTBB)	5%	5%	C.A.T.C.H., Swiss Cheese arachute, Kidnastics, Proj. Advent. & Epic prods.	\$150.00	Shipping
Frey Scientific	20%	20%	Hazardous chems. & items with a prefix of 10, 11 & 25.	0	Free except live materials, hazardous mats., or by truck
Gator Office Products	*56%	*40%	*Must call vendor for discounted price	0	Shipping
Gaylord	11%	9%	None	0	Free-supply orders over \$100. Orders under \$100 & equip. & furn. freight added.

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Global Assoc. Computers	44%	44%	Toner Cartridges	\$50.00	Shipping
Global Gov't/Educ. Solutions	10%	10%	None	0	Free on orders over \$200
Gopher Sports	15%	15%	None.	0	Supplies ship free
Highsmith (Ref. 65555)	8%	8%	3M security prods, sale catalogs.	\$100.00	Free
Kaplan	15%	15%	Playground equipment, lofts, computer items, screening/assessment materials all lab and economy line furniture	\$100.00	Free on orders over \$100.00
Lifesaving Products	*	*	*Call vendor for pricing 800-648-1851	\$100.00	Shipping
Lakeshore	5%	5%	No discount on Basics & Beyond catalog	0	Free
Library Store	15%	15%	3M or Checkpoint, laminators.	\$50.00	Free on items noted in catalog
Long's Electric	5%	5%	None	0	Free on orders over \$50.00. Shipping on motor freight orders
Media Source	15%	N/A	None	\$200.00	Shipping
Micro Bio-Medic	12%		*Call vendor for quote on books, ed. Mats., software, ath/surg furn & tables, med. equip., ice machines. *800-431-2743	\$100.00	Free on supplies only
Naples Team Sports	35%	50%	Contact vendor at 593-9374 for pricing.	0	Free
Nasco-Science (Ref. 04-61393)	15%	15%	Ready-or-Not Tot, frogs & fetal pigs	\$50.00	Free-except clay, plaster, kilns, live mats. and chemicals
Nasco-Arts & Crafts	20%	20%			
ALL other Nasco catalogs	10%	10%			
New Mexico Clay	*	*	*Call vendor for quote 800-781-2529	0	Shipping
Oriental Trading	5%	N/A	Advertised specials	0	Free on orders over \$150
Paxton/Patterson (Ref. C706202)	10%	10%	Factory direct items	0	Shipping
Phonic Ear	5%	5%	Installation, hearing aids	0	Free except on amp systems
Picture Window Books	25%	N/A	None	0	Free on orders over \$350

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Plug, Inc..	25%	10-20%	Call vendor for equip. quotes 239-466-0193	\$100.00	Shipping
Porter Athletic Equip.	5%	5%	None	\$50.00	Plus freight
Pyramid School Products	10%	0	None	\$50.00	Free-Supplies only
Quatro	24%	22.5%	None	\$10.00	Free on orders under 100 lbs.
Rand McNally	\$1-\$1,000-3%; \$1,001-\$5,000-7%; \$5,001-\$10,000-10%.			0	8% of order
Renaissance Learning	Call vendor for volume discounts, 866-846-7323			0	Shipping
Riddell Football/Baseball	20%	5%	Up charges for varsity helmets. Call vendor 239-784-6199	0	Shipping when indicated in catalog
S & S Classroom/Education Plus/Discount Sports	10%	10%	None	0	Free except when labeled "drop ship"
Sargent-Welch/VWR Science	22%	22%	Item #'s ending with a "9" or that have "CP" prefix.	0	Free on order over \$150
Sax Arts & Crafts (Ref 2004132068)	20%	Quotes	Equipment & furniture	\$250.00	Free on orders over \$250.00
School Health Supply (Ref. 1010735)	11%	*	*Some exceptions: Call 800-323-1305	\$25.00	Free except on large items
School Specialty (Ref. C-604407-Q3))	33%	12%	None	0	Free
Science Fair	10%	10%	None	0	*Shipping on orders over \$50
Science Kit & Boreal Labs. (Ref. SE41797)	10%	10%	Live and preserved mats., Leica microscopes, Science Kit spectrophotometer, mobile lab tables, and publisher science material.	0	Free - except for live materials, hazardous chems., and motor freight items
Shar Products/Sheet Music	10%	10%	String Bass-add \$80 for shipping	\$30.00	Free on orders over \$30
Henry Schein Sports Medicine	12%	8%	Some exceptions	0	Free on orders over \$100
Southern Business Communications	23.1%	23.1%	None	0	Free on orders under 100 lbs.

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Student Art Frames	3%	N/A	None	\$150.00	13% of order
Tools for Teaching	15%	0	None	0	Free
Troxell Communications	15%	15%	None	\$10.00	Free Shipping
U. S. Games (Ref.3046384-2004)	10%	10%	Some exceptions: Call 800-445-9446	0	Free-Some exceptions
U. S. Sports Video	*	*	Call vendor 800-556-8778	0	Shipping
United Art & Education	\$500-\$999-10%; \$1,000-\$1,999-12%; \$2,000-\$4,999-15%, \$5,000+-20%. Min. order \$25.00				Free on orders over \$250
United Stationers	40%	25%	Computer & printer supplies	0	Free on orders over \$100
Utrecht Art Supplies	10%	10%	Free freight does not apply to items with truck icons	\$100	Free on orders over \$150. See exceptions
Valiant	5%	5%	None	\$50.00	Free on orders over \$100
Ward's Biology (Ref.-404067-999)	10%	10%	None	0	Free-except live materials, chemicals & motor freight items
Webster's Team Sports	20%	20%	Contact rep at 594-7178	\$50.00	Free
Windtree	10%	10%	None	\$25.00	Shipping

Discntbidmem2005

ATTACHMENT #3

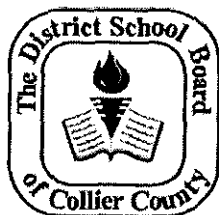
ADDITIONAL VENDORS: Additional vendors may be added to this bid at anytime during the length of the bid by completing and submitting page five.

JOINT BIDDING/COOPERATIVE PURCHASING AGREEMENT:

All bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all State Agencies and Political Subdivisions of the State of Florida under the same conditions, for the same prices and for the same effective period as this bid, should the bidder(s) deem it in the best interest of their business to do so.

PAYMENT: Payment will be made within thirty (30) days after acceptance of the equipment by the receiving department.

ATTACHMENT # 4



Office of the Director
Purchasing Department
5775 Osceola Trail
Naples, FL 34109
Phone: (239) 377-0064
Fax: (239) 377-0074
E-Mail: SirkoNa@collier.k12.fl.us

March 29, 2004

BID #176-3/04

INVITATION TO BID

The School Board of Collier County, Florida, will accept sealed bids for **CLASSROOM SUPPLIES AND EQUIPMENT (CATALOG DISCOUNT)**, BID #176-3/04, in the Office of the Superintendent until 2:00 P.M., Tuesday, April 13, 2004.

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. All bids shall be submitted on the attached bid form. Bids will be publicly opened, read aloud, and recorded at time and place indicated above. Bids will be analyzed, tabulated, and recommendations, which the Superintendent intends to make to the School Board, will be posted in the Business Office. Bidders who feel they will be adversely affected by such recommendation(s) may protest under provisions of Board Policy FEFF attached hereto.
2. Bidders shall be aware of the provisions of paragraph (2)(a) of Section 287.133, Florida Statutes which reads as follows: "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list." An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.
3. No bid shall be withdrawn without the consent of the School Board for a period of forty-five (45) days subsequent to the opening of bids. All prices quoted shall remain firm within the period stated for purposes of analysis and determination of lowest and best bid.

4. The initial contract period shall be for two (2) years from date of Board approval. The bid may be renewed two more times for an additional 2-year period with the total length of time not to exceed 6 years, or two renewals.
5. The Board reserves the right to reject any and all bids, in whole or in part, and to waive any and all bid formalities.
6. Questions regarding this bid should be directed to Kathleen K. Wayne, Buyer, Purchasing Department, at (239) 377-0067.
7. Bids may be hand delivered to the Business Office, Purchasing Department, or forwarded by U.S. Mail or other delivery services available. The Board disclaims any responsibility for bids forwarded by U.S. Mail or other delivery service and received beyond the bid-opening deadline. No time extensions will be given for this bid.
8. Envelopes containing bids shall be clearly marked in the lower left corner, **"CLASSROOM SUPPLIES AND EQUIPMENT (CATALOG DISCOUNT), BID #176-3/04, 2:00 P.M., TUESDAY, APRIL 13, 2004."**

Nancy Sirko

Nancy Sirko
Director of Purchasing

SCOPE AND CONDITIONS

The intent of this bid is to establish catalog discount agreements with many of our vendors who supply classroom supplies and equipment. The student enrollment of The District School Board of Collier County is approximately 45,000 and throughout the year schools and departments order classroom supplies and equipment from various vendors' catalogs.

AWARD: In order to meet the needs of the school system, award will be made to all bidders who submit catalogs, offer discounts, and otherwise comply with the specifications, terms and conditions of this bid. These bidders shall then be in a favorable position to compete for the Board's business, and those who offer lowest net prices for those items, should obtain the largest volume of business.

DISCOUNTS: Bidders are invited to offer a minimum discount off the catalog list price on classroom supplies and equipment. Bidders are to bid a flat percentage discount that will be applied to items in the vendor's current catalog.

If your company produces specialized catalogs, you may submit discounts for each catalog. You must submit each catalog with your bid.

CATALOGS: All bidders MUST submit catalog(s) with the bid and submit new ones as they become available. After award successful bidders shall furnish the same catalog(s) to schools and departments throughout the District School Board of Collier County. Addresses may be obtained on our website www.collier.k12.fl.us.

ALL CATALOGS MUST BE CLEARLY LABELED WITH CATALOG DISCOUNTS AND FREIGHT CHARGES.

GUARANTEES: No guarantee is given or implied as the total quantity or dollar values of this bid. Collier County Public Schools is not obligated to place any order with vendors participating in this bid. All schools and departments will be urged to refer to catalogs and discounts of participating vendors in their attempt to fill their requirements at the lowest net prices.

EXEMPT FROM THIS BID: Purchase shall not include items available at lower prices on other Collier County Public School bids, State of Florida contracts, or other public entity bids. Collier County Public Schools reserves the right to bid separately any item if deemed in the best interest of the School Board.

MINIMUM ORDERS: If bidder(s) wish to set a minimum dollar amount, they must do so by indicating the dollar amount in the space provided on the Bid Summary Sheet. Failure to specify will be considered a "no minimum" dollar amount. If more than one catalog is submitted, the minimum order pricing must remain constant from catalog to catalog.

CONTRACT PERIOD: The initial contract period shall be for two (2) years from date of Board approval. The bid may be renewed two more times, each for an additional 2-year period with the total length of time not to exceed 6 years, or two renewals.

ADDITIONAL VENDORS: Additional vendors may be added to this bid at anytime during the length of the bid by completing and submitting page five.

JOINT BIDDING/COOPERATIVE PURCHASING AGREEMENT:

All bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all State Agencies and Political Subdivisions of the State of Florida under the same conditions, for the same prices and for the same effective period as this bid, should the bidder(s) deem it in the best interest of their business to do so.

PAYMENT: Payment will be made within thirty (30) days after acceptance of the equipment by the receiving department.

BID SUMMARY

1. CATALOG(S)

2. SUPPLIES DISCOUNT _____ %

Indicate which items are considered "Supplies":

EQUIPMENT DISCOUNT _____ %

Indicate which items are considered "Equipment":

3. EXCEPTIONS: _____

4. MINIMUM ORDER AMOUNT\$ _____

5. SHIPPING TERMS _____

6. SALES REPRESENTATIVE

NAME: _____

TELEPHONE # _____

FAX # _____

EMAIL ADDRESS: _____

The undersigned acknowledges and agrees to comply with all terms, conditions and specifications contained herein unless otherwise noted and explained. This bid consists of six (6) pages.

FIRM: _____

ADDRESS: _____

SIGNATURE: _____

NAME: _____

TITLE: _____

TELEPHONE: _____

FAX: _____

EMAIL: _____

School Board of Collier County, Florida
Rule No. 20/03

POLICY MANUAL SECTION: FACILITIES

POLICY: FEFF

**POLICY TITLE: PROTEST ARISING FROM THE CONTRACT BIDDING
PROCESS**

AUTHORITY FOR POLICY: Florida Statute Section 120.57(3), 255.0516

DATE OF ADOPTION BY THE SCHOOL BOARD: November 4, 1982

Revised: December 18, 2003

This rule shall apply to protests relating to any contract entered into by the School Board with a contractor or subcontractor pursuant to the provisions of Part II of Chapter 23, Chapter 255, Chapter 287, or Chapters 334-349 of the Florida Statutes.


Whenever the School Board makes a decision or intends to make a decision concerning a bid solicitation or contract award, the superintendent or his designee shall give notice of the decision or intended decision by United States Mail, by fax or by e-mail to all bidders. Within the notice, the following statement shall appear "Failure to file protest notice within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

For any other School Board decision falling within the ambit of this policy, notice of the decision or intended decision shall be given either by posting the bid tabulation at the location where the bids were opened, by sending the notice by United States Mail, by fax or by e-mail to the bidders.

Florida Statute Section 120.57(3) requires that "Any person who is affected adversely by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the bid tabulation or after receipt of the notice of the agency decision or intended decision and shall file a formal protest within 10 days after the date he filed the notice of protest. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under Chapter 120."

Whenever a protest is filed, the School Board will require the protestor to post a bond under provisions of Florida Statute Section 255.0516 in the amount of: (1) twenty-five thousand dollars or 2 percent of the lowest accepted bid, whichever is greater, for projects valued over \$500,000; and (2) five percent of the lowest accepted bid for all other projects. Said bond shall be held and used in payment of any costs and fees which may be adjudged against the protestor in the administrative hearing.

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

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ABC School Supply	18%	18%	Playground equipment & sale items	\$50.00	Free on orders over \$50.00
Academic Book Services (ABS)	11%	N/A	None	0	Free
Ace Educational Supplies, Inc.	10%	10%	None	\$30.00	Free
AFP School Supply	12%	12%	None	\$35.00	Free on orders over \$35.00
Audio Visual Innovations (AVI)	21%	22%	Projector lamps. Supplies-items less than \$750, Equip.-more than \$750.	\$50.00	Free on orders under 100 lbs.
Audio Visual Solutions (AVS)	21.1%	21.1%	None	\$100.00	Free
Axner Co., Inc.			Varied on different mfg.-Call vendor. 800-843-7057	0	Shipping
BES "The Preferred Source"	15%	15%	None	0	Add 5%
BSN Sports (Ref. 3046384-2004))	10%	10%	Some exceptions: Call vendor. 800-445-9446	0	Shipping charges
Beacon-Ridge	15%	15%	None	0	Free unless marked FOB
Camcor	5%	5%	*Shipping on TVs, LCD/Plasma Monitors, & some projection screens.	0	*Free on orders over \$100
Capital Microscope Svcs., Inc.	2%	2%	None	0	Free
Capstone Press	25%	n/a	None	0	Free on orders over \$350.00.
Carolina Science & Math (Ref. P105721)	5%	5%	No discount on STC and STC/MS kits, refurbishment sets & printed material	0	Free-except on live & perishable material
Cascade School Supplies	24%	24%	None	0	Free on orders over \$100
Childcraft Education	10%	10%	Excludes items with an * next to the price.	\$50.00	Free-on orders over \$100.00. Freight on factory direct items
Classroom +	15%	15%	None	0	Free on order over \$100, except furn. & equipment
Classroom Direct	5%	5%	Excludes website orders & software.	\$10.00	Free over \$149-add 15% if less. Shipping on equipment

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Compass Point Books	25%	25%	None	0	Free orders over \$350-add 6% under
Constructive Playthings (Ref. 8302FT600)	5%	0%	Equipment marked with the symbol * is Excluded from this discount and free shipping.	\$25.00	Shipping on orders under \$600.00
Delta Education (Ref. 1154CD)	*	*	*\$250-\$499-5%; \$500-\$999-10%; \$1,000 + 15%	0	Shipping
Demco, Inc. (Ref. C77777)	15%	7%	Learning materials will receive a 5% discount	0	Free shipping on supplies only.
Dick Blick (Ref. V305156048)	15%	15%	Call company for pricing on items prefixes other than A, B, or C.	0	Free on orders over \$200.00 Freight on clay, stone, sand and rolls of paper
Didax	15%	5%	Calculators receive 5% discount.	0	Free
ETA/Cuisenaire- Math Catalog	17%	17%	Items beginning w/M4P, T4P, R4P, E4P, P4P, J4P, L4P, INP & H4P.	\$25.00	Free Shipping on orders Over \$25.00
Science Catalog	10%	10%			
Reading Catalog	6%	6%			
EmbroidMe	10%	10%	None. Min. order-\$10-Supplies; \$50.00 Equip.	See Exemp.	Free-Supplies; Shipping - Equip.
EnableMart	10% - All Software		Discount only on software	0	Free
Fisher Science Education	22%	22%	Discounts excluded on live material & items endig in "ND."	0	Free-orders over \$150. Shipping on live and hazardous materials.
Flaghouse (Ref. 11GBBTBB)	5%	5%	C.A.T.C.H., Swiss Cheese arachute,Kidnastics, Proj. Advent. & Epic prods.	\$150.00	Shipping
Frey Scientific	20%	20%	Hazardous chems. & items with a prefix of 10, 11 & 25.	0	Free except live materials, hazardous mats., or by truck
Gator Office Products	*56%	*40%	*Must call vendor for discounted price	0	Shipping
Gaylord	11%	9%	None	0	Free-supply orders over \$100. Orders under \$100 & equip. & furn. freight added.

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Global Assoc. Computers	44%	44%	Toner Cartridges	\$50.00	Shipping
Global Gov't/Educ. Solutions	10%	10%	None	0	Free on orders over \$200
Gopher Sports	15%	15%	None.	0	Supplies ship free
Highsmith (Ref. 65555)	8%	8%	3M security prods, sale catalogs.	\$100.00	Free
Kaplan	15%	15%	Playground equipment, lofts, computer items, screening/assessment materials all lab and economy line furniture	\$100.00	Free on orders over \$100.00
Lifesaving Products	*	*	*Call vendor for pricing 800-648-1851	\$100.00	Shipping
Lakeshore	5%	5%	No discount on Basics & Beyond catalog	0	Free
Library Store	15%	15%	3M or Checkpoint, laminators.	\$50.00	Free on items noted in catalog
Long's Electric	5%	5%	None	0	Free on orders over \$50.00. Shipping on motor freight orders
Media Source	15%	N/A	None	\$200.00	Shipping
Micro Bio-Medic	12%		*Call vendor for quote on books, ed. Mats., software, ath/surg furn & tables, med. equip., ice machines.*800-431-2743	\$100.00	Free on supplies only
Naples Team Sports	35%	50%	Contact vendor at 593-9374 for pricing.	0	Free
Nasco-Science (Ref. 04-61393)	15%	15%	Ready-or-Not Tot, frogs & fetal pigs	\$50.00	Free-except clay, plaster, kilns, live mats. and chemicals
Nasco-Arts & Crafts	20%	20%			
ALL other Nasco catalogs	10%	10%			
New Mexico Clay	*	*	*Call vendor for quote 800-781-2529	0	Shipping
Oriental Trading	5%	N/A	Advertised specials	0	Free on orders over \$150
Paxton/Patterson (Ref. C706202)	10%	10%	Factory direct items	0	Shipping
Phonic Ear	5%	5%	Installation, hearing aids	0	Free except on amp systems
Picture Window Books	25%	N/A	None	0	Free on orders over \$350

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Plug, Inc..	25%	10-20%	Call vendor for equip. quotes 239-466-0193	\$100.00	Shipping
Porter Athletic Equip.	5%	5%	None	\$50.00	Plus freight
Pyramid School Products	10%	0	None	\$50.00	Free-Supplies only
Quatro	24%	22.5%	None	\$10.00	Free on orders under 100 lbs.
Rand McNally	\$1-\$1,000-3%; \$1,001-\$5,000-7%; \$5,001-\$10,000-10%.			0	8% of order
Renaissance Learning	Call vendor for volume discounts, 866-846-7323			0	Shipping
Riddell Football/Baseball	20%	5%	Up charges for varsity helmets. Call vendor 239-784-6199	0	Shipping when indicated in catalog
S & S Classroom/Education Plus/Discount Sports	10%	10%	None	0	Free except when labeled "drop ship"
Sargent-Welch/VWR Science	22%	22%	Item #'s ending with a "9" or that have "CP" prefix.	0	Free on order over \$150
Sax Arts & Crafts (Ref 2004132068)	20%	Quotes	Equipment & furniture	\$250.00	Free on orders over \$250.00
School Health Supply (Ref. 1010735)	11%	*	*Some exceptions: Call 800-323-1305	\$25.00	Free except on large items
School Specialty (Ref. C-604407-Q3))	33%	12%	None	0	Free
Science Fair	10%	10%	None	0	*Shipping on orders over \$50
Science Kit & Boreal Labs. (Ref. SE41797)	10%	10%	Live and preserved mats., Leica microscopes, Science Kit spectrophotometer, mobile lab tables, and publisher science material.	0	Free - except for live materials, hazardous chems., and motor freight items
Shar Products/Sheet Music	10%	10%	String Bass-add \$80 for shipping	\$30.00	Free on orders over \$30
Henry Schein Sports Medicine	12%	8%	Some exceptions	0	Free on orders over \$100
Southern Business Communications	23.1%	23.1%	None	0	Free on orders under 100 lbs.

CLASSROOM SUPPLIES & EQUIPMENT (CATALOG DISCOUNT)
BID #176-3/04, Expires: June 30, 2006

COMPANY CATALOG	Supplies Discount	Equipment Discount	Exceptions/Exclusions	Min. Order	Shipping Terms
Student Art Frames	3%	N/A	None	\$150.00	13% of order
Tools for Teaching	15%	0	None	0	Free
Troxell Communications	15%	15%	None	\$10.00	Free Shipping
U. S. Games (Ref.3046384-2004)	10%	10%	Some exceptions: Call 800-445-9446	0	Free-Some exceptions
U. S. Sports Video	*	*	Call vendor 800-556-8778	0	Shipping
United Art & Education	\$500-\$999-10%; \$1,000-\$1,999-12%; \$2,000-\$4,999-15%, \$5,000+-20%. Min. order \$25.00				Free on orders over \$250
United Stationers	40%	25%	Computer & printer supplies	0	Free on orders over \$100
Utrecht Art Supplies	10%	10%	Free freight does not apply to items with truck icons	\$100	Free on orders over \$150. See exceptions
Valiant	5%	5%	None	\$50.00	Free on orders over \$100
Ward's Biology (Ref.-404067-999)	10%	10%	None	0	Free-except live materials, chemicals & motor freight items
Webster's Team Sports	20%	20%	Contact rep at 594-7178	\$50.00	Free
Windtree	10%	10%	None	\$25.00	Shipping