

LEE COUNTY BOARD OF COUNTY COMMISSIONERS

November 19, 2003

AGENDA ITEM SUMMARY

BLUE SHEET NO. 20041476

1. REQUESTED MOTION:

ACTION REQUESTED: Approve budget amendment resolutions for \$2,568,000 in the CDBG Entitlement fund #13920; \$899,890 in the HOME program fund #13921; and \$94,631 in the General fund #00100, Emergency Shelter Grant (ESG), for Lee County to receive United States Department of Housing and Urban Development funds in FY04-05.

WHY ACTION IS NECESSARY: To officially establish budget.

WHAT THE ACTION ACCOMPLISHES: Enables Lee County's HUD CDBG, HOME/ADDI, and ESG Entitlement grants to be properly expended in the correct budget categories.

2. DEPARTMENTAL CATEGORY: 05
COMMISSION DISTRICT #: CW

C5B

3. MEETING DATE: 11-16-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON

TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER** _____ N/A
- B. DEPARTMENT** _____ Human Services
- C. DIVISION** _____

BY: Karen B. Hawes, Director

7. BACKGROUND:

The Board approved the chair to sign the HUD CDBG, HOME, and ESG Entitlement Agreements. In order to properly expend these funds in the correct budget categories, Board approved budget amendment resolutions are required.

Attachments: Budget Amendment Resolutions (3)
Grants at a Glance (3)

8. MANAGEMENT RECOMMENDATIONS:

Staff recommends approval.

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing Or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i> 11/14/04	N/A	N/A	N/A	<i>[Signature]</i>	RK 11/4	11/4/04	NR 11-4-04	11/16/04	<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 11/14/04
Time: 11:10
Forwarded To:

RECEIVED BY COUNTY ADMIN: <i>[Signature]</i>
11/14/04
2:10 PM SLW
COUNTY ADMIN
FORWARDED TO: <i>[Signature]</i>
11-16-04
<i>[Signature]</i>

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #): 0775
- 2. Title of Grant: CDBG Year 15
- 3. Amount of Award: \$2,568,000
- 4. Amount of Match Required: NONE
- 5. Type of Match: N/A
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # 14.218	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: <u>10/01/04</u>	End Date: <u>Completion of Projects</u>
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9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11077513920

11. Scope of Grant: Federal HUD allocation to provide neighborhood improvements to benefit low/moderate income persons.
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12. Has this Grant been Funded Before? YES NO If YES When? 1989 - present

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO
If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

- 1. Department: Human Services
- 2. Contacts:

Program Mgr. Karen B. Hawes, Director	Phone #: 652-7930
Fiscal Mgr. Barbara J. Hollis	Phone # 652-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

- 1. Grantor Agency: U.S. Housing and Urban Development
- 2. Program Title/Division: Community Planning Department

3. Agency Contact: Virginia Vich
4. Phone Number: (305) 536-4431, Ext. 2227
5. Mailing Address: 909 SE First Avenue, Room 500
Miami, FL 33131-3028

SOURCE OF FUNDS

1. Original Funding
Source: U.S. Housing & Urban Development
(name of agency where funding originated from)
None

Pass Through Agency: _____
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NO
(Example: you need to return interest earnings)

Please Explain: Already in place.

2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A

COMMENTS--INSTRUCTIONS:

NONE

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #): 0776
- 2. Title of Grant: HOME Year 13
- 3. Amount of Award: \$899,890
- 4. Amount of Match Required: 25% of project costs
- 5. Type of Match: Cash/in-kind
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # 14.239	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: <u>10/01/04</u>	End Date: <u>Completion of Projects</u>
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9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11077613921

11. Scope of Grant: Federal HUD allocation to provide affordable housing activities to benefit low/moderate income persons.
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12. Has this Grant been Funded Before? YES NO If YES When? 1991 - present

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO
If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

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- 1. Department: Human Services
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5. Mailing Address: 909 SE First Avenue, Room 500
Miami, FL 33131-3028

SOURCE OF FUNDS

1. Original Funding Source: U.S. Housing & Urban Development
(name of agency where funding originated from)
None

Pass Through Agency: _____
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NO
(Example: you need to return interest earnings)

Please Explain: Already in place.

2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A

COMMENTS--INSTRUCTIONS:

NONE

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #): 0777
- 2. Title of Grant: ESG YEAR 2
- 3. Amount of Award: \$94,631
- 4. Amount of Match Required: \$94,631
- 5. Type of Match: Cash/in-kind
(cash, in-kind etc)
- 6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input checked="" type="checkbox"/> CFDA # 14.231	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: <u>10/01/04</u>	End Date: <u>Completion of Projects</u>
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9. Name of Subrecipient(s) To be determined

10. Business Unit(s): 11077700100

11. Scope of Grant: <u>Federal HUD allocation to benefit the homeless.</u>
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12. Has this Grant been Funded Before? YES NO If YES When? 2003 - present

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO
If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

- 1. Department: Human Services
- 2. Contacts:

Program Mgr. <u>Karen B. Hawes, Director</u>	Phone #: <u>652-7930</u>
Fiscal Mgr. <u>Barbara J. Hollis</u>	Phone # <u>652-7923</u>

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SOURCE OF FUNDS

1. Original Funding Source: U.S. Housing & Urban Development
(name of agency where funding originated from)
None

Pass Through Agency: _____
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

N/A

3a. Is the County a Grantee or Subrecipient in #3 above: Grantee

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NO
(Example: you need to return interest earnings)

Please Explain: _____

2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

N/A

COMMENTS--INSTRUCTIONS:

NONE

RESOLUTION

Amending the Human Services Grant – CDBG Fund #13920 Budget to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Human Services Grant – CDBG Fund #13920 budget for \$2,568,000 of the unanticipated revenue from HUD grant proceeds and an appropriation of a like amount for various operating costs and;

WHEREAS, the Human Services Grant – CDBG Fund #13920 budget shall be amended to include the following amounts, which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$4,481,549
Additions		
11077513920.331540.9002	CDBG Grant Proceeds	\$2,568,000
Amended Total Estimated Revenues		\$7,049,549

APPROPRIATIONS		
Prior Total:		\$4,481,549
Additions		
11077513920.501210.1100	Project Delivery	\$250,000
11077513920.501210.1110	General Administration	354,133
11077513920.503190.1194	Pine Manor Code Enforcement	34,034
11077513920.503490.1214	Palmona Park Neighborhood Building	26,070
11077513920.508302.1132	Owner Rehabilitation	159,637
11077513920.508302.1138	Demolition and Clearance	30,000
11077513920.508309.1137	Temporary Relocation	12,000
11077513920.508309.1149	Pine Manor Neighborhood Improvements	160,446
11077513920.508309.1153	Pine Manor Neighborhood Building	48,620
11077513920.508309.1158	Homeless Set-Aside Activities	100,000
11077513920.508309.1160	Down-payment Assistance	197,755
11077513920.508309.1165	Harlem Heights Neighborhood Improvements	140,800
11077513920.508309.1174	Suncoast Estates Neighborhood Improvements	223,300
11077513920.508309.1182	Page Park Neighborhood Improvements	114,840
11077513920.508309.1184	Charleston Park Neighborhood Building	31,240
11077513920.508309.1197	Harlem Heights Neighborhood Building	35,200
11077513920.508309.1201	Charleston Park Neighborhood Improvements	124,960
11077513920.508309.1202	Page Park Neighborhood Building	12,760
11077513920.508309.1204	Bonita Springs Public Facilities	191,719
11077513920.508309.1205	Bonita Springs Housing Rehabilitation	95,859
11077513920.508309.1206	Fort Myers Beach Public Services	39,106
11077513920.508309.1207	Fort Myers Beach Housing Rehabilitation	10,000
11077513920.508309.1208	Sanibel Accessibility	27,791
11077513920.508309.1215	Palmona Park Neighborhood Improvements	147,730
Amended Total Appropriations		\$7,049,549

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Human Services Grant – CDBG Fund #13920 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2004.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN
APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

RESOLUTION

Amending the Budget of the HOME Program Grant, Fund #13921 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the HOME Program Grant, Fund #13921 budget for \$899,890 of the unanticipated revenue from the HUD HOME grant, and an appropriation of a like amount for various expenditures and;

WHEREAS, the HOME Program Grant, Fund #13921 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$829,686
Additions		
11077613921.331570.9002	HOME Grant Proceeds	\$899,890
Amended Total Estimated Revenues		\$1,729,576

APPROPRIATIONS		
Prior Total:		\$829,686
Additions		
11077613921.501210.1100	Project Delivery	85,000
11077613921.508309.1139	Supportive Housing	300,000
11077613921.508309.1160	Down-payment Asst.	302,245
11077613921.508309.1210	CHDO/Dunbar Allocation	122,000
11077613921.508309.1220	ADDI/Down-payment Assist.	90,645
Amended Total Appropriations		\$1,729,576

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the HOME Program Grant, Fund #13921 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2004.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

RESOLUTION

Amending the Budget of the General Fund, Fund #00100 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the General Fund, Fund #00100 budget for \$94,631 of the unanticipated revenue from the HUD Emergency Shelter grant, and an appropriation of a like amount for various expenditures and;

WHEREAS, the General Fund, Fund #00100 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$365,113,843
Additions		
11077700100.331580.9002	Emergency Shelter Grant Proceeds	\$94,631
Amended Total Estimated Revenues		\$365,208,474

APPROPRIATIONS		
Prior Total:		\$365,113,843
Additions		
11077700100.501210.1110	Program Administration	4,731
11077700100.508309.1217	Shelter Rehabilitation	61,511
11077700100.508303.1218	Homelessness Prevention Services	28,389
Amended Total Appropriations		\$365,208,474

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the General Fund, Fund #00100 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2004.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

By: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA