

LEE COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

BLUE SHEET NO. 20050037

January 4, 2005

1. REQUESTED MOTION:

ACTION REQUESTED: Authorize Chairman to sign State Agreement for the receipt of Challenge Grant funds and subrecipient agreements. Also authorize Department of Human Services Deputy Director to sign required grant reports.
Approve budget resolution for State of Florida FY2005 Challenge Grants in the amount of \$137,500 for the County fiscal year 2004-2005.

WHY ACTION IS NECESSARY: To execute agreement, establish budget and delegate signature authority for grant reporting to the department.

WHAT THE ACTION ACCOMPLISHES: Allows the Department to accept a contract from the State of Florida and proceed with program activities and the execution of subrecipient contracts as well as monthly reports.

2. DEPARTMENTAL CATEGORY: 05

COMMISSION DISTRICT #: CW C5A

2. MEETING DATE:

01-25-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON

TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER N/A
- B. DEPARTMENT Human Services
- C. DIVISION

BY: Ann M. Arnall, Deputy Director

7. BACKGROUND:

The Board approved the application for the State of Florida Homeless Challenge Grants on October 12, 2004. The Department has been notified of the award and it is anticipated that the agreement with the State will be delivered mid January. Once the grant agreement is signed, subrecipient agreements will be executed.

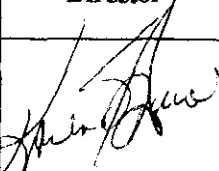
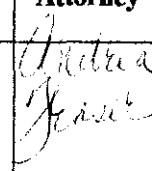
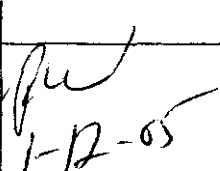
The Challenge Grant funds will provide access to permanent housing for homeless individuals and families through the County LIFT Program. Funds will allow the Salvation Army to provide meals, clothing, and furniture. Southwest Florida Addiction Services will enhance treatment of homeless persons in recovery by providing medication and support services and will continue the study of Chronic Homeless Assistance Treatment Program begun by the Coalition for the Homeless.

Attachments: Budget Amendment Resolution
Grants at a Glance
Signature Authority Letter

8. MANAGEMENT RECOMMENDATIONS:

Staff recommends approval.

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing Or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
	N/A	N/A	N/A		OA	OM	Risk	GC	
					<u>1/10/05</u>	<u>1/11/05</u>	<u>1/12/05</u>	<u>1/11/05</u>	<u>1-12-05</u>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 1/10/05
Time: 1:00
Forwarded To: Admin
1/10/05

RECEIVED BY
COUNTY ADMIN
1/10/05
1:25 pm slg
COUNTY ADMIN
FORWARDED TO RR
1-12-05
11 AM

RESOLUTION

Amending the General Fund #00100 Budget for additional revenues for Fiscal Year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the General Fund #00100 budget for \$137,500 of the additional revenue from the State of Fla. Challenge grant and an appropriation of a like amount for indigent rent and utilities and other grants and aid;

WHEREAS, the General Fund #00100 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES		
Prior Total:		\$371,179,086
Additions		
12078800100.334690.9002	State of Fla. Challenge Grant	\$137,500
Amended Total Estimated Revenues		\$371,316,586

APPROPRIATIONS		
Prior Total:		\$371,179,086
Additions		
12078800100.508303	Indigent Rent and Utilities	\$45,832
12078800100.508309.220	Other Grants and Aid	45,834
12078800100.508309.209	Other Grants and Aid	45,834
Amended Total Appropriations		\$371,316,586

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the General Fund #00100 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2005.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #): C788
- 2. Title of Grant: Florida Challenge Grant
- 3. Amount of Award: \$137,500
- 4. Amount of Match Required: None
- 5. Type of Match: Not applicable
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input type="checkbox"/> CFDA #	STATE <input checked="" type="checkbox"/> CSFA 60.014
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7. Agency Contract Number: HFZ13

8. Contract Period:	Begin Date: Upon execution	End Date: June 30, 2005
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9. Name of Subrecipient(s) The Salvation Army, Southwest Florida Addition Services,
Lee County Department of Human Svcs – Family Self-sufficiency Program.

10. Business Unit(s): 1207~~4~~⁸⁵00100

11. Scope of Grant: The Challenge Grant funds will deliver housing access for homeless persons moving to permanent housing through the County LIFT Program. Funds will fill gaps in emergency supplies for the Salvation Army Homeless Prevention Program by providing meals, clothing, and furniture. Southwest Florida Addiction Services will provide medications and support to homeless persons in transitional housing and will continue the CHATP program begun by the Coalition for the Homeless..

12. Has this Grant been Funded Before? YES NO If YES When? 2002 , 2003, & 2004

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO
If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services

2. Contacts:

Program Mgr. Ann Arnall & Susan Oliver	Phone #: 652-7930
Fiscal Mgr. Barbara J. Hollis	Phone # 652-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

- 1. Grantor Agency: Florida Department of Children & Families
- 2. Program Title/Division: Office of Homelessness
- 3. Agency Contact: Tom Pierce
- 4. Phone Number: (650) 922-9760
- 5. Mailing Address: Building 2, Room 103-C; 1317 Winewood Blvd.
Tallahassee, FL 32399-0700

SOURCE OF FUNDS

- 1. Original Funding Source: Florida Department of Children & Families
(name of agency where funding originated from)
N/A
- Pass Through Agency:
(middleman if any? Example: federal SS from US DOT given to STATE of FL DOT---then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).
- 3. Additional Information for Other Agencies Involved:
N/A
- 3a. Is the County a Grantee or Sub recipient in #3 above: GRANTEE

REPORTING REQUIREMENTS

- 1. Does this grant require a separate sub fund? YES NO (Example: you need to return interest earnings)

Please Explain:

- 2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

Grant does not require interest to be earned but if it is, interest must be returned to the grantor agency

COMMENTS--INSTRUCTIONS:



BOARD OF COUNTY COMMISSIONERS

Writer's Direct Dial Number: ~~(239) 335-2111~~

Bob Janes
District One

January 07, 2004

Douglas R. St. Cerny
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Stilwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing Examiner

**Bob Farr, Senior Human Services Program Specialist
State of Florida, Department of Children and Families
P.O. Box 60085
Fort Myers, Florida 33906-0085**

**Subject: Delegation Letter for Signature Authority
2005 Challenge Grant HFZ13**

Dear Mr. Farr:

This letter serves as notification that the Deputy Director of Lee County Department of Human Services is hereby authorized to sign all reports required in Challenge Grant HFZ13 for fiscal year 2004-2005. The Board of County Commissioners approved this authorization.

Sincerely,

Douglas R. St. Cerny
Chairman, BOCC

S:\INTSVCS\Florida Homeless Grants\Correspondence\BOCC authorization.doc