

WALK ON #2

UTL

LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

BLUE SHEET NO: 20050045-UTL

1. REQUESTED MOTION:

ACTION REQUESTED:

1) Authorize the Chairman, on behalf of the BOCC, to sign as the Chief Official of the Subgrant Recipient for Lee County Utilities' CERTIFICATION OF ACCEPTANCE OF SUBGRANT AWARD for a Florida Department of Law Enforcement's Law Enforcement Terrorism Prevention Program Grant in the amount of \$120,000; and 2) Approve Budget Amendment Resolution for \$120,000.

WHY ACTION IS NECESSARY:

Required by each agency's regulations.

WHAT ACTION ACCOMPLISHES:

Establishes the BOCC as being the Subgrant Recipient of the Grant and this Certificate constitutes official acceptance of the award and must be received by the FDLE prior to any reimbursement of project expenditure.

2. DEPARTMENTAL CATEGORY: 10  
COMMISSION DISTRICT #: CW

3. MEETING DATE:

01-25-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED: \_\_\_\_\_

5. REQUIREMENT/PURPOSE:

(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER Signature

6. REQUESTOR OF INFORMATION:

A. COMMISSIONER: \_\_\_\_\_  
 B. DEPARTMENT: Lee County-Public Works  
 C. DIVISION/SECTION: Utilities Division  
 BY: Rick Diaz, P.E., Utilities Director

DATE: 1/12/05

7. BACKGROUND:

On November 11, 2003, Lee County Utilities Division (LCU) was contacted by John Wilson of the Lee County Public Safety Department that funds were being made available in the form of security improvement reimbursement grants from the Florida Department of Law Enforcement (FDLE). The origin for these funds is the U.S. Homeland Security Department. Because of grant requirements, LCU had to identify only one of its water treatment plants (actual location must be withheld due to security reasons) for security improvements. On September 27, 2004, LCU was notified by the FDLE that it had reserved \$120,000 for LCU, subject to submission of a grant application. All improvements must be completed by June 30, 2005.

On January 7, 2005 we received the attached Certificate of Acceptance to be completed by the BOCC Chairman and returned within 30 days of December 30th (January 28, 2005).

Expense account string: 11078948700.506410 R.M.

Revenue account string: 11078948700.331310.9003

Attachments: 3 - Need 2 Forms Returned to LCU no later than 1-27-05 to Fed-X Overnight to Tallahassee

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MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL

(A) DEPARTMENT DIRECTOR	(B) PURCH. OR CONTRACTS	(C) HUMAN RESOURCES	(D) OTHER	(E) COUNTY ATTORNEY	(F) BUDGET SERVICES				(G) COUNTY MANAGER
					OA	OM	Risk	GC	
<u>J. Lavender</u> Date: 1/13/05	Date:	N/A Date:	<u>M. Crumpton</u> Date: 1/12/05	<u>S. Coovert</u> Date:	<u>1/11/05</u>	<u>1/19/05</u>	<u>1/18/05</u>	<u>1/14/05</u>	<u>J. Lavender</u> Date: 1/13/05

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
 Date: 1/12/05  
 Time: 11:00  
 Forwarded To:

RECEIVED BY  
 COUNTY ADMIN:  
 1/14/05  
 4:00  
 COUNTY ADMIN  
 FORWARDED TO:  
 1-19-05  
 JRM

**BOARD OF COUNTY COMMISSIONERS  
WALK ON AGENDA ITEMS  
MEETING DATE: January 25, 2005**

**WO #      DESCRIPTION**

**WO #1**      **ACTION REQUESTED:**  
Authorize Chairman to sign Grant Certification Form for Grant Application to the Florida Housing Finance Corporation.  
**WHY ACTION IS NECESSARY:**  
The certification form is required to submit the grant application  
**WHAT ACTION ACCOMPLISHES:**  
Allows the Department of Human Services to apply for additional grant funding. (#20050062-Human Services)  
**REASON FOR WALK ON:**  
Grant opportunity recently released, needs to be submitted ASAP.

**WO #2**      **ACTION REQUESTED:**  
**1) Authorize the Chairman, on behalf of the BOCC, to sign as the Chief Official of the Subgrant Recipient for Lee County Utilities' CERTIFICATION OF ACCEPTANCE OF SUBGRANT AWARD for a Florida Department of Law Enforcement's Law Enforcement Terrorism Prevention Program Grant in the amount of \$120,000; and 2) Approve Budget Amendment Resolution for \$120,000.**  
**WHY ACTION IS NECESSARY:**  
**Required by each agency's regulations.**  
**WHAT ACTION ACCOMPLISHES:**  
**Establishes the BOCC as being the Subgrant Recipient of the Grant and this Certificate constitutes official acceptance of the award and must be received by the FDLE prior to any reimbursement of project expenditure. (#20050045-Utilities)**  
**REASON FOR WALK ON:**  
**To meet the 30-day deadline imposed by the FDLE, which is January 28, 2005.**

**BOARD: ALBION HALL JUDAH JANES ST. CERNY  
COMMISSION RECEPTION DESK  
DONALD STILWELL, COUNTY MANAGER  
WILLIAM HAMMOND, DEPUTY COUNTY MANAGER  
HOLLY SCHWARTZ, ASSISTANT COUNTY MANAGER  
PETE WINTON, ASSISTANT COUNTY MANAGER**

**ANTONIO MAJUL, BUDGET SERVICES  
BOB GRAY, DEPUTY CO ATTORNEY  
JAMES LAVENDER, PUBLIC WORKS  
PUBLIC RESOURCES OFFICE  
LISA PIERCE, MINUTES**

**DATE AND TIME DISTRIBUTED: 01-19-05 3:30 PM**

**Sue Gulledge - BOCC AGENDA FOR 01-25-05**

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**From:** Patricia Geren  
**To:** BluesheetProcessing/Directors  
**Date:** 1/7/05 9:47 AM  
**Subject:** BOCC AGENDA FOR 01-25-05

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The deadline for bluesheets for the BOCC meeting of **01-25-05 is Wednesday, 01-12-05 @12:00 NOON** due to the Martin Luther King, Jr. Holiday.

Please adjust your schedules accordingly. Thank you for your cooperation in meeting this deadline.

Patricia K. (Kathy) Geren  
Administrative Specialist  
Public Resources  
[gerenpk@leegov.com](mailto:gerenpk@leegov.com)  
Phone: 239-335-2215  
FAX: 239- 335-2449

**GRANT AT A GLANCE**

## GRANT AWARD INFORMATION

1. County Grant ID (project #): 7151
2. Title of Grant: Law Enforcement Terrorism Prevention Program
3. Amount of Award: \$120,000.00
4. Amount of Match Required: \$None
5. Type of Match: None  
(cash, in-kind etc)

## 6. SOURCE OF GRANT FUNDS &amp; CATALOG NUMBER:

FEDERAL  CFDA # 97.004      STATE  CSFA # U/K

7. Agency Contract Number: 11078948700

8. Contract Period:      Begin Date: December 1, 2004      End Date: June 30, 2005

9. Name of Subrecipient(s): Lee County Board of County Commissioners

10. Business Unit(s): Lee County Utilities Division (LCU)

## 11. Scope of Grant: (describe project).

LCU will purchase the necessary materials and equipment, plus contract with County vendors to make security improvements to one of LCU's water treatment plants (actual name withheld for security reasons) as discussed during the USEPA mandated Vulnerability Assessment Study process.

12. Has this Grant been Funded Before?  YES  NO If YES When?

13. Is Grant Funding Anticipated in Subsequent Years?  YES  NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense?  YES  NO

If YES What is the Lee County Budget Impact:

1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
4 <sup>th</sup> Year	5 <sup>th</sup> Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

**ADMINISTERING DEPARTMENT INFORMATION**

1. Department: Lee County Utilities Division

2. Contacts:

Program Mgr. Rick Diaz, P.E.      Phone #: (239) 479-8779

Fiscal Mgr. Orlando Figueroa      Phone # (239) 479-8147

**GRANTOR AGENCY INFORMATION**

(The agency you signed this agreement with)

- 1. Grantor Agency: Florida Department of Law Enforcement
- 2. Program Title/Division: Office of Criminal Justice Grants
- 3. Agency Contact: Clayton H. Wilder, Community Program Administrator
- 4. Phone Number: (850) 410-8700
- 5. Mailing Address: 2331 Phillips Road  
Tallahassee, FL 32308

**SOURCE OF FUNDS**

- 1. Original Funding  
Source: U.S. Homeland Security Department (PL 108-90)  
(name of agency where funding originated from)
- 2. Pass Through Agency: Florida Department of Law Enforcement  
(middleman if any? Example: federal \$\$ from US DOT given to STATE of FL DOT -- then from STATE DOT --- STATE of FL DOT is the pass-through agency).
- 3. Additional Information for Other Agencies Involved:  
N/A
- 3a. Is the County a Grantee  
or Subrecipient in #3 above: N/A

**REPORTING REQUIREMENTS**

- 1. Does this grant require a separate subfund? YES  NO
- (Example: you need to return interest earnings)

Please Explain:

- 2. Is funding received in advance? YES  NO
- (If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

MIKE C.

Copy to Orlando 1/10/05 4:12  
@ Discussed Cert of Award form  
with Orlando 1/11/05 4:15  
@ Per Rodger Good 1/12/05  
Revenue Account String  
# 11078948700, 331310, 9003  
Need Expense Account String from Bev.



Florida Department of  
Law Enforcement

Office of Criminal Justice Grants

Mailing Address:  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308  
(850) 410-8700

Guy M. Tunnell  
Commissioner

TO: Project Directors

FROM: Mr. Clayton *Wilder*, Program Administrator  
Office of Criminal Justice Grants

SUBJECT: Grant Forms for the Law Enforcement Terrorism Prevention (LETP) and  
the State Homeland Security (SHS) Grant Funded Projects

DATE: December 8, 2004

This letter includes the following attachment:

- A copy of the Grant Award that was mailed to the official subgrantee

To obtain a copy of the following forms:

- Request for Cash Advance Form and Instructions
- Financial Report Forms and Instructions
- Project Performance Report Form and Instructions

Please visit the websites below:

LETP forms are available on the FDLE website at:  
<http://www.fdle.state.fl.us/Grants/nosearch/letp-subgrant/>

SHS forms are available on the FDLE website at:  
<http://www.fdle.state.fl.us/Grants/nosearch/shs-subgrant/>

Please forward the Cash Advance and Financial Report forms to the proper personnel within the Financial Office of the Subgrantee and the Implementing Agency.

If you have any questions, please contact our office at (850) 410-8700 and you will be directed to your Grant Manager.

TWB/mm

Enclosure

JAN 07 2005



Florida Department of  
Law Enforcement

Guy M. Tunnell  
*Commissioner*

Office of Criminal Justice Grants

Mailing Address:  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308  
(850) 410-8700

**DEC 3 0 2004**

The Honorable Douglas R. St. Cerny  
Chairman, Lee County  
Board of County Commissioners  
2120 Main Street  
Fort Myers, Florida 33901

Re: 05-CJ-L2-06-46-01-068/Security Improvements to  
LCU Water Treatment Plant (OWTP)

Dear Chairman St. Cerny:

The Florida Department of Law Enforcement is pleased to award a Law Enforcement Terrorism Prevention Program grant in the amount of \$120,000 to your unit of government. These funds shall be utilized to implement Florida's Domestic Security Strategic Plan.

A copy of the approved subgrant application with the above referenced project number and title is enclosed for your file. All correspondence with the Department should always refer to the project number and title.

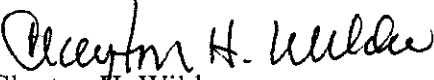
Your attention is directed to Section G of the subgrant which is the "Acceptance and Agreement". These conditions should be reviewed carefully by those persons responsible for project administration to avoid delays in project completion and cost reimbursements.

The enclosed Certificate of Acceptance should be completed and returned to the Department within 30 calendar days from the date of award. This certificate constitutes official acceptance of the award and must be received by the Department prior to the reimbursement of any project expenditures.

The Honorable Douglas R. St. Cerny  
Page Two

We look forward to working with you on this project. If we can be of further assistance,  
please contact Thomas Bishop at 850/410-8700.

Sincerely,

  
Clayton H. Wilder  
Community Program Administrator

CHW/TB/dw

Enclosures



**RESOLUTION # 05-01-59**

Amending the Fund 48700 Lee County Utilities budget to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

**WHEREAS**, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend Fund 48700 Lee County Utilities budget for \$120,000 of the unanticipated revenue from a Law Enforcement Terrorism Prevention Grant and an appropriation of a like amount into an expenditure and;

**WHEREAS**, the Fund 48700 Lee County Utilities budget shall be amended to include the following amounts which were previously not included.

**ESTIMATED REVENUES**

Prior Total:		\$105,669,833
Additions		
11078948700.331310.9003	Law Enforcement Terrorism Prevention Grant	\$120,000
Amended Total Estimated Revenues		\$105,789,833

**APPROPRIATIONS**

Prior Total:		\$105,669,833
Additions		
11078948700.506410	Furniture & Equipment	\$120,000
Amended Total Appropriations		\$105,789,833

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lee County, Florida, that the Fund 48700 Lee County Utilities budget is hereby amended to show the above additions to its Estimated Revenue and appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this 25th day of January, 2005.

ATTEST:  
CHARLIE GREEN, EX-OFFICIO CLERK

BY: Michelle G. Cooper  
DEPUTY CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

[Signature]  
CHAIRMAN



APPROVED AS TO FORM

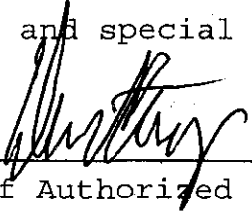
[Signature]  
OFFICE OF COUNTY ATTORNEY

**COPY**

State of Florida  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement

CERTIFICATION OF ACCEPTANCE OF SUBGRANT AWARD

The subgrantee, through its authorized representative,  
acknowledges receipt and acceptance of subgrant award number  
05-CJ-L2-06-46-01-068 in the amount of \$120,000,  
for a project entitled: **Security Improvements to  
LCU Water Treatment Plant (OWTP)**  
for the period of 12/01/2004 through 06/30/2005, in accordance with  
the statement of work contained in the subgrant application, and  
subject to the Florida Department of Law Enforcement's conditions  
of agreement and special conditions governing this subgrant.



\_\_\_\_\_  
(Signature of Authorized Official)

January 25, 2005

(Date of Acceptance)

Douglas St. Cerny, Chairman

(Typed Name and Title of Official)

**APPROVED AS TO FORM**



OFFICE OF COUNTY ATTORNEY

**COPY**