

**LEE COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

BLUE SHEET NO: 2005 0148

1. REQUESTED MOTION:

ACTION REQUESTED: Authorize the Solid Waste Division to add one full time position. This position is for Project Manager for the WTE Expansion Project and may be a temporary contract employee. Approve transfer of funds from reserves in the amount of \$98,500.00 to fund remaining portion of FY 04-05 budget if candidate is a direct employee.

WHY ACTION IS NECESSARY: Board approval required for new positions.

WHAT ACTION ACCOMPLISHES: Provides the Solid Waste Division with personnel necessary to provide additional facilities to meet the ever-increasing demands placed on the solid waste system.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #: CW

C8D

3. MEETING DATE: 02-15-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

- (Specify)
- STATUTE
 - ORDINANCE
 - ADMIN. CODE 3-6
 - OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER:
- B. DEPARTMENT: Lee County-Public Works
- C. DIVISION/SECTION: Solid Waste Division
- BY: Lindsey Sampson, Solid Waste Director

DATE: 2/1/05

Lindsey Sampson

7. BACKGROUND:

A Project Manager position is needed to manage and coordinate all aspects of the WTE plant expansion project. This position requires specialty and technical knowledge of the design and construction of a large-scale power plant project. The Division believes that it would be prudent to consider the use of a contract employee for the duration of the project such that the County could more reasonably find a candidate suitable for the position and offer a competitive compensation package for the knowledge and work required specifically for the project. An option would also be available for the Division to hire such a person within the County's normal position hierarchy for this job.

Upon transfer from reserves, funds will be available in Account Number: OB 5340440100.501210 (Solid Waste-Operations-Solid Waste System Ops-Salaries Full Time), or: Funds are available in the CIP project if contract is utilized.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL

A DEPARTMENT DIRECTOR	B PURCH. OR CONTRACTS	C HUMAN RESOURCES	D OTHER	E COUNTY ATTORNEY	F BUDGET SERVICES				G COUNTY MANAGER
					OA	OM	Risk	GC	
<i>J. Smith</i> 2-2-05		<i>John Lewis</i> 2-2-05		<i>Andrew Jones</i>	<i>P.M.</i> 2/3/05	<i>H. Smith</i> 2/3/05	<i>or</i> 2/3/05	<i>AG</i> 2/3/05	<i>J. Smith</i> 2-2-05

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

REC'D. 2/3/05
by CO. ATTY.
2/15/05
CO. ATTY.
FORWARDED
4/30/05

RECEIVED BY
COUNTY ADMIN:
2/3/05
8:00AM
COUNTY ADMIN
FORWARDED TO:
2/3/05
4PM

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Solid Waste System DATE: 02/03/05 BATCH NO. _____

FISCAL YEAR: FY 04/05 FUND #: 40100 DOC TYPE: YB LEDGER TYPE: BA

TO: Solid Waste Solid Waste Operations
 (DIVISION NAME) (PROGRAM NAME)

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
OB5340440100.501210	Salaries-Full-time Reg	\$ 91,500
	TOTAL TO:	\$ 91,500

FROM: Non-Dept. Solid Waste Operating Reserves
 (DIVISION NAME) (PROGRAM NAME)

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890140100.509910	Reserve for Contingencies	\$ 91,500
	TOTAL FROM:	\$ 91,500

EXPLANATION: As per bluesheet #BS20050148 dated 2/15/05.

 DIVISION DIRECTOR SIGNATURE DATE
 DBS: APPROVAL DENIAL _____

 DEPARTMENT DIRECTOR SIGNATURE DATE
Patricia Mellis 2/3/05
 OPERATIONS ANALYST SIGNATURE DATE

APPROVAL _____ DENIAL _____

 BUDGET OPERATIONS MANAGER SIGNATURE DATE

CO. ADMIN.: APPROVAL _____ DENIAL _____

 CO. ADMIN. SIGNATURE DATE

BCC APPROVAL DATE _____

 BCC CHAIRMAN SIGNATURE

BA NO: _____ AUTH CODE: _____ TRANS DATE: _____