

**LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

20050149  
BLUE SHEET NO:

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve a budget amendment resolution for the Department of Human Services to receive \$36,452 of unanticipated revenues from the Federal Emergency Food and Shelter Program (FEMA).

**WHY ACTION IS NECESSARY:** To allow deposit of unanticipated revenue and establish expenditure line items.

**WHAT THE ACTION ACCOMPLISHES:** Amends the existing Department budget.

**2. DEPARTMENTAL CATEGORY:** 05  
**COMMISSION DISTRICT #:** CW *C5a*

**3. MEETING DATE:** *02-22-2005*

**4. AGENDA:**  
 CONSENT  
 ADMINISTRATIVE  
 APPEALS  
 PUBLIC  
 WALK ON  
**TIME REQUIRED:**

**5. REQUIREMENT/PURPOSE:**  
*(Specify)*  
 STATUTE  
 ORDINANCE  
 ADMIN. CODE  
 OTHER

**6. REQUESTOR OF INFORMATION:**  
**A. COMMISSIONER** \_\_\_\_\_ N/A  
**B. DEPARTMENT** \_\_\_\_\_ Human Services  
**C. DIVISION** \_\_\_\_\_  
**BY:** *Susan Oliver*  
Susan Oliver, Program Manager

**7. BACKGROUND:** The Department of Human Services was approved to receive \$36,452 in FEMA funds to use for first month's rent, payment to prevent eviction or mortgage foreclosure and utility assistance. FEMA does not provide administrative funds. There is no match requirement.

Attachment: Budget Amendment Resolution  
EFSP (FEMA) Phase 23 Recommendations  
Grant-at-a-Glance

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing Or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i>	N/A	N/A	N/A	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty  
Date: *2/2/05*  
Time: *5:55*  
Forwarded To:  
Co. Adm.  
*2/2/05*

RECEIVED BY  
COUNTY ADMIN: *[Signature]*  
*2/2/05*  
COUNTY ADMIN  
FORWARDED TO: *[Signature]*

# RESOLUTION #

Amending the FEMA Food & Shelter fund #13808 budget to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

**WHEREAS**, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the FEMA Food & Shelter fund #13808 budget for \$36,452 of the unanticipated revenue from FEMA grant proceeds and an appropriation of a like amount for indigent rent and utilities and;

**WHEREAS**, the FEMA Food & Shelter fund #13808 budget shall be amended to include the following amounts, which were previously not included.

## ESTIMATED REVENUES

Prior Total:		\$38
Additions		
11079113808.331560.9007	FEMA Food & Shelter	\$36,452
Amended Total Estimated Revenues		\$36,490

## APPROPRIATIONS

Prior Total:		\$38
Additions		
11079113808.508303.105	Indigent Rent and Utilities	\$15,000
11079113808.508303.106	Indigent Rent and Utilities	2,452
11079113808.508303.107	Indigent Rent and Utilities	15,000
11079113808.508303.111	Indigent Rent and Utilities	4,000
Amended Total Appropriations		\$36,490

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lee County, Florida, that the FEMA Food & Shelter fund #13808 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this \_\_\_\_ day of \_\_\_\_\_, 2005.

ATTEST:  
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS  
LEE COUNTY, FLORIDA

BY: \_\_\_\_\_  
DEPUTY CLERK

\_\_\_\_\_  
CHAIRMAN

APPROVED AS TO FORM

\_\_\_\_\_  
OFFICE OF COUNTY ATTORNEY

DOC TYPE YA  
LEDGER TYPE BA

## EFSP Phase 23 Requests

	Phase 21 Actual	Phase 22 Actual	Phase 23 Request	Phase 23 Recommen- dation
<b>Lee County</b>				
<b>HOUSING</b>				
<b>Rent/Mortgage/Utility Assistance</b>				
Estero	-	\$3,000.00	\$5,000.00	\$2,734.00
Amigos Center	-	\$0.00	\$5,000.00	\$0.00
Bonita Springs Assistance Office	\$7,098.00	\$10,000.00	\$10,000.00	\$9,113.00
Lehigh Community Services	\$4,741.00	\$6,000.00	\$6,000.00	\$5,468.00
Lee County Social Services	\$33,144.00	\$40,000.00	\$40,000.00	\$36,452.00
Cape Coral Caring Center	\$7,412.00	\$13,000.00	\$15,000.00	\$11,847.00
<b>Sub Total</b>	<b>\$52,395.00</b>	<b>\$72,000.00</b>	<b>\$81,000.00</b>	<b>\$65,614.00</b>
<b>EMERGENCY HOUSING</b>				
ACT	\$4,741.00	\$8,164.00	\$15,000.00	\$10,150.00
The Salvation Army	\$12,729.00	\$19,599.00	\$50,000.00	\$19,226.00
<b>Sub Total</b>	<b>\$17,470.00</b>	<b>\$27,763.00</b>	<b>\$65,000.00</b>	<b>\$29,376.00</b>
<b>Sub Total All Housing</b>	<b>\$69,865.00</b>	<b>\$99,763.00</b>	<b>\$146,000.00</b>	<b>\$94,990.00</b>
<b>FOOD</b>				
<b>Overall Food Distribution</b>				
Soup Kitchen		\$0.00	\$0.00	\$0.00
Harry Chapin Food Bank	\$29,500.00	\$38,526.00	\$42,500.00	\$37,667.00
Open Door Food Bank		\$1,000.00	\$17,000.00	\$1,000.00
<b>Sub Total</b>	<b>\$29,500.00</b>	<b>\$39,526.00</b>	<b>\$59,500.00</b>	<b>\$38,667.00</b>
<b>OTHER FOOD</b>				
Cape Coral Caring		\$1,000.00	\$1,000.00	\$1,000.00
Community Cooperative Ministries	\$5,000.00	\$3,500.00	\$0.00	\$0.00
Meals on Wheels	\$5,377.00	\$8,500.00	\$11,500.00	\$8,506.00
Nations Association	\$5,000.00	\$6,816.00	\$11,250.00	\$6,683.00
Amigos Center	-	\$3,000.00	\$5,000.00	\$3,038.00
<b>Sub Total</b>	<b>\$15,377.00</b>	<b>\$22,816.00</b>	<b>\$27,750.00</b>	<b>\$18,227.00</b>
<b>Sub Total All Food</b>	<b>\$44,877.00</b>	<b>\$62,342.00</b>	<b>\$87,250.00</b>	<b>\$56,894.00</b>
<b>Total</b>	<b>\$114,742.00</b>	<b>\$162,105.00</b>	<b>\$233,250.00</b>	<b>\$151,884.00</b>

**Total Available Phase 23**

**\$151,884.00**

Board guidelines indicate that housing is at 60% and food is at 40% of total available funds

Board Allocations Committee: Cliff Smith, Judy Kennington-Korf, Jim Coddington, Linda Pankow, Robin Wingate, Beth Droui and Angela Jackson

**FORWARD WITH AGREEMENT AND BLUE SHEET**

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

**GRANT AT A GLANCE**

**GRANT AWARD INFORMATION**

1. County Grant ID (project #):

2. Title of Grant: FEMA (Federal Emergency Manag

3. Amount of Award: \$36,452

4. Amount of Match Required: \$N/A

5. Type of Match: N/A  
(cash, in-kind etc)

**6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:**

FEDERAL <input checked="" type="checkbox"/> CFDA #83.523	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: N/A

8. Contract Period:	Begin Date: 10/01/04	End Date: 09/30/05
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9. Name of Subrecipient(s) N/A

10. Business Unit(s): 11079113808

11. Scope of Grant: This program provides assistan  
(describe project) with first month's rent, evict  
mortgage and utilities  
to eligible applicants.

**FORWARD WITH AGREEMENT AND BLUE SHEET**

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**ADMINISTERING DEPARTMENT INFORMATION**

1. Department: Human Services

2. Contacts:

Program Mgr. Susan Oliver	Phone #: 652-7916
Fiscal Mgr. Barbara J. Hollis	Phone #:652-7923

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**GRANTOR AGENCY INFORMATION**

(The agency you signed this agreement with)

1. Grantor Agency: Federal Emergency Management Agency

2. Program Title/Division: Emergency Food and Shelter Program

3. Agency Contact:

4. Phone Number: 703/706-9660

5. Mailing Address: 701 North Fairfax Street, Suite 310  
Alexandria, Virginia 22314

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**SOURCE OF FUNDS**

1. Original Funding

Source: FEMA  
(name of agency where funding originated from)

2. Pass Through Agency: United Way of Lee County

(middleman if any? Example: federal \$\$ from US DOT - given to STATE of FL DOT - - then from STATE DOT to Lee County DOT - - - STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee  
or Subrecipient in #3 above: Subrecipient

**FORWARD WITH AGREEMENT AND BLUE SHEET**

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**REPORTING REQUIREMENTS**

**1. Does this grant require a separate subfund?**    **YES**                       **NO**   
(Example: you need to return interest earnings)

**Please Explain:**      **Accountable for interest earned**

**2. Is funding received in advance?**                      **YES**                       **NO**   
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

**Interest can be spent on grant activities.**

**COMMENTS--INSTRUCTIONS:**  
**S:\FSS\FEMA\GrantsataGlance\GrantsataGlance2004**

**Susan Oliver - Re: Project #**

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**From:** Roger Good  
**To:** Oliver, Susan  
**Date:** 1/28/2005 2:27 PM  
**Subject:** Re: Project #

Hi Susan, the project # will be 0791. Have a nice weekend. Roger

Roger Good  
Grants Analyst, County Administration  
rgood@leegov.com  
PHONE (239) 335-2437  
FAX (239) 335-2907

>>> Susan Oliver 01/28/05 12:54PM >>>  
Roger, I need a project # for FEMA grant for 2005. Thanks.

Susan Oliver  
Family Self Sufficiency Program Manager  
Department of Human Services  
Lee County Florida  
Phone: 239.652.7916  
Fax: 239.652.7960  
OLIVERSL@leegov.com

\*\*\*\*\*  
This e-mail, including any attachments, may contain confidential or privileged information that is intended solely for the individual to whom it is addressed. If you believe you have received this e-mail in error, please notify the sender and then delete this e-mail immediately.

Thank you.  
Lee County Department of Human Services  
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