

1. REQUESTED MOTION:

ACTION REQUESTED: Authorize the establishment of 23 full-time and 4 part-time positions for the Department of Community Development to provide adequate customer service due to record building activity. Four occupied temporary positions will be converted to 4 part time positions to help with peak periods of activity. Positions are fully fee-supported except 2 Environmental reviewers which are partially fee-supported. Approve transfer of funds from Reserves in the amount of \$967,230 to cover salaries, fringes and operating costs for the balance of the current Fiscal Year. Transfer also covers initial capital expenditures, fleet and office remodel/furniture to accommodate new staff. Approve Budget Amendment Resolution for Fleet Management to cover their increased maintenance expenses.

WHY ACTION IS NECESSARY: Record levels of building activity have generated the need for additional staff to provide satisfactory customer service.

WHAT ACTION ACCOMPLISHES: Provides adequate level of customer service. Building Industry Oversight Committee has endorsed this request.

**2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #**

A4A

3. MEETING DATE: 03-01-2005

4. AGENDA:

**5. REQUIREMENT/PURPOSE:
(Specify)**

6. REQUESTOR OF INFORMATION:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

- A. COMMISSIONER
- B. DEPARTMENT Community Development
- C. DIVISION *Non-Fee*
- BY: Mary Gibbs, Director

7. BACKGROUND: Permitting activity has set record levels over the past year. Building permit activity has increased 42% in the last year, with single-family home permits increasing over 48%. An all-time record of 748 single-family permits were issued in January. Building Inspections have increased to over 220,000 annually, a record level. The number of daily inspections that exceed the maximum level recommended by the Building Industry Oversight Committee of 25 per day has been exceeded 800 times in November and December. In addition, we have been using temporary help to handle the workload volume, but temporary positions generally are used for six months or less. Therefore, we are converting those temps to part-time positions.

All indications are that this trend of increased activity will continue this year. To maintain a satisfactory level of service, additional staff is needed in several areas, primarily the building inspections and customer service counter areas.

The Building Industry Oversight Committee endorsed this request at its February 10, 2005 meeting.

The following is a breakdown of the positions and costs through the remainder of the fiscal year:

7 Building Inspectors:	\$193,450
1 Plan Reviewer:	\$ 27,600
1 Zoning Plan Review Supervisor (Sr. Permit Representative):	\$ 29,324
6 Permit Representatives:	\$130,920
2 Permit Supervisors (Sr. Permit Representative):	\$ 55,275
2 Permit Representatives (Impact Fee Assessment):	\$ 43,641
2 Development Review Representatives:	\$ 62,400
2 Environmental Reviewers (Environmental Planner):	\$ 58,650
4 Conversion of temps to part-time:	\$ 66,830
7 Vehicles (for Building Inspectors), computers, phones, etc.	\$204,140
Office Remodel/furniture (one-time cost)	\$ 95,000
Total	\$967,230

Please see attached for additional information.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services	G County Manager
<i>M. Gibbs</i>	N/A		N/A		<i>OM</i> <i>2/16/05</i>	<i>GC</i> <i>2-17-05</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 2/15/05
Time: 11:20
Forwarded To:
Admin. Affairs

RECEIVED BY
COUNTY ADMIN
2/17/05
COUNTY ADMIN
FORWARDED TO: 1

RESOLUTION

Amending the Budget of Fleet Management-Fund 59400 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2004-2005.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Fleet Management-Fund 59400 budget for \$5,040 of the unanticipated revenue from additional user fees and an appropriation of a like amount for additional expenses and;

WHEREAS, the Fleet Management-Fund 59400 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total: \$5,827,013
Additions

JB5191059400.341210.9001 Vehicle-Maintenance Fees \$5,040

Amended Total Estimated Revenues \$5,832,053

APPROPRIATIONS

Prior Total: \$5,827,013
Additions

JB5191059400.504670 Equipment Repair Parts \$5,040

Amended Total Appropriations \$5,832,053

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Fleet Management-Fund 59400 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2005.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: MSTU **DATE:** 02/14/05 **BATCH NO.** _____
FISCAL YEAR: 04/05 **FUND #:** 15500 **DOC TYPE:** YB **LEDGER TYPE:** BA
TO: Community Development Various
(DIVISION NAME) (PROGRAM NAME)

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
LE5151815500.501210	Salaries	\$58,650
LE5151815500.506410	Furniture & Equipment	5,000
LC5240815500.501210	Salaries	43,641
LC5240815500.506410	Furniture & Equipment	5,000
LC5151315500.501210	Salaries	79,110
LC5151315500.506410	Furniture & Equipment	5,000
	TOTAL TO:	\$ 196,401

TO: Non-departmental Reserves
(DIVISION NAME) (PROGRAM NAME)

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890115500.509910	Reserves for Contingencies	\$ 196,401
	TOTAL FROM:	\$ 196,401

EXPLANATION: Provides budget for expenses associated with 7 newly created positions.

*Been
Clarified
2/17/05*

DIVISION DIRECTOR SIGNATURE DATE

DBS: APPROVAL _____ DENIAL _____

APPROVAL _____ DENIAL _____

CO. ADMIN.: APPROVAL _____ DENIAL _____

BCC APPROVAL DATE _____

Manly *2/14/05*

DEPARTMENT DIRECTOR SIGNATURE DATE

Belmont *2/15/05*

OPERATIONS ANALYST SIGNATURE DATE

BUDGET OPERATIONS MANAGER SIGNATURE DATE

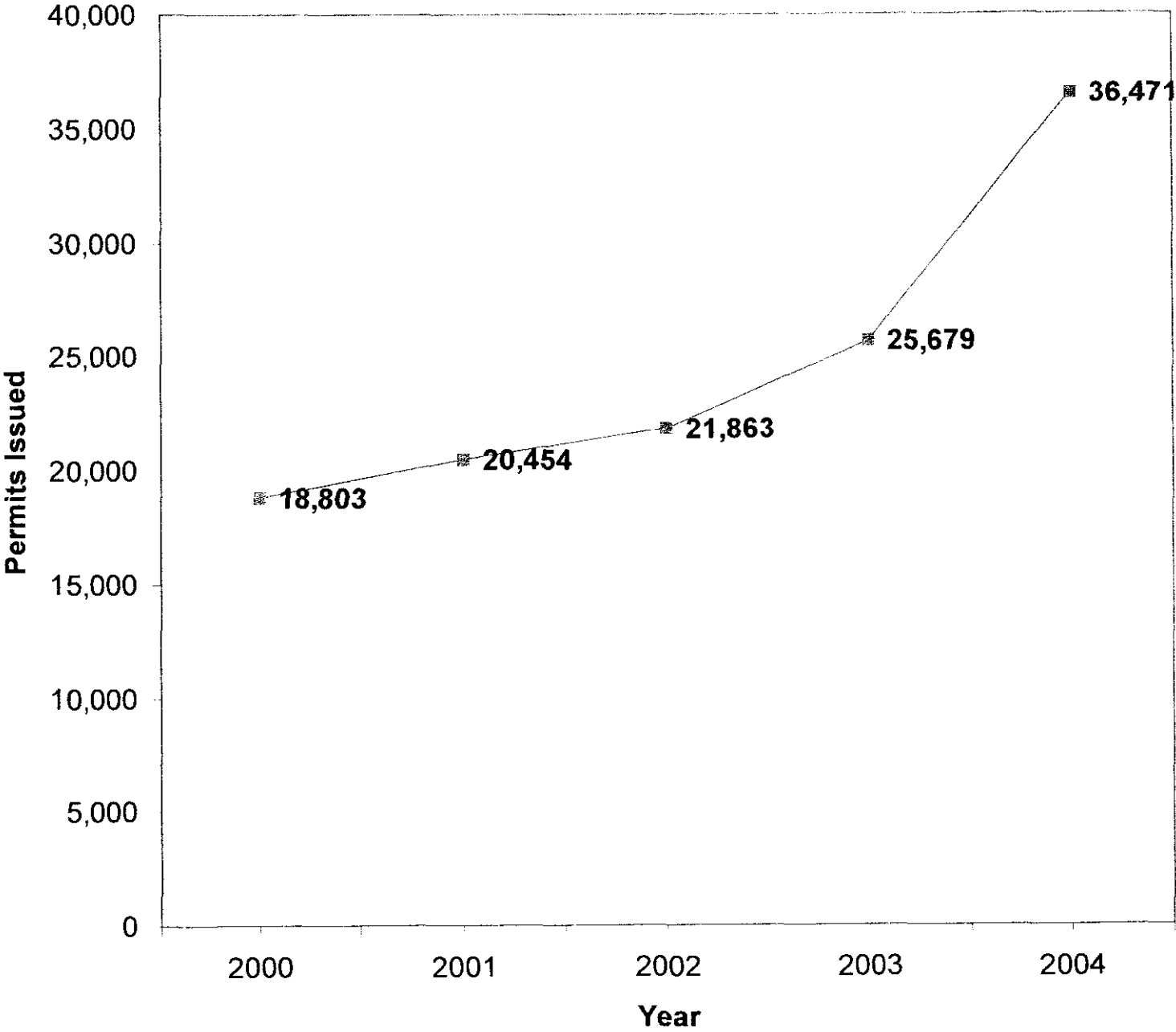
CO. ADMIN. SIGNATURE DATE

BCC CHAIRMAN SIGNATURE

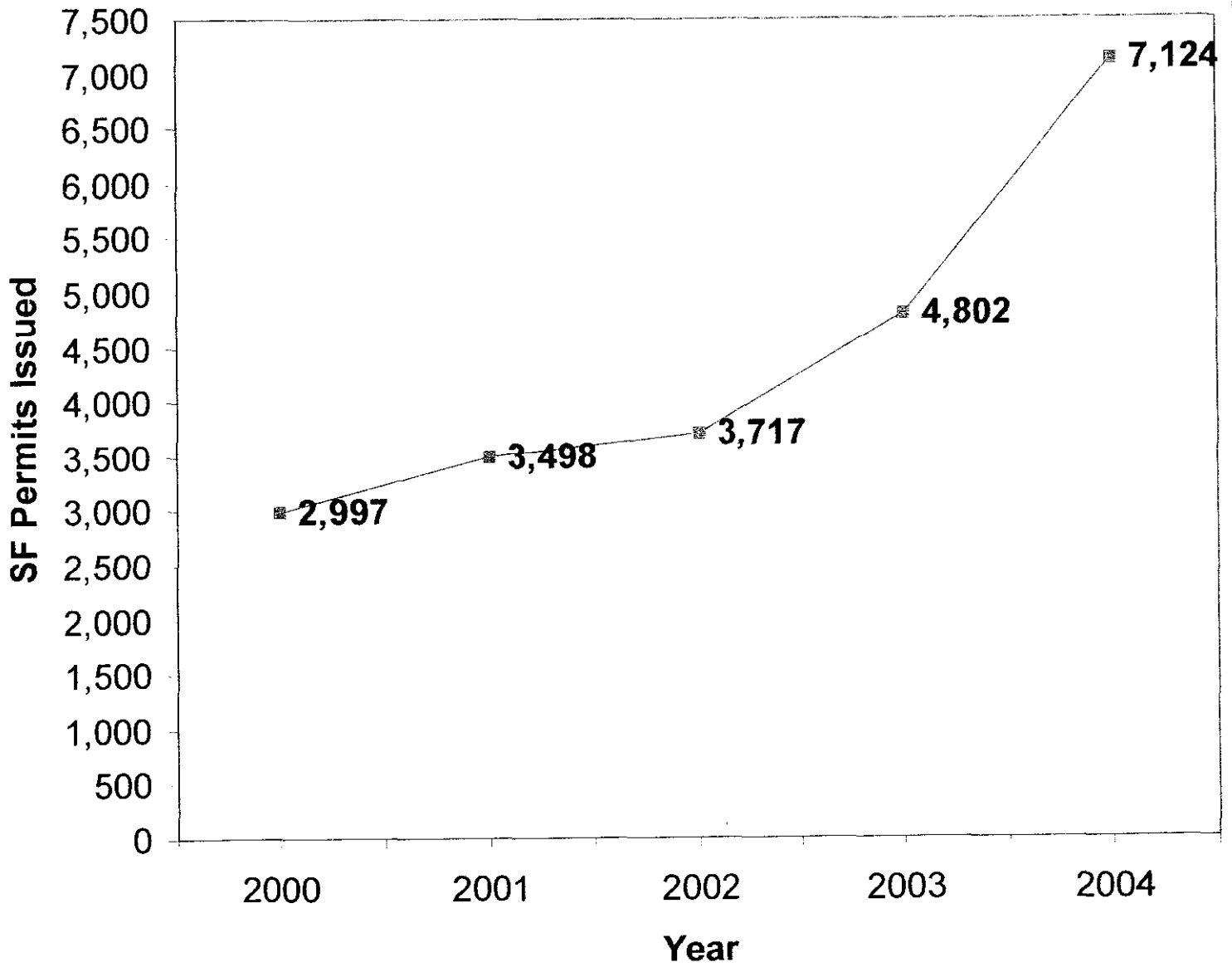
BA NO: _____ AUTH CODE: _____ TRANS DATE: _____

REV. 05/93

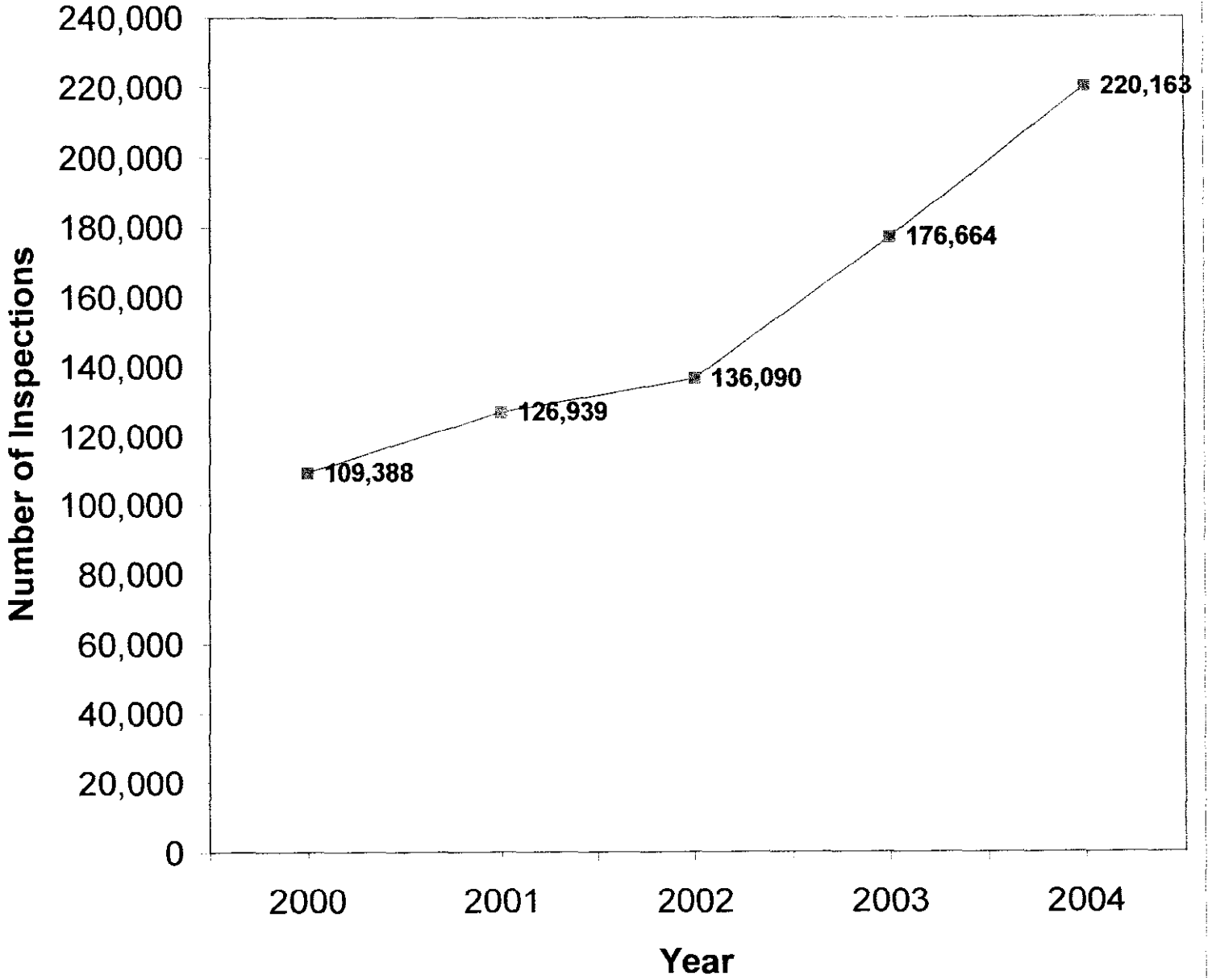
PERMITS ISSUED 2000 - 2004



SINGLE FAMILY PERMITS ISSUED 2000 - 2004

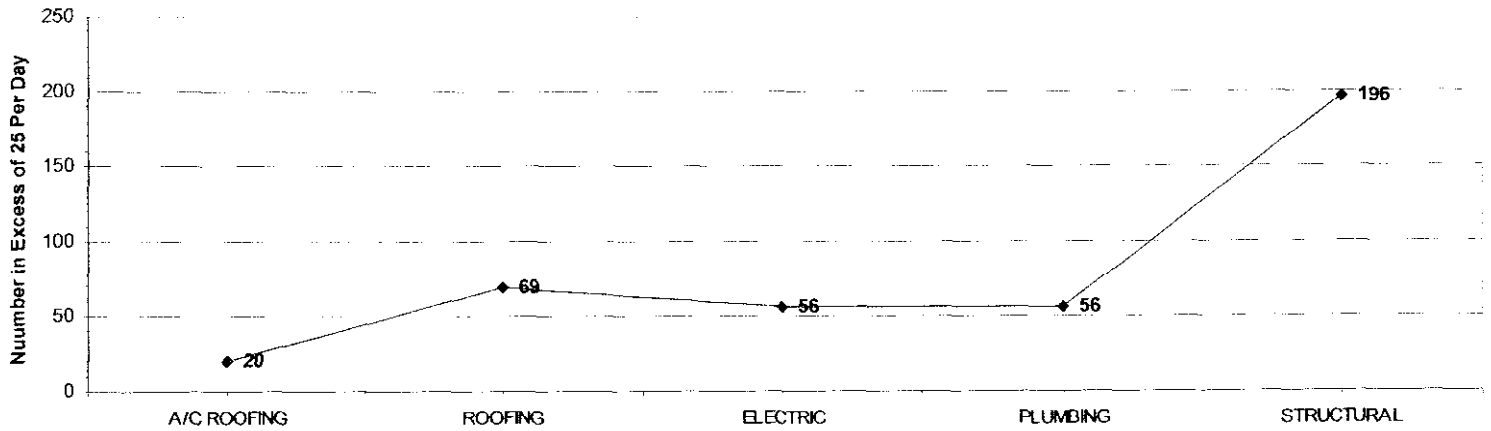


BUILDING INSPECTIONS 2000 - 2004

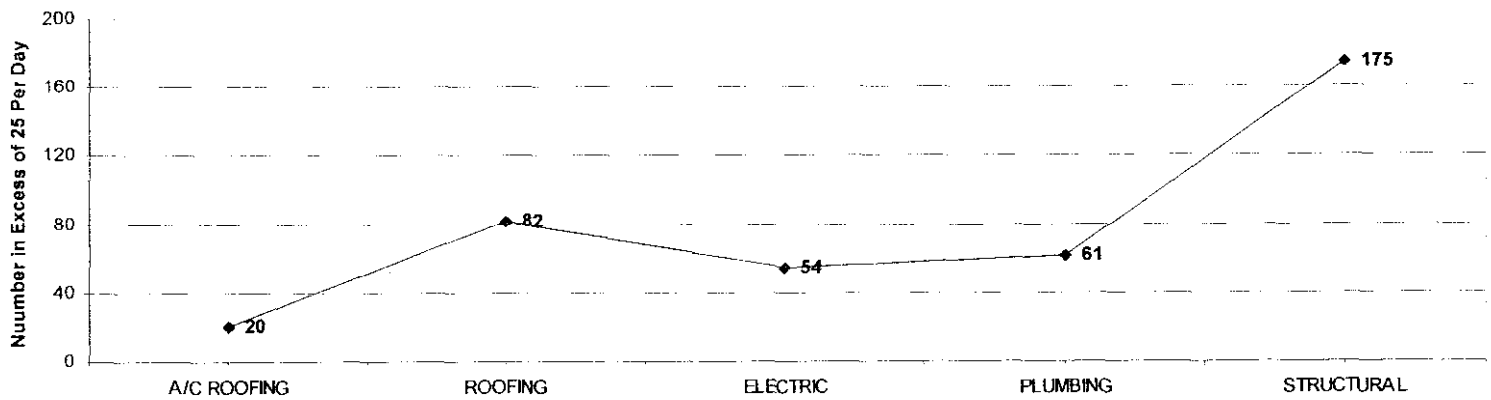


INSPECTIONS IN EXCESS OF 25 PER PERSON PER DAY BY TRADE

November 2004



December 2004



TOTAL for November & December 2004

