

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 2005SC 214

1. REQUESTED MOTION:

ACTION REQUESTED: Approve a grant-funded Eligibility Specialist position for the Family Self Sufficiency Program in the Department of Human Services for approximately twelve to eighteen months.

WHY ACTION IS NECESSARY: Current Department staff are needed for approximately twelve to eighteen months to fulfill the functions, goals and objectives of Lee County's Long Term Recovery Committee, thus leaving an Eligibility Specialist position vacant.

WHAT ACTION ACCOMPLISHES: This position will allow the Family Self Sufficiency Program to continue to provide services at its normal level.

2. DEPARTMENTAL CATEGORY:

COMMISSION DISTRICT # Countywide CW
05 **C5A**

3. MEETING DATE:

03-01-2005

4. AGENDA:

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC
- WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

- (Specify)
- STATUTE
 - ORDINANCE
 - ADMIN. CODE
 - OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER N/A
- B. DEPARTMENT Human Services
- C. DIVISION N/A
- BY: Karen Hawcs, Director

7. BACKGROUND: In order to receive disaster recovery funding from faith-based groups and for their volunteers to come to Lee County, a Long Term Recovery Committee (LTRC) has been created. Lee County Department of Human Services has the lead for this Committee. To carry out the functions, goals and objectives of the committee, a LTRC Coordinator is needed. Internal staffing adjustments allow a Coordinator to begin these functions immediately, but leave an Eligibility Specialist vacancy in the Family Self Sufficiency program. The position requested by this blue sheet will allow that vacancy to be filled for the duration of the needs of the LTRC, an estimated 12 to 18 months. The Family Self Sufficiency program receives several grants that reimburse staff salaries. These grants will be used to fund this position.

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
					OA	OM	Risk	GC	
<i>[Signature]</i>	N/A	<i>[Signature]</i>	N/A	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: 3/1/05
Time: 3:35
Forwarded To:
Admin

RECEIVED BY
COUNTY ADMIN: PK
3/1/05
3:45 pm
COUNTY ADMIN
FORWARDED TO: PK
2/14/05
4/1/05