

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20050584

1. ACTION REQUESTED/PURPOSE:

Authorize an extension, from May 30, 2005 to June 30, 2005, for Contract C-2421 between the Board of County Commissioners and Community Housing & Resources, Inc. (CHR)

2. WHAT ACTION ACCOMPLISHES:

This contract extension is technical in nature and will allow for more time for CHR to complete its contractual obligations to the county.

3. MANAGEMENT RECOMMENDATION: Authorize extension

4. Departmental Category: 04

C4A

5. Meeting Date: 05-10-2005

- 6. Agenda:**
- Consent
 - Administrative
 - Appeals
 - Public
 - Walk-On

- 7. Requirement/Purpose: (specify)**
- Statute
 - Ordinance
 - Admin. Code
 - Other

8. Request Initiated:

Commissioner: N/A
 Department: Community Development
 Division: Planning
 By: Paul O'Connor, AICP, Planning Director
POC 4/26/05

9. Background:

Community Housing & Resources, Inc. (CHR) is a non-profit housing provider providing affordable rental housing in Lee County. The Board of County Commissioners approved a total of \$390,000 in SHIP funds for construction of Woodhaven – a 12 unit below market rate rental housing project on Sanibel. With the exception of \$9,216.00 under C-2421, all SHIP funds awarded have been spent. CHR has requested an extension of its contract C-2421 from May 30, 2005 to June 30, 2005 in order to accommodate delays caused by material shortages.

Staff recommends that this amendment be granted and finds this it is in compliance with the SHIP rules and regulations; it will ensure a timely completion of this project; and it fulfills the terms of the grant award agreement.

Funds are received and maintained in accounts LB5540513801.508302/LB006. No additional SHIP dollars are required above those already granted.

Attachment: Proposed amendment to Contract C-2421

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>Mary G...</i>	<i>[Signature]</i> 4/27	N/A		<i>[Signature]</i> 4/28/05	<i>[Signature]</i> 4/28/05	<i>[Signature]</i> 4/28/05	<i>[Signature]</i> 4/28/05	<i>[Signature]</i> 4/28/05	<i>[Signature]</i> 4/28/05

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty
 Date: 4/28/05
 Time: 8:00 AM
 Forwarded To:
CHR C-2421 Extension.doc
4/28/05 3:31 PM

RECEIVED BY
 COUNTY ADMIN: [Signature]
4/28/05
 COUNTY ADMIN
 FORWARDED TO: [Signature]
4/28/05
5 PM

AMENDMENT TO THE
AGREEMENT BETWEEN THE
LEE COUNTY BOARD OF COUNTY COMMISSIONERS
AND
COMMUNITY HOUSING & RESOURCES, INC. (CHR)

WITNESSETH:

WHEREAS, the referenced Parties to Contract No. C-2421 desire to amend the Contract pursuant to its Section I.A.

NOW, THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES STATED HEREIN, the referenced contract Section I.A. is amended as follows with new language underlined and amended language struck-through:

EXHIBIT A

1. a. The Project, as approved for grant assistance, shall consist of the following authorized scope of Project work:

Supplemental assistance for the construction of 12 rental units at Woodhaven, 7 very low income (\$35,000 = \$5,000 x 7 units), 3 low income (\$15,000 = \$5,000 x 3 units), 1 low income (\$15,000 = \$15,000 x 1 unit), and 1 moderate income (\$25,000 = \$25,000 x 1 unit) rental households to be completed by June 30, 2005 ~~May 30, 2005~~.

The Parties hereby executed this Amendment on _____, 2005.

CHARLIE GREEN, CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY _____
DEPUTY CLERK

BY: _____
CHAIRMAN

Sandra McDougall
Witness (Signature)

BY: Janis A. Hyatt
Community Housing & Resources, Inc.
(CHR)

SANDRA M'DOUGALL
Witness (Name, Address)
800 DUNLOP ROAD
SANIBEL FL 33957

Title: Executive Director

FEIN#: 59-2037785

Cynthia Hoggatt
Witness (Signature)

CYNTHIA HOGGATT
Witness (Name, Address)
800 DUNLOP RD
SANIBEL, FL 33957

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

BY: _____
Lee County Attorney's Office

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AND
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BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY _____
DEPUTY CLERK

BY: _____
CHAIRMAN

Sandra M'Dougall
Witness (Signature)

BY: Janis A. Hyatt
Community Housing & Resources, Inc.
(CHR)

SANDRA M'DOUGALL
Witness (Name, Address)
800 DUNLOP RD.
SANIBEL FL 33957

Title: Executive Director

FEIN#: 59-2037785

Cynthia Hoggatt
Witness (Signature)

CYNTHIA HOGGATT
Witness (Name, Address)
800 DUNLOP RD
SANIBEL FL 33957

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

BY: _____
Lee County Attorney's Office

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 11/30/04
PRODUCER Sawyer Insurance, Inc. PO Box 9284 Fort Myers, FL 33902	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Community Housing & Resources, Inc. 800 Dunlop Road Sanibel, FL 33957	INSURERS AFFORDING COVERAGE INSURER A: Bankers Insurance Company INSURER B: Everest National Insurance Company INSURER C: INSURER D: INSURER E:	NAIC #

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	CPP 09-4402554-05	05/19/04	05/19/05	EACH OCCURRENCE \$ 1,000,000
					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
					MED EXP (Any one person) \$ 5,000
					PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				GENERAL AGGREGATE \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	None Provided			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	None Provided			AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	None Provided			EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFF. CER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	2700008432941	01/01/05	01/01/06	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
					E.L. EACH ACCIDENT \$ 100,000
					E.L. DISEASE - EA EMPLOYEE \$ 100,000
					E.L. DISEASE - POLICY LIMIT \$ 500,000
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Certificate Holder is Additional Insured in regards to General Liability Only.

 30-Day Notice of cancellaiton applies to Workers' Compensation.

CERTIFICATE HOLDER Lee County Board of County Commissioners Attention: Risk Management PO B ox 398 Fort Myers, FL 33901	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Mary Louise Self <i>Mary Louise Self</i>
--	---

*Attn: Susan Strum
 Cont # 479-8319*



OLD REPUBLIC SURETY COMPANY
P O BOX 4668
WINTER PARK, FL 32793-4668

CONTINUATION CERTIFICATE

BOND NUMBER	BOND DESCRIPTION	BOND AMOUNT	EFFECTIVE DATE	EXPIRATION DATE
OFL- 444835	BLANKET FIDELITY	100,000	9/07/2004	9/07/2005

PRINCIPAL
 COMMUNITY HOUSING & RESOURCES, INC.
 800 DUNLOP ROAD
 SANIBEL, FL 33957

OBLIGEE
 SAME AS THE
 PRINCIPAL

THIS BOND CONTINUES IN FORCE TO THE ABOVE EXPIRATION DATE CONDITIONED AND PROVIDED THAT THE LOSSES OR RECOVERIES ON IT AND ANY AND ALL ENDORSEMENTS SHALL NEVER EXCEED THE PENALTY SET FORTH IN THE BOND AND WHETHER THE LOSSES OR RECOVERIES ARE WITHIN THE FIRST AND/OR SUBSEQUENT OR WITHIN ANY EXTENSION OR RENEWAL PERIOD, PRESENT, PAST OR FUTURE. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

SIGNED AND DATED THIS SEVENTH DAY OF SEPTEMBER, 2004

92-2992
 SAWYER INSURANCE, INC.
 1412 ROYAL PALM SQ. BLVD-#104
 P O BOX 9284
 FORT MYERS, FL 33902

OLD REPUBLIC SURETY COMPANY
SURETY

By _____

AGENT'S COPY

SAWYER INSURANCE, INC.

COMMUNITY HOUSING & RESOURCES, INC.
 HAZARD & LIABILITY INSURANCE
 BANKERS INSURANCE COMPANY
 POLICY #CPP 09-4402554-06
 RENEWAL DATE 05/19/05

RECEIVED
 APR 14 2005

* break down by project

LOCATION	COVERAGE	PROPERTY PREMIUM	LIABILITY PREMIUM	
Premises 1 - Building 1 through 6				
403-405 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.17	AW 3229.00 +20.47 fee = 3249.47
407-409 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.17	
410-412 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.17	
411-413 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.17	
414-416 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.16	
418-420 Airport	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.16	
Premises 2 - Units 1 through 4		2310.	919.00	
Wooster-Unit#11	\$ 12,000 Bldg. & \$3,000 Contents	\$ 51.50	\$ 76.50	Wstr 512.00
Wooster-Unit#12	\$ 12,000 Bldg. & \$3,000 Contents	\$ 51.50	\$ 76.50	
Wooster-Unit#13	\$ 12,000 Bldg. & \$3,000 Contents	\$ 51.50	\$ 76.50	
Wooster-Unit#14	\$ 12,000 Bldg. & \$3,000 Contents	\$ 51.50	\$ 76.50	
Premises 3 - Buildings 1 & 2		206.00	306.00	
455-457 Whitehall	\$120,000 Bldg. & \$4,160 Contents	\$385.00	\$ 153.00	SH 953.00
465 Whitehall	\$100,000 Bldg. & \$2,080 Contents	\$314.00	\$ 101.00	
Premises 4 - Buildings 1 through 3		699.	254.	
975-977 Beach Road	\$120,000 Bldg. & \$5,200 Contents	\$391.00	\$ 153.00	Bch 1447.00
985-987 Beach Road	\$120,000 Bldg. & \$5,200 Contents	\$391.00	\$ 153.00	
991 Beach Road	\$ 80,000 Bldg. & \$3,120 Contents	\$258.00	\$ 101.00	
Premises 5 - Buildings 1 through 7		1040.	407.	
700-702 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	mw 3740.00
708-710 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	
716-718 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	
724-726 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	
732-734 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	
740-742 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.29	
748-750 Mahogany	\$120,000 Bldg. & \$3,640 Contents	\$381.00	\$ 153.26	
Premises 6 - Building 1		2667.00	1073.	
9248 Belding Road	\$161,200 Bldg. & \$2,080 Contents	\$498.00	\$ 101.00	Bld 599.00

Home • • • Auto • • • Business

1418 Royal Palm Square Boulevard, Suite 104 • P.O. Box 9284 • Fort Myers, Florida 33902-9284
 Phone (239) 275-0700 • FAX (239) 275-4349

Premises 7 - 2301 Periwinkle Way

Pod #1 - 3 Unit Bldg.	\$300,000 Bldg. & \$3,100 Contents	\$967.50	\$ 152.25
Pod #2 - 3 Unit Bldg.	\$300,000 Bldg. & \$3,100 Contents	\$967.50	\$ 152.25
Pod #3 - 3 Unit Bldg.	\$300,000 Bldg. & \$3,100 Contents	\$967.50	\$ 152.25
Pod #4 - 3 Unit Bldg.	\$300,000 Bldg. & \$3,100 Contents	\$967.50	\$ 152.25
Garage	\$ 8,500 Bldg. & -0- Contents	\$ 27.00	Included
Gazebo	\$ 6,000 Bldg. & -0- Contents	\$ 322.00	Included
Elevator			Included

CM
4828.⁰⁰

Location #8 -

1466 Royal Court Pl (a/k/a Center Street) Vacant Land
(Approximately 3 acres)

\$ 581.50 — center st
581.50

Location #9 -

Casa Ybel Road (Vacant Land)
(Approximately 3 acres)

\$ 581.50 — casa Ybel
Road

TOTAL PROPERTY PREMIUM
TOTAL LIABILITY PREMIUM
FLORIDA SURCHARGES/FEE
TOTAL ANNUAL PREMIUM
 (For all locations)

\$ 11,639.00
 \$ 4,832.00
 \$ 20.47
\$ 16,491.47

COMMUNITY HOUSING & RESOURCES, INC.
 PH. (239) 472-1189
 800 DUNLOP ROAD
 SANIBEL, FL 33957

63-643/870

7321

Date 5/1/05

Pay To The Order Of Bankers Insurance Company \$ 16,491.47

Sixteen thousand four hundred ninety-one ⁴⁷/₁₀₀ Dollars

WACHOVIA BANK, N.A.
R/T 087008432

For # CPP 09-440 2554-06

[Signature]
James A. Hyatt

12067006432121000060090840



Bankers Insurance Company

First Community Insurance Company

P.O. Box 33060

St. Petersburg, Florida 33733-8060

1-800-827-0000

727-823-4000

www.bankersinsurance.com

March 31, 2005

Community Housing & Resources Inc
800 Dunlop Rd
Sanibel FL 33957

Policy #: CPP 09 4402554 05

Expiration date: 05/19/05

Dear Policyholder:

"We Appreciate Your Business"

RECEIVED

APR 4 - 2005

IT'S TIME TO RENEW your insurance policy. To ensure continued coverage with us, payment must be received on or before the expiration date of your current policy.

Changes:

See attached Notice CG2426 - Amendment of Insured Contract Definition

See attached Notice CG0067 - Excl. Emails and CG2196 - Excl. Silica

See attached Notice - CGL form changes, CG0001, CG0220, CG2167

Includes the Commercial Property and General Liability Coverage Extension Endorsements.

Please submit the following information:

PREMIUM: \$ 16,471.00 + \$4.00 EM + \$16.47 FCS = \$16,491.47

PAYMENT IN FULL REQUIRED

Quotes are valid until expiration of current policy and subject to any rate changes in the interim.

Sincerely,
Gail Murvine
Commercial Underwriter/EXT: 4797

CC: Agent: Sawyer Insurance Inc
PO Box 9284
Fort Myers FL 33902-9284

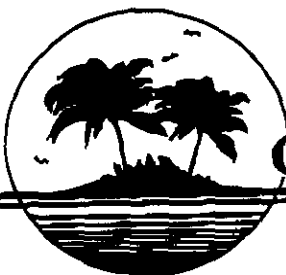
Please RETURN BOTTOM PORTION along with your payment.

Please WRITE POLICY NUMBER ON CHECK and make payable to:
Bankers Insurance Co. Due Date: 05/19/05
To Be Paid By: Insured Amount due: \$18,491.47
Insured: Community Housing & Resources Inc

P.O. Box 33060
St. Petersburg, Florida 33733-8060

05000 00000 CPP **** 090004402554 06 RE 09 84412

Copy of this whole page sent with check



Community Housing & Resources, Inc.

2401 Library Way, Sanibel, FL 33957 • 941 / 472-1189 • Fax 941 / 472-2695
Mailing address: 800 Dunlop Road • Sanibel, FL 33957

CITY OF SANIBEL HOUSING FOUNDATION

FAX TRANSMISSION SHEET

DATE: 4/26/05

TO: Susan Strummon

FAX # 479-8161

FROM: Jan Hyatt

DEPARTMENT: CHR

NUMBER OF PAGES 4 (Including cover sheet)

I thought you were talking about the employer's
liability coverage which I knew was in effect but needed
to check dates on. I think though you're wanting the
commercial liability info. & that check has been written
and is waiting to go out for May 1st. Enclosed is the
file record on the 5/19/05 - 5/19/06 coverage. Please let
me know if this will not suffice. Thank you.