

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20050704

1. ACTION REQUESTED/PURPOSE:

Approve the utilization of piggybacking from the City of Jacksonville, Formal Bid #SC-0549-03, for the Replacement of existing Playground Equipment for Rutenberg Park, from Playmore West Inc., in the amount of \$58,801.87, plus a not-to-exceed amount of \$10,000.00 to be utilized for either Option 1, 2 or 3 (whichever is selected once playground is removed). This project was anticipated and funds are within the CIP project budget.

2. WHAT ACTION ACCOMPLISHES: By allowing the department to piggyback onto the City of Jacksonville contract it will give the department the authority to make the purchase of the playground equipment to complete the replacement of existing playground equipment at Rutenberg Park.

3. MANAGEMENT RECOMMENDATION: Staff recommends approval.

| | | |
|--|---|--|
| 4. Departmental Category: 11. <i>CIIA</i> | | 5. Meeting Date: <i>06-07-2005</i> |
| 6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On | 7. Requirement/Purpose: (specify) | |
| | Statute _____ | |
| | Ordinance _____ | |
| | <input checked="" type="checkbox"/> Admin. Code <u>AC-4-4</u> | |
| | Other _____ | |
| | | 8. Request Initiated: Commissioner _____ Department <u>Parks & Recreation</u> Division _____ By: <u>John Yarbough, Director</u> <i>JDbw Yarbough</i> |

9. Background:

On May 6, 2005, Contracts Management received a request from the Parks & Recreation Department to utilize piggybacking from the City of Jacksonville, Formal Bid #SC-0549-03, for the replacement of existing playground equipment at Rutenberg Park.

Section 5.0 "Piggybacking", of the Lee County Contracts Manual allows Lee County departments to utilize the bids of other governmental entities as long as the procurement has gone through their competitive bidding process.

The Parks & Recreation Department and Contracts Management have reviewed and verified the specifications used. In addition, permission has been received from the City of Jacksonville Purchasing Department to utilize this bid as well as Playmore West Inc.. Therefore approval is requested to utilize piggybacking, from the City of Jacksonville bid, which has gone through their formal competitive bidding process, for the replacement of existing playground equipment at Rutenberg Park, from Playmore West Inc., in the amount of \$58,801.87, plus a not-to-exceed amount of \$10,000.00, to be utilized for either Option 1, 2 or 3 (whichever is selected once playground is removed). **Option 1 is for re-installation of swings only (add) \$1,750.00, or Option 2 for the removal and re-installation of swings (add) \$3,500.00 or Option 3 for complete new swing sets (add) \$8,483.89 which covers equipment costs, freight and installation.**

Funds are available in account strings: 20172130100.506410 & 20182730100.506410

Attachments: 1. City of Jacksonville Approval to Piggyback and Bid
2. Playmore West Inc. Proposal dated 4/21/2005

10. Review for Scheduling:

| Department Director | Purchasing or Contracts | Human Resources | Other | County Attorney | Budget Services | | | | County Manager/P.W. Director |
|------------------------------|-------------------------|-----------------|-------|-----------------|----------------------------|------------------------|--------------------------|------------------------|------------------------------|
| <i>CCM</i> <i>5/26/05</i> | <i>5/26/05</i> | <i>N/A</i> | | <i>5/24/05</i> | Analyst, <i>5/23/05</i> | Risk <i>5/23/05</i> | Grants <i>5/23/05</i> | Mgr. <i>5/23/05</i> | <i>[Signature]</i> |

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty _____

Date: *5/23/05*

Time: _____

Forwarded To: _____

RECEIVED BY
COUNTY ADMIN: *[Signature]*

5/23/05

4:30pm

COUNTY ADMIN
FORWARDED TO: *[Signature]*

5/23/05

2:30pm

DEPARTMENT OF PROCUREMENT
Buying and Administration



May 6, 2005

Judy Cheves
Lee County Purchasing
1825 Hendry St.
Fort Meyers, Florida 33901

Ref: SC-0549-03

Dear Ms. Cheves:

Please be advised that the City of Jacksonville has no problem with any other city or county agency using the above mentioned contract as long as the vendor agrees.

The following is a copy of the original awarded contract signed by the city of Jacksonville's Award Committee, the renewal letter. Our Awards Committee approves the original term only once unless there are changes made to the bid. The contract term is current through May 31, 2006.

Sincerely,

A handwritten signature in cursive script that reads "Sandy Averell".

Sandy Averell
Buyer
Phone: (904) 630-1498
e-mail: EAverell@coj.net

DEPARTMENT OF PARKS, RECREATION AND ENTERTAINMENT
Planning, Research and Grants Division



MEMORANDUM

To: Sandy Averell
Buyer
Department of Procurement

 From: Lynn Slater
Contract Administration Coordinator

Date: April 13, 2005

Re: Renewal of Price Agreement Contract for Park & Playground Equipment
Bid #SC-0549-03

2005 APR 13 PM 11:22
RECEIVED

Please process the renewal of above price agreement contract for another year, ending 5/31/2006. As directed by your 2/16/2005 memo, I am enclosing the following:

1. Original list of suppliers, with contact information, showing that all 2004-2005 suppliers chose to renew.
2. Written agreements signed by renewing suppliers.
3. Insurance certificates for most renewing suppliers. Certain suppliers, shown on list in #1, are in process of sending their insurance certificates. I will forward them to you as I receive them.

If you have any questions, please call me at 630-3595.

Thank you.



851 N. Market Street, Jacksonville, Florida 32202
Phone (904) 630-3586 Fax (904) 630-3562 www.coj.net
Recipient of the 2001 Governor's Sterling Award

SUBJECT: PRICE AGREEMENT CONTRACT FOR PARK AND PLAYGROUND EQUIPMENT

OPEN DATE: 4/23/03

BID# SC-0549-03

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SUPPLY CONTRACT EFFECTIVE JUNE 1, 2003 THROUGH MAY 31, 2004 WITH TWO (2) ONE (1) -YEAR RENEWAL OPTIONS.

FOR: RECREATION

BASIS OF AWARD: MULTIPLE AWARD TO ALL QUALIFIED BIDDERS

NUMBER OF BIDS INVITED 30 NUMBER RECEIVED 22 OTHER 3

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

TO ALL VENDORS LISTED ON THE ATTACHED BID TABULATION SHEET FOR A SOURCE OF SUPPLY TO FURNISH, DELIVER, AND THE INSTALLATION OF PARKS AND PLAYGROUND EQUIPMENT AS LISTED IN THE CATALOGS SUPPLIED BY THE VENDORS AT DISCOUNTS PROVIDED ON BIDS.

- ATTACHMENTS:
- 1) BID TABULATION
 - 2) MEMO FROM PARKS, RECREATION & ENTERTAINMENT DIVISION
 - 3) SCOPE

BUYER: Sandy Avesell
SANDY AVESSELL

RESPECTFULLY SUBMITTED: Jacques H. Gibbs
Jacques H. Gibbs, Chief
Procurement and Supply

CONCURRENCE BY: PHILIP J. BRUCE, DIVISION CHIEF, PARKS RECREATION & ENTERTAINMENT

(ALL AWARD ACTIONS SUBJECT TO AVAILABILITY OF FUNDS)

ACTION OF AWARDS COMMITTEE ON CPO RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____

MEMBERS DISAPPROVING _____

DATE: MAY 29 2003

OTHER: _____

ACTION OF AWARDING AUTHORITY

DATE: 5/29/03

APPROVED _____

DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Philip J. Bruce

PLAYMORE QUOTATION

Recreational Products & Services
www.playmoreonline.com

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33912
(239) 791-2400 (239) 791-2481 fax
(888) 886-3757 toll free

| | |
|-----------|---------|
| DATE | QUOTE # |
| 4/21/2005 | 7052D |

| | | | |
|--|--------------|-----|--------------|
| NAME / ADDRESS | | | |
| Rutenberg Park Attn: Steve Cox 6500 South Point Blvd. Ft. Myers, FL 33919 | | | |
| Tel | 239-229-0452 | Fax | 239-432-2082 |

| APPROX SHIP | TERMS | FOB | REP | PROJECT | | |
|---|---|--|-----------|---------------------------|--------------------|--|
| 6/17/2005 | Net 30 | Origin | LPR | Rutenberg Park Playground | | |
| ITEM | DESCRIPTION | QTY | COST | SUB-TOTAL | | |
| Playworld | Playworld. Custom Playmakers 5-12 Structure and Custom Challengers 2-5 Structure. Drawing #Rutenberg B. | 1 | 31,195.00 | 31,195.00 | | |
| 4100S | Playworld. Talking Bob. | 1 | 1,265.00 | 1,265.00 | | |
| 8904 | Playworld. Wheelchair Access Border Timber. | 1 | 585.00 | 585.00 | | |
| 9400 | Playworld. Border Timber. 6'. | 64 | 52.00 | 3,328.00 | | |
| 9410 | Playworld. Border Timber. 2'. | 1 | 45.00 | 45.00 | | |
| | Subtotal | | | 36,418.00 | | |
| Discount JAX | Discount. City of Jacksonville SC-0549-03. 10% | | -3,641.80 | -3,641.80 | | |
| Engineered Fiber | 12" of Engineered Fiber covering an approximate are of 6140 sq. ft. | 300 | 18.70 | 5,610.00 | | |
| Geotextile Fabric | Geotextile Fabric, 1250 sq. ft. per roll. | 5 | 145.00 | 725.00 | | |
| Freight | Playworld. Freight to Ft. Myers, FL 33919. | 1 | 3,550.00 | 3,550.00 | | |
| Freight | Engineered Fiber. Freight to Ft. Myers, FL 33919. | 1 | 760.00 | 760.00 | | |
| Freight | Geotextile Fabric. Ship to Ft. Myers, FL 33919 via FedEx. | 1 | 225.00 | 225.00 | | |
| <p>*Swings to remain in place. Prices do not include removal and re-installation. Removal and re-installation of swings, add \$3,500. Re-installation only, add \$1,750. For completey new swing sets, add \$8,483.89 - which covers equipment costs, freight and installation.</p> | | <p>options 1, 2 or 3. Only one will be used.</p> | | | | |
| *Price does not include installation or any additional materials or services. | | | | SUB-TOTAL | \$43,646.20 | |
| | | | | SALES TAX (6.0%) | \$0.00 | |
| | | | | TOTAL | \$43,646.20 | |

Acceptance by either a signature or a purchase order based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal including the following:

Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales Tax will be charged unless a copy of a valid Sales Tax Exemption Certificate is presented with order. Specify all color selections in writing. Any discrepancies that arise due to oral color selections will be the responsibility of the customer. If customer is installing equipment, all equipment is to be installed per manufacturer's instructions and appropriate guidelines such as ASTM and CPSC.

This proposal is for equipment only. Scaled engineered drawings (typically \$1,000) and additional insured stamps (typically \$300) are available for an additional charge unless otherwise noted. Installation, site work, etc. are not included and if desired will be quoted and contracted separately.

ACCEPTANCE SIGNATURE _____ DATE _____ P.O. # _____

E-MAILED APR 21 2004

PLAYMORE QUOTATION

| | |
|-----------|---------|
| DATE | QUOTE # |
| 4/21/2005 | 7053D |

**Recreational
Products & Services**
www.playmoreonline.com

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33912
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free

| | | | |
|---|--------------|-----|--------------|
| NAME / ADDRESS | | | |
| Rutensberg Park Attn: Steve Cox 6500 South Point Blvd. Ft. Myers, FL 33919 | | | |
| Tel | 239-229-0452 | Fax | 239-432-2082 |

| | | | | |
|--------|-----|---|--|--|
| TERMS | REP | PROJECT | | |
| Net 30 | LPR | Rutensberg Park Playground Installation | | |

| ITEM | DESCRIPTION | QTY | COST | TOTAL |
|--------------|--|-------|-----------|-----------|
| Installation | Installation of Playworld Systems Custom Playmakers, Challengers and Border Timbers. Drawing #Rutensberg_B. Priced according to City of Jacksonville SC-0549-03. | 1 | 11,471.67 | 11,471.67 |
| Installation | Installation of 6140 sq. ft. of engineered fiber and geotextile fabric. | 6,140 | 0.60 | 3,684.00 |

| | | |
|---|-------------------------|--------------------|
| *Price does not include any additional materials or services. | SUB-TOTAL | \$15,155.67 |
| | SALES TAX (6.0%) | \$9.00 |
| | TOTAL | \$15,155.67 |

Acceptance by either a signature or a purchase order based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal including the following:

Prices are valid for 30 days. After 30 days, prices are subject to change without notice.

This proposal is for installation and related services only. No equipment is included in this proposal. Cost for building permits are not included. If required, customer is responsible for charges. Sealed engineered drawings (typically \$1,000) and additional insured status (typically \$300) are available for an additional charge unless otherwise noted.

A signed "Installation Terms and Conditions" must be completed. If this is not completed and this proposal is accepted, the "Installation Terms and Conditions" will become in effect as is without customer changes and/or notations.

ACCEPTANCE SIGNATURE _____ DATE _____ P.O. # _____



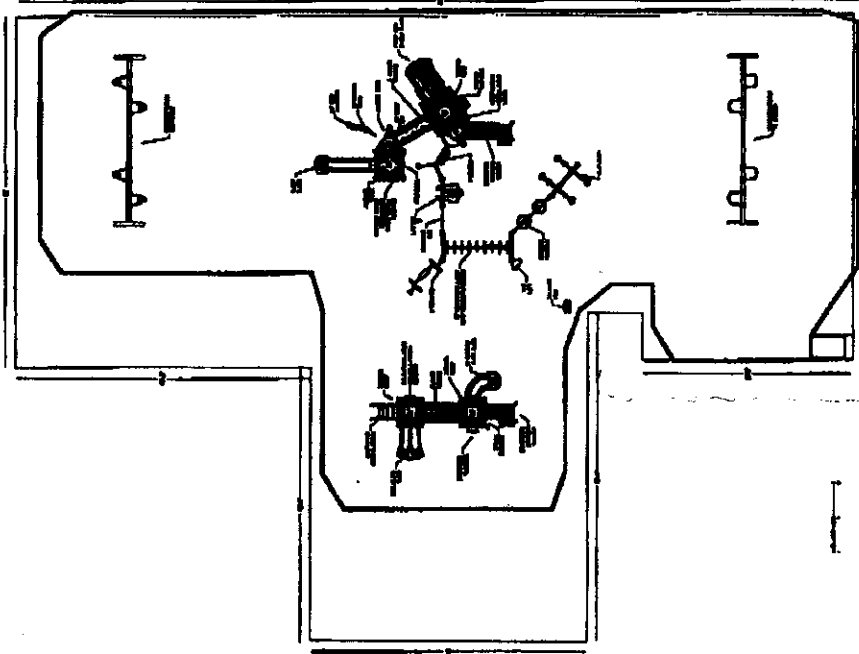
2005
PLAYMAKERS

- COMPLIES WITH
- ASTM F1487-01
- ASTM F1487-08
- CPSC 302B
- ADA-ADAG
- CSA Z959-08

SITE PLAN

| | |
|-----------|----------------|
| INDUSTRY | RE |
| Rutenberg | B |
| DATE | 21-APR-05 |
| SCALE | 1/16" = 1'-0" |
| DRAWN BY | BRUNNA RUSSELL |

Revised - accepted for RSK Open 4/12/05



PLAYWORLD™
When trust matters™
www.playworld.com

RUTENBERG PARK

FT. MYERS, FL

Playmore Recreational Products & Services
10271 Deer Run Farms Rd Suite 61
Fort Myers, FL 33912
(888) 966-3757

| | | |
|--|---|----------------------------|
|  Recreational Products & Services | 10271 Deer Run Farms Road, #1 Fort Myers, FL 33912 | <h1>Order Information</h1> |
| | (239) 791-2400 (239) 791-2401 fax (888) 886-3757 toll free | |

Project Name: RUTENBERG PARK

Quotation Number(s): 70520, 70530

Ship to:

| | | | |
|---------------|---------------------|--------|---------------|
| Contact: | STEVE COX | | |
| Position: | | | |
| Organization: | LEE CO. PARKS | | |
| Address 1: | 6500 S. POINT BLVD. | | |
| Address 2: | | | |
| City: | FT. MYERS | State: | FL Zip: 33919 |
| Telephone: | 239.432.2005 | Fax: | 239.432.2015 |
| Mobile: | 239.224.0452 | Email: | |

Bill to:

| | | | |
|---------------|--|--------|------|
| Contact: | | | |
| Position: | | | |
| Organization: | | | |
| Address 1: | | | |
| Address 2: | | | |
| City: | | State: | Zip: |
| Telephone: | | Fax: | |
| Mobile: | | Email: | |

Installation Contact / Maintenance Kit: SAME ↑

| | | | |
|---------------|--|--------|------|
| Contact: | | | |
| Position: | | | |
| Organization: | | | |
| Address 1: | | | |
| Address 2: | | | |
| City: | | State: | Zip: |
| Telephone: | | Fax: | |
| Mobile: | | Email: | |

Customer Signature: X

Name (Print): _____

Title: _____

Company/Organization: _____

For Office Use Only

Credit Terms:

| | | |
|---|--|---|
| Equipment Net 30 <input type="checkbox"/> 50% Deposit / Net 30 <input type="checkbox"/> 100% Deposit <input type="checkbox"/> | Installation Due Upon Completion <input type="checkbox"/> 100% Deposit <input type="checkbox"/> | *Standard Credit Terms. Municipalities and Public Schools <ul style="list-style-type: none"> Net 30 Equipment, Due Upon Completion Installation Private Business, Private Schools, Charter Schools, Churches, PTA's, Contractors, etc. <ul style="list-style-type: none"> With Approved Credit - 50% Deposit / Net 30 Equipment, Due Upon Completion Installation Without Approved Credit - 100% Deposit Equipment and Installation Other Terms on a Case by Case Basis |
|---|--|---|

Other Items (include with Order):


- Signed Quotation/Purchase Order
 - Copy of Original Quotation (Quotation that matches order)
 - Copy of Factory Drawings (Drawings that match order)
 - Deposit/Credit Application
 - Sales Tax Exemption Certificate
- N/A
N/A
N/A

All Forms Submitted (Date): _____

Order Processed (Date): _____

Contract Used: _____

Add. Factory Discount: _____

| | | |
|---|---|-------------------------------------|
|  | <p>10271 Deer Run Farms Road, #1 Fort Myers, FL 33912</p> <p>(239) 791-2400 (239) 791-2401 fax (888) 888-3757 toll free</p> | <p>Order Information</p> |
|---|---|-------------------------------------|

Project Name: RUTENBERG PARK

Quotation Number(s): 7052C, 7053C

Colors:

| | |
|---|--|
| <p>Playground Equipment: POSTS - BLUE COMP - YELLOW PLASTIC - RED 2 TONE - YELLOW/RED/YELLOW</p> | <p>Surfacing:</p> |
| <p>Site Amenities:</p> | <p>Shelters:</p> <p>Other:</p> |

Site Plan (Show where equipment is to be located in relation to buildings, sidewalks, property lines, etc.): Sketched Attached

X: _____
Customer Signature Date

Name (Print)

Company/Organization

| | | |
|---|---|---|
|  | <p>10271 Deer Run Farms Road, #1 Fort Myers, FL 33912</p> <p>(239) 791-2400 (239) 791-2401 fax (888) 886-3757 toll free</p> | <h2 style="text-align: center;">Installation Terms</h2> |
|---|---|---|

Project Name: _____

Quotation Number(s): _____

Standard Services Include:

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Underground Utility Check (Sunshine State One Call)
- Unload Equipment
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment and Materials per Manufacturer's Instructions
- Trash Clean Up
- Post-Installation Walk Through
- Maintenance Explanation

Customer Responsibilities (unless otherwise noted in the applicable quotation/contract):

- Show Sunshine State One Call Installation Location.
- Accept Delivery of Equipment (Only when necessary. A trailer will be dropped or the driver will unload.)
- Provide Area for Storage and Staging
- Secure Site and Equipment
- Provide Access as Outlined Below

Some Optional Responsibilities (Must be clearly outlined in the applicable quotation/contract):

- Removal of Existing Equipment
- Site Preparation and Grading
- Permits
- Engineered Drawings

***Any other responsibilities must be clearly outlined in the applicable quotation/contract.**

General Notes

Access. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, etc, will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer.

Rocks/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

NOTES:

| | | |
|--|-------------------|-----------------------------------|
| <p>X: _____ Customer Signature</p> | <p>_____ Date</p> | <p>_____ Name (Print)</p> |
| <p>_____ Title</p> | | <p>_____ Company/Organization</p> |