

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20050742

1. ACTION REQUESTED/PURPOSE: Approve establishment of 4 FTE (2 FT P/R Specialist, Senior, 1 FT Office Assistant, Senior, and 1 FT P/R Maintenance Specialist, Senior) and 1 PTE (1 PT P/R Specialist, Senior) positions and operating/start up costs associated with the opening of the South Fort Myers Community Park a/k/a Wa-Ke Hatchee Community Center/Park on August 1, 2005. Approve transfer from Unincorporated MSTU reserves in the amount of \$50,000 for the remaining two months of the fiscal year. *CA*

2. WHAT ACTION ACCOMPLISHES: Allows staff to advertise and hire new staff and purchase necessary items prior to the opening of Wa-Ke Hatchee Community Park.

3. MANAGEMENT RECOMMENDATION: Allow Parks and Recreation to be ready for the opening of Wa-Ke-Hatchee Community Center/Park.

4. Departmental Category: <i>C11b</i>		5. Meeting Date: <i>6-14-05</i>
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	
	<input type="checkbox"/> Ordinance	
	<input type="checkbox"/> Admin. Code	
	<input checked="" type="checkbox"/> Other	
		8. Request Initiated: Commissioner _____ Department <u>Parks & Recreation</u> Division _____ By: <u>John Yarbrough</u> <i>John Yarbrough</i>

9. Background: South Fort Myers Community Center/Park a/k/a Wa-Ke Hatchee Community Park is scheduled to open with the start of the 2005-2006 school year. In anticipation of the opening, Parks and Recreation will be hiring staff and purchasing necessary supplies and equipment. Currently, there are 3 FTE (1 FT P/R Supervisor and 2 FT P/R Specialists, Senior) staff that will be transferring to the new facility. 4.5 additional staff are needed to operate the facility using Veteran's Park Recreational Complex as a staffing model. We anticipate this facility being open 6 days a week from 7 am to 11 pm.

The target date for the opening of Wa-Ke Hatchee Community Center/Park was unknown during the FY 04-05 budget process. Parks and Recreation has included a budget request for an entire year of the above referenced positions in the FY 05-06 budget process.

Funding will be made available in account #KH5722015500.501210 (\$25,000) #KH5722015500.501230 (\$5,000) and #KH57220155000.505290 (\$20,000)

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.
<i>5-25-05</i>				<i>7/26/05</i>	<i>6/2/05</i>	<i>5/22/05</i>	<i>6/2/05</i>	<i>6/2/05</i>

11. Commission Action: <input type="checkbox"/> Approved <input type="checkbox"/> Deferred <input type="checkbox"/> Denied <input type="checkbox"/> Other	Rec. by CoAtty Date: Time:	COUNTY ADMIN: 5-27-05 <i>CA</i> 10:15 COUNTY ADMIN FORWARDED TO: <i>AL</i> 6/2/05 4:20 PM
	Forwarded To:	

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: General Fund DATE: 5-27-05 BATCH NO.: _____

FISCAL YEAR: 04-05 FUND NO.: 00100 DOC. TYPE: YB LEDGER TYPE: BA

TO: Parks & Recreation Parks & Recreation
(Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
(Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
KH5722015500.501210	Salaries	\$ 25,000
KH5722015500.501230	Salaries – PT	\$ 5,000
KH5722015500.505290	Other Supplies	\$ 20,000

TOTAL TO: \$ 50,000

FROM: Non- Departmental Reserves
(Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
GC5890115500.509910	Reserve for Contingencies	\$ 50,000

TOTAL FROM: \$ 50,000

EXPLANATION: To provide budget to salaries and cover start up costs associated with the opening of South Ft Myers Community Park per Bluesheet #20050742.

DIVISION DIRECTOR SIGNATURE/DATE

DBO: APPROVAL DENIAL

OPS. MGR.: APPROVAL DENIAL

CO. MGR.: APPROVAL DENIAL

BCC APPROVAL DATE: _____

DEPARTMENT HEAD SIGNATURE/DATE

Caryn Agostino 5-27-05

OPS. ANALYST SIGNATURE DATE

OPS. MGR. SIGNATURE DATE

CO. MANAGER SIGNATURE DATE

BCC CHAIRMAN SIGNATURE

BA. NO. _____ AUTH CODE _____ TRANS DATE _____