Lee County Board Of County Commissioners Blue Sheet No. 20050749 Agenda Item Summary **ACTION REQUESTED/PURPOSE:** Approve Change Order No. 6, Contract 2514, to URS Corporation, under CN-02-30 General Consultant / Traffic Engineer for Transportation Facilities Bond Related Issues, in the amount of \$248,500.00. This Change Order was anticipated and funds are available within the budget. 2. WHAT ACTION ACCOMPLISHES: Provides Lee County with Consultant to provide annual and semiannual traffic, revenue and expense reports, meetings, miscellaneous studies and services, insurance valuation and biennial inspection of the Transportation Facilities. 3. MANAGEMENT RECOMMENDATION: Approval recommended. 4. Departmental Category: 09 Transportation 5. Meeting Date: 6. Agenda: 7. Requirement/Purpose: (specify) 8. Request Initiated: X Consent Statute Commissioner Administrative Ordinance **Department** Transportation Admin. Code AC-4-4 Division Appeals By: Scott Gilbertson, Director **Public** Other Walk-On 9. Background: On December 17, 2002, the Board entered into a contract for CN-02-30 General Consultant / Traffic Engineer for Transportation Facilities Bond Related Issues, for an original contract amount of \$140,830.00. Change Orders Nos. 1 through 5 have been approved, for a total amount of \$241,866.00. Approval is required for this Change Order No. 6, under CN-02-30 in the amount of \$248,500.00 to provide annual and semi-annual traffic, revenue and expense reports, meetings, miscellaneous studies and services to include origin and destination studies, traffic surveys, financial feasibility, toll rate structure, bonding capacity of projects, toll revenue analysis, monthly reports, traffic and revenue reports for use in bond financing, bond support services, expert testimony, insurance valuation of the transportation facilities, and insurance valuation and biennial inspection of the transportation facilities. Funds will be available in the following account strings: PE5414742101.503190 - \$111,825.00 PE5414742102.503190 - \$ 24,850.00 PE5414742103.503190 - \$111,825.00 Attachments: Two (2) Change Orders for Execution 10. Review for Scheduling: Purchasing County Department Human County Other Manager/P.W. or Director Resources Attorney Contracts Director N/A Analyst

Department Director

Or Contracts

N/A

Analyst Risk Grants Mgr.

Approved

Deferred

Denied

Other

Other

Forwarded To:

Co.Mgc.

4/2/05 4/30cm

Services

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Rec. by CoAtty

Date: - /-/

Forwarded To:

Co.Mgc.

4/2/05 4/30cm

Services

Manager/P.W.

Director

Rec. by CoAtty

Date: - /-/

Forwarded To:

Co.Mgc.

4/2/05 4/30cm

Services

Manager/P.W.

Director

Forwarded To:

COUNTY ADMIN FORWARDED TO:

1/3/C

Services

Services

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Manager/P.W.

Director

Forwarded To:

COUNTY ADMIN FORWARDED TO:

Services

Services

Manager/P.W.

Director

Manager/P.W.

Director

Forwarded To:

Co.Mgc.

4/2/05 4/30cm

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

 ⊠ Change Order ⊆ Supplemental Task Authorization 		NO.: <u>6</u>			
(A Change Order or Supplemental Expenditures Under \$25,000 or App \$50,000 or Approval by the Board of	proval by the County Manager for	proval by the Department Director for or Expenditures Between \$25,000 and ditures over \$50,000)			
CONTRACT/PROJECT NAME: General Issues	eral Consultant/Traffic Engineer fo	or Transportation Facilities Bond Related			
CONSULTANT: URS Corporation	F	PROJECT NO.:			
SOLICIT NO.: CN-02-30 CONTI	RACT NO.: <u>2514</u> ACCOUNT NO.	: PESY14742101 503190 - 454			
	OF REQUEST: 4/11/05	PES414742102.503190-10%			
Upon the completion and execution of the Consultant/Provider is authorized		ental Task Authorization by both parties wing:			
EXHIBIT "CO/STA-A: SCOPE OF PR	ROFESSIONAL SERVICE:	DATED: 4/11/05			
EXHIBIT "CO/STA-B: COMPENSATI	ION & METHOD OF PAYMENT:	DATED: 4/11/05			
EXHIBIT "CO/STA-C: TIME AND SC	HEDULE OF PERFORMANCE:	DATED: 4/11/05			
EXHIBIT "CO/STA-D: CONSULTAN SUB-CONSUL	T'S/PROVIDERS ASSOCIATED TANT(S)/SUB-CONTRACTORS:	DATED: 4/11/05			
EXHIBIT "CO/STA-E: PROJECT GU	IDELINES AND CRITERIA:	DATED: 4/11/05			
It is understood and agreed that to constitutes an accord and satisfaction		tion by the CONSULTANT/PROVIDER			
RECOMMENDED:	ACCEPTED:	COUNTY APPROVAL:			
By: May of May of State Department Director Date	By: Och Open Consultant/Provider (Print Name) Jy M Jan ten	By: Department Director (Print Name) (Under \$25,000)			
BK 12 3/35/05	Date Accepted: 4/2/05	Date Approved:			
APPROVED: By:	Corporate Seal	By: County Manager (Between (\$25,000 and under \$50,000) Date Approved:			
*County Attorney's Office Date		Ву:			
*County Attorney signature needed for over Board level expenditures only	y.	Chairman Board of County Commissioners Date Approved:			

CMO:023:09/25/01

CHANGE ORDER AGREEMENT No. 6	
or SUPPLEMENTAL TASK AUTHORIZATION No	
	EXHIBIT "CO/STA-A"
	Date: <u>4/11/05</u>
SCOPE OF PROFESSIONAL SERVICES	
<u>for</u>	
General Consultant/Traffic Engineer for Transportation Facilities Bond Re	elated Issues
SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES	
The "Scope of Professional Services" as set forth in Exhibit "A" Agreement, or Service Provider Agreement, referred to hereinbefore is here authorized, so that the CONSULTANT or SERVICE PROVIDER, shall proprofessional services, tasks, or work as a supplement to, change to, or authorized:	eby supplemented, changed or vide and perform the following
	(0)
Scope of services as noted below and contract extended an additional tw	
During the extended contract period Consultant shall continue to provide the original scope of services for Contract Number 2514 and as requeste	d by the County.
Task 1 Annual and Semi-annual traffic, revenue and expense reports	
Task 2	
Meetings	
Task 3 Miscellaneous studies and services	
These services include, but are not limited to, the following:	
Origin and Destination Studies Traffic Surveys Financial Feasibility Toll Rate Structure Bonding Capacity of Projects Toll Revenue Analysis Traffic Capacity Analysis Monthly reports Traffic and revenue reports for use in bond financing Bond support services	
Task 4 Expert testimony	
Task 5	ongion\

Insurance valuation of the Transportation Facilities (year 1 of contract extension)

Task 6

Insurance valuation and biennial inspection of the Transportation Facilities (year 2 of contract extension)

*Attach additional pages, if needed.

SUPPLEMENTAL TASK AUTHORIZATION No.		
SUPPLEMENTAL TASK AUTHORIZATION No.	_	EXHIBIT "CO/STA-B'
		Date: 4/11/05

COMPENSATION AND METHOD OF PAYMENT

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Annual and Semi-Annual Traffic, Revenue and Expense Reports	\$64,200	NTE	W.I.P.P.
2	Meetings	\$19,700	NTE	W.I.P.P.
2 3	Miscellaneous Studies and Services	\$87,000	NTE	W.I.P.P.
4	Expert testimony	\$ 0	NTE	W.I.P.P.
5	Insurance Valuations	\$7,300	NTE	W.I.P.P.
6	Biennial inspection and insurance valuations	\$70,300	NTE	W.I.P.P.
TOTAL		\$248,500		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. 6	
or	
SUPPLEMENTAL TASK AUTHORIZATION No.	

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. <u>1 - 5</u>	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
1	Traffic, Revenue and Expense Reports	\$58,456	\$0	\$64,200	\$122,656
2	Meetings	\$9,893	\$0	\$19,700	\$29,593
3	Miscellaneous studies & services	\$72,481	\$241,866	\$87,000	\$401,347
4	Expert Testimony	\$0	\$0	\$0	\$0
5	Insurance valuations	\$0	\$0	\$7,300	\$7,300
6	Biennial insp & ins. valuations	\$0	\$0	\$70,300	\$70,300
		_			
TOTAL		\$140,830	\$241,866	\$248,500	\$631,196

·⊠ CHANGE ORD	ER AGREEMENT No. <u>6</u>		
SUPPLEMENT	AL TASK AUTHORIZATION No	EXI	HIBIT "CO/STA-C"
TIME AND SOUED	NIII E OE DEDEODMANCE	Dat	e: <u>4/11/05</u>
TIME AND SCHED	OULE OF PERFORMANCE		
for General Consu	Itant Traffic Engineering for Transporation	r Facilities - Bond Re	elated Issues
	(Enter Project Name from P Change Order or Supplemental Task A	age 1 of the uthorization Agreem	ent)
SECTION 1.00	CHANGES FOR THIS CHANGE ORD AUTHORIZATION AGREEMENT	ER OR SUPPLEME	NTAL TASK
The time an perform the service AUTHORIZATION attached hereto is a	nd schedule of completion for the various pes, tasks, or work set forth in this CHANGE AGREEMENT, Exhibit "CO/STA-A", entitles follows:	phases or tasks requ E ORDER or SUPPL ed "Scope of Profes	ired to provide and EMENTAL TASK sional Services"
Phase and/or Task Reference as Enumerated in EXHIBIT "A"	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
Tasks 1 - 6	Extend contract time from expiration date of June 23, 2005 until June 23, 2007	730	730

□ CHANGE ORDE	R AGREEMENT No. <u>6</u>			
SUPPLEMENTAL TASK AUTHORIZATION No				
		EXHIBIT "CO/STA-C"		
TIME AND SCHEDU	JLE OF PERFORMANCE	Date: <u>4/</u>	<u>11/05</u>	
for General Consult	ant Traffic Engineering for Transporation F	acilities - Bond Rela	ated Issues	
	(Enter Project Name from Pag Change Order or Supplemental Task Auti	norization Agreemer	nt)	
SECTION 2.00 S	UMMARY OF THE IMPACT OF CHANGE HE OVERALL PROJECT TIME AND SCH	(S) IN PROFESSIO EDULE OF PERFO	NAL SERVICES ON RMANCE	
Pursuant to an CHANGE ORDER of the time and schedu agreed to for all of the Agreement, shall be	nd in consideration of the changes in the Sor SUPPLEMENTAL TASK AUTHORIZATION IN THE COUNTY and the CONSULTANT, one work to be done under this Professional changed to be as follows:	cope of Professiona ON AGREEMENT, E r SERVICE PROVII Services Agreemer	al Services in this Exhibit "CO/STA-A", DER, has previously at, or Service Provider	
Phase and/or Task Reference as Enumerated in EXHIBIT 'A' and EXHIBIT 'CO/ STA-A'	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed	
Tasks 1 - 6	Original plus 2-year contract extension	1,460	1,460	

CHANGE ORDER AGREEMENT No. 6	
SUPPLEMENTAL TASK AUTHORIZATION No	EXHIBIT "CO/STA-D"
	Date: <u>4/11/05</u>

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disad Minori Wome Enterp Indica	vantage ty or en Busir orise, (If te Type	ed, ness Yes,)	Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage		
	None	Yes	No	Туре	Yes	No	
		163	140	Type	163	140	
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○ CHANGE ORDER AGREEMENT No. 6	
or	
SUPPLEMENTAL TASK AUTHORIZATION No.	
	EXHIBIT "CO/STA-E"
	Date: 4/11/05

PROJECT GUIDELINES AND CRITERIA

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1 None