

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20050749

1. ACTION REQUESTED/PURPOSE: Approve Change Order No. 6, Contract 2514, to URS Corporation, under CN-02-30 General Consultant / Traffic Engineer for Transportation Facilities Bond Related Issues, in the amount of \$248,500.00. This Change Order was anticipated and funds are available within the budget.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with Consultant to provide annual and semi-annual traffic, revenue and expense reports, meetings, miscellaneous studies and services, insurance valuation and biennial inspection of the Transportation Facilities.

3. MANAGEMENT RECOMMENDATION: Approval recommended.

4. Departmental Category: 09 Transportation <i>C96</i>		5. Meeting Date: <i>6-14-05</i>
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	
	<input type="checkbox"/> Ordinance	
	<input checked="" type="checkbox"/> Admin. Code <u>AC-4-4</u>	
	<input type="checkbox"/> Other	
		8. Request Initiated: Commissioner _____ Department <u>Transportation</u> Division _____ By: <u>Scott Gilbertson, Director</u>

9. Background:

On December 17, 2002, the Board entered into a contract for CN-02-30 General Consultant / Traffic Engineer for Transportation Facilities Bond Related Issues, for an original contract amount of \$140,830.00.

Change Orders Nos. 1 through 5 have been approved, for a total amount of \$241,866.00.

Approval is required for this Change Order No. 6, under CN-02-30 in the amount of \$248,500.00 to provide annual and semi-annual traffic, revenue and expense reports, meetings, miscellaneous studies and services to include origin and destination studies, traffic surveys, financial feasibility, toll rate structure, bonding capacity of projects, toll revenue analysis, monthly reports, traffic and revenue reports for use in bond financing, bond support services, expert testimony, insurance valuation of the transportation facilities, and insurance valuation and biennial inspection of the transportation facilities.

Funds will be available in the following account strings: PE5414742101.503190 - \$111,825.00
PE5414742102.503190 - \$ 24,850.00
PE5414742103.503190 - \$111,825.00

Attachments: Two (2) Change Orders for Execution

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget/Services				County Manager/P.W. Director
<i>J. J. ... 5-26-05</i>		N/A		<i>[Signature]</i>	Analyst <i>[Signature]</i>	Risk <i>[Signature]</i>	Grants <i>[Signature]</i>	Mgr. <i>[Signature]</i>	<i>J. J. ... 5-26-05</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

Rec. by CoAtty
Date: <i>6/14/05</i>
Time: <i>10:00</i>
Forwarded To: Co. Mgr. <i>4/2/05 4:30pm</i>

RECEIVED BY COUNTY ADMIN:
<i>6-2-05</i>
<i>4:30</i>
COUNTY ADMIN FORWARDED TO: <i>[Signature]</i>
<i>6/2/05</i>
<i>5PM</i>

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 6

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: General Consultant/Traffic Engineer for Transportation Facilities Bond Related Issues

CONSULTANT: URS Corporation

PROJECT NO.: _____

SOLICIT NO.: CN-02-30

CONTRACT NO.: 2514

ACCOUNT NO.: PE5414742101. SD3190 - 45%

PE5414742102. SD3190 - 10%

REQUESTED BY: DOT

DATE OF REQUEST: 4/11/05

PE5414742103. SD3190 - 45%

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: 4/11/05

EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: 4/11/05

EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: 4/11/05

EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 4/11/05

EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: 4/11/05

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: [Signature] 4/23/05
Date
Department Director

ACCEPTED:

By: [Signature]
Date Accepted: 4/24/05
Consultant/Provider
(Print Name) Jay M G... [Signature]

COUNTY APPROVAL:

By: _____
Date Approved: _____
Department Director
(Print Name) _____
(Under \$25,000)

By: [Signature] 5/25/05
Date
Contracts Mgmt

Date Accepted: 4/24/05
Corporate Seal

Date Approved: _____

APPROVED:

By: _____
*County Attorney's Office Date

By: _____
Date Approved: _____
County Manager (Between
(\$25,000 and under \$50,000)

*County Attorney signature needed for **over** Board level expenditures only.

By: _____
Date Approved: _____
Chairman
Board of County Commissioners

CHANGE ORDER AGREEMENT No. 6
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-A"

Date: 4/11/05

SCOPE OF PROFESSIONAL SERVICES

for

General Consultant/Traffic Engineer for Transportation Facilities Bond Related Issues

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Scope of services as noted below and contract extended an additional two (2) years.

During the extended contract period Consultant shall continue to provide the basic services as outlined in the original scope of services for Contract Number 2514 and as requested by the County.

Task 1

Annual and Semi-annual traffic, revenue and expense reports

Task 2

Meetings

Task 3

Miscellaneous studies and services

These services include, but are not limited to, the following:

Origin and Destination Studies

Traffic Surveys

Financial Feasibility

Toll Rate Structure

Bonding Capacity of Projects

Toll Revenue Analysis

Traffic Capacity Analysis

Monthly reports

Traffic and revenue reports for use in bond financing

Bond support services

Task 4

Expert testimony

Task 5

Insurance valuation of the Transportation Facilities (year 1 of contract extension)

Task 6

Insurance valuation and biennial inspection of the Transportation Facilities (year 2 of contract extension)

*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No. 6
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-B"

Date: 4/11/05

COMPENSATION AND METHOD OF PAYMENT

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization)

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Annual and Semi-Annual Traffic, Revenue and Expense Reports	\$64,200	NTE	W.I.P.P.
2	Meetings	\$19,700	NTE	W.I.P.P.
3	Miscellaneous Studies and Services	\$87,000	NTE	W.I.P.P.
4	Expert testimony	\$0	NTE	W.I.P.P.
5	Insurance Valuations	\$7,300	NTE	W.I.P.P.
6	Biennial inspection and insurance valuations	\$70,300	NTE	W.I.P.P.
TOTAL		\$248,500		

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. 6
or
 SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-D"

Date: 4/11/05

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. 6

or

SUPPLEMENTAL TASK AUTHORIZATION No. _____

EXHIBIT "CO/STA-E"

Date: 4/11/05

PROJECT GUIDELINES AND CRITERIA

for General Consultant Traffic Engineering for Transportation Facilities - Bond Related Issues

(Enter Project Name from Page 1 of the
Change Order or Supplemental Task Authorization Agreement)

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None