

Agenda Item Summary

**1. ACTION REQUESTED/PURPOSE:** Approve expenditures that will exceed the County Managers approval level (\$50,000.) for Quote # Q-010498, Pest Control Services, for county wide use, to the awarded vendor, PrevenTech / Massey Services. This quote was originally awarded for one year from 2/14/02 to 2/13/03, with four additional one-year renewals available. Also request authority to renew this quote for a final year 2/14/06 to 2/13/07, upon mutual agreement of both parties under the same terms and conditions. Lee County estimates spending approximately \$78,000. during FY 2005. Funding will come from the individual department or division's budget and they will be responsible for their own expenditures.

**2. WHAT ACTION ACCOMPLISHES:** Allows the Lee County Departments/Divisions to exceed the \$50,000. expenditure level this fiscal year and in the future.

**3. MANAGEMENT RECOMMENDATION:** Staff recommends approval.

<b>4. Departmental Category:</b> 6 CGA		<b>5. Meeting Date:</b> 06-21-2005
<b>6. Agenda:</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	<b>7. Requirement/Purpose: (specify)</b>	
	<input type="checkbox"/> Statute <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Admin. Code AC-4-1 <input type="checkbox"/> Other	
	<b>8. Request Initiated:</b>	
	Commissioner _____ Department _____ Division Purchasing By: Janet Sheehan	

**9. Background:** On February 14, 2002, Lee County awarded the Pest Control Service quote to PrevenTech / Massey, and did not anticipate exceeding \$50,000. in expenditures during any fiscal year. However, due to additional building space being added throughout Lee County, expenditures will now exceed the \$50,000. limit and will require Board approval.

**ATTACHMENTS:** (1) County Manager's Original Approval Sheet (Ivory Sheet)  
 (2) Original Tabulation Sheet

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
				<i>[Signature]</i> 6/7/05					

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY  
 COUNTY ADMIN: *[Signature]*  
 6-7-05  
 11-05  
 COUNTY ADMIN: *[Signature]*  
 FORWARDED TO: *[Signature]*  
 6/7/05

Rec. by CoAtty  
 Date: 6/7/05  
 Time: 4:30  
 Forwarded to:  
 Co. Mgr.  
 6/7/05 11:00AM

# ATTACHMENT #1

## COUNTY ADMINISTRATOR LEVEL UP TO \$50,000 LEE COUNTY ITEM SUMMARY TRACKING SHEET NO.: X

**1. REQUESTED ACTION:**

Approve award of Formal Quotation #Q-010498, PEST CONTROL SERVICES FOR LEE COUNTY FACILITIES, for a one year period, for all County Departments, to the low quoter meeting all specification requirements, PrevenTech from Massey Services at an annual cost of \$48,660.00, per the attached Lee County Tabulation Sheet. Also to utilize at the Counties discretion, Option A, at the costs listed on the attached Lee County Tabulation Sheet. Also request authority to extend this quotation, with annual price increases based on the consumer Price Index, for four additional one year periods, upon mutual agreement of the parties, if in the best interest of Lee County.

**2. COMMISSION DISTRICT #**

**3. REQUESTOR OF INFORMATION**

A. COMMISSIONER:

B. DEPARTMENT:

C. DIVISION: Purchasing Services

BY: *Janet Sheehan*  
Janet Sheehan

**4. REQUIREMENT/PURPOSE:**

STATUTE  
ORDINANCE  
 ADMIN. CODE AC-4-1  
OTHER

**5. BACKGROUND**

In order to establish a new contract for the purchase of pest control services, sealed quotations were requested and then received by the Purchasing Services on September 18, 2001. On that date eight responses were received. Based on this cost evaluation (Attachment #1), Best For Less Pest Control, Inc. submitted the lowest cost for these services, but was unable to secure a performance bond as required per the quote specification and subsequently the second lowest quoter PrevenTech from Massey Services is therefore being recommended for award.

ATTACHMENTS: (1) Tabulation Sheet  
(2) Specifications  
(3) Best For Less Pest Control, Inc. Quotation

**6. RECOMMENDED APPROVAL**

PURCHASING <i>Janet Sheehan</i> 11-20-01 11-20-01	DEPT. OF PUBLIC WORKS CONTRACTS N/A	DIRECTOR N/A	COUNTY ATTORNEY <i>[Signature]</i> 11/21/01	REQUESTING DEPT. DIR. <i>[Signature]</i>	COUNTY MANAGER <i>[Signature]</i> 11-21-01
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**7. ACTION:** IT IS THE DEPARTMENT'S RESPONSIBILITY TO MONITOR THEIR EXPENDITURES AND NOT EXCEED THE AUTHORIZATION LEVEL OF \$50,000.

- APPROVED
- DENIED
- DEFERRED
- OTHER

# ATTACHMENT # 2

FORMAL QUOTATION #Q-010498		LEE COUNTY, FLORIDA TABULATION SHEET									
OPENING DATE: SEPTEMBER 18, 2001		FOR									
BUYER: CHRIS JEFFCOAT		COUNTY WIDE PEST CONTROL									
VENDORS	SPRINGER PEST SOLUTIONS	BEST FOR LESS	FLPCI	ABC PEST	TERMINIX	EXCUTIVE	TRULY				
								PEST CONTROL	NOLEN		
GRAND TOTAL FOR ALL GROUPS	\$58,432.00	\$45,632.00	\$340,932.00	\$52,080.00	\$60,073.00	\$277,888.69	\$82,170.00				
OPTION A											
0-1,000 SQ. FT. / FLAT RATE ANNUALLY	\$35,860	\$132,000	\$480,000	\$180,000	\$420,000	\$204,000	\$330,000				
1,001-5,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.028	\$0.105	\$0.090	\$0.120	\$0.036	\$0.014	\$0.084				
5,001-15,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.023	\$0.085	\$0.080	\$0.080	\$0.036	\$0.013	\$0.034				
15,001-25,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.014	\$0.055	\$0.070	\$0.060	\$0.036	\$0.010	\$0.024				
SERVICE TO START WITHIN	10 DAYS	30 DAYS	20 DAYS	20 DAYS	30 DAYS	1 DAY	30 DAYS				
SIGNATURE	Y	Y	Y	Y	Y	Y	Y				
TRIPPLICATE	Y	Y	Y	Y	N	Y	Y				
POSTED DATE: <u>9-19-01</u> TIME: <u>10:45 AM</u> BY: <u>[Signature]</u>											
REMOVAL DATE: _____ TIME: _____ BY: _____											
NO BIDS											
BUS STOP EXTERMINATORS											
TONY'S PEST CONTROL											
MID-STATE PEST											

FORMAL QUOTATION #Q-010498  
 OPENING DATE: SEPTEMBER 18, 2001  
 BUYER: CHRIS JEFFCOAT

LEE COUNTY, FLORIDA TABULATION SHEET  
 FOR  
 COUNTY WIDE PEST CONTROL

VENDORS	PREVIN TECH FROM MASSEY SERVICES						
GRAND TOTAL FOR ALL GROUPS	\$48,660.00						
OPTION A							
0-1,000 SQ. FT. / FLAT RATE ANNUALLY	\$180,000						
1,001-5,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.036						
5,001-15,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.003						
15,001-25,000 SQ. FT. / ANNUAL COST/SQ. FT.	\$0.003						
SERVICE TO START WITHIN	NOT INDICATED						
SIGNATURE	Y						
TRIPPLICATE	Y						
NO BIDS							