

Agenda Item Summary

1. ACTION REQUESTED/PURPOSE: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-05-14 MATERIALS TESTING SERVICES, and authorize staff to negotiate hourly rates and independent testing cost with the following seven (7) selected firms: ASC Geosciences, Inc.; Allied Engineering & Testing, Inc.; American Management Resources Corp.; Ardaman & Associates, Inc.; Forge Engineering, Inc.; GFA International; and Universal Engineering Sciences, Inc, for a contract period of two (2) years with the option of renewal for one (1) additional year. Also, authorize Chairman on behalf of the Board to execute the agreements upon final negotiations.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with several consultants on contract that can provide professional services involving field and laboratory tests, evaluations and reports relating to soils and materials at various construction sites in Lee County for projects undertaken by various County departments/divisions.

3. MANAGEMENT RECOMMENDATION: Staff recommends approval.

4. Departmental Category: 02		C2A		5. Meeting Date: 08-02-2005	
6. Agenda:		7. Requirement/Purpose: (specify)		8. Request Initiated:	
<input checked="" type="checkbox"/> Consent		Statute		Commissioner	
<input type="checkbox"/> Administrative		Ordinance		Department <u>Public Works</u>	
<input type="checkbox"/> Appeals		<input checked="" type="checkbox"/> Admin. Code <u>AC-4-4</u>		Division	
<input type="checkbox"/> Public		Other		By: <u>Jim Lavender, Director</u>	
<input type="checkbox"/> Walk-On					

9. Background:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as CN-05-14 MATERIALS TESTING SERVICES.

The deadline for receipt of Letters of Interest was June 8, 2005. A total of seven (7) Letters of Interest were received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, Chairperson, Lindsey Sampson, Solid Waste, Nicole Maxey, DOT, Ivan Velez, Utilities and Anura Karuna-Muni, Natural Resources. On the basis of the information submitted by the seven (7) firms in their Letters of Interest, it was the consensus of the committee to invite all seven (7) firms for telephone interviews:

After conducting telephone interviews on June 20, 2005, it was the consensus of the Committee to recommend to the Board the selection of all seven (7) firms and request Board approval for staff to commence contract negotiations with the seven (7) firms as follows: ASC Geosciences, Inc.; Allied Engineering & Testing, Inc.; American Management Resources Corp.; Ardaman & Associates, Inc.; Forge Engineering, Inc.; GFA International; and Universal Engineering Sciences, Inc., for a contract period of two (2) years with the option of renewal for one (1) additional year.

Continued on Page 2

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<i>[Signature]</i>	<i>[Signature]</i>	N/A		<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
6-27-05
H/um
COUNTY ADMIN FORWARDED TO:
11/20/05

Rec. by CoAtty
Date: 6/23/05
Time: 3:20
Forwarded To:
11/20/05

Per section 6 of the Contracts Manual for annual-type master contracts, the Board can concur with the selection of consultants and authorize staff to negotiate hourly rates and independent testing costs within the same blue sheet request. This will eliminate the need for an additional blue sheet requesting *Board approval of agreements*.

Because of the large amount and variety of materials testing services expected to be needed and because many construction projects may require materials testing services during the same period of time, the Committee agreed that the County's interests will be best served by developing Professional Services Agreements with several materials testing firms. Accordingly, the Committee recommends that the Board of County Commissioners authorize the Committee to negotiate two-year contracts with the seven (7) firms to provide materials testing services on a project-by-project basis with work assignments confirmed, authorized and accounted for by the issuance of Purchase Orders.

Funds will be available within specific project budgets.