

Agenda Item Summary

1. ACTION REQUESTED/PURPOSE: Approve change order no.:1 to exercise Option A of Formal Quotation No. Q-040507 Mowing-Parks for the Dept of Parks and Recreation, adding additional acreage at \$20.00 an acre to American Tractor Service, LLC. and Arbor One Inc. (formally J.S. Lawn Care Inc.) the low quoters meeting specifications. Parks estimates expending approximately \$200,000 annually for Mowing.

2. WHAT ACTION ACCOMPLISHES: Allows Parks to obtain necessary mowing services.

3. MANAGEMENT RECOMMENDATION: Approve as stated.

4. Departmental Category: // **CIA** **5. Meeting Date:** **10-25-2005**

6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify) Statute _____ Ordinance _____ <input checked="" type="checkbox"/> Admin. Code AC-4-1 Other _____		8. Request Initiated: Commissioner _____ Department _____ Division Parks and Recreation By: John Yarbrough <i>John Yarbrough</i>
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9. Background: On August 17, 2004, Board approval was given to Formal Quotation No.: Q-040507 Mowing-Parks for the Division of Parks and Recreation, to American Tractor Service, LLC. and Arbor One Inc. (formally J.S. Lawn Care Inc.), per pricing on the attached Lee County Tabulation Sheet.

At the time of award, the Parks Department did not anticipate spending more than the approximate total of \$135,000. However due to additional acres needing to be mowed additional funding will be needed to complete the job and any future additions.

Please See Attachments:

- (1) Agenda Item Summary Sheet for Formal Quotation No.: Q-040507
- (2) Lee County Tabulation Sheet – Q-040507
- (3) Page 15 of Specification

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>John Yarbrough</i>	<i>K. Ciccarelli</i>			<i>John Yarbrough</i>	Analyst	Risk	Grants	Mgr.	
<i>10/19/05</i>	<i>10/19/05</i>			<i>10/19/05</i>	<i>10/19/05</i>	<i>10/19/05</i>	<i>10/19/05</i>	<i>10/19/05</i>	<i>10/19/05</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
10-12-05
9:07
COUNTY ADMIN FORWARDED TO:
10-12-05
9:30 R.A.

Rec. by CoAtty
Date: 10/11/05
Time: 3:21 pm
Forwarded To:
10/12/05

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20040957

1. REQUESTED MOTION:

ACTION REQUESTED: Approve award of formal quotation # Q-040507, Mowing-Parks, for the Department of Public Works (Parks and Recreation Division) to the low quoters per zones meeting all specification requirements as follows; Zone A's to J.S. Lawn Care Inc. and Zone B's & Zone C to American Tractor Service, LLC. Annual expenditures based on current costs will be approximately \$135,000 for the mowing of all areas. The term of the quotation is for one year. Also request permission to renew for four additional one-year periods if mutually agreeable to all parties and in the best interest of Lee County. Funding will come from the individual departments budget and they will be responsible for monitoring their own expenditures.

WHY ACTION IS NECESSARY: All purchases that exceed \$50,000 must be board approved.

WHAT ACTION ACCOMPLISHES: Allows Parks & Recreation to obtain necessary mowing services.

2. DEPARTMENTAL CATEGORY:
COMMISSION DISTRICT #

C11A

3. MEETING DATE:

08-17-2004

4. AGENDA:

- CONSENT
- ADMINISTRATIVE APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

5. REQUIREMENT/PURPOSE:
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE AC-4-I
- OTHER

6. REQUESTOR OF INFORMATION:

- A. COMMISSIONER
- B. DEPARTMENT *Public Works*
- C. DIVISION *Parks & Recreation*

BY: *John Yarbrough*

John Yarbrough

BACKGROUND: On July 13, 2004 Purchasing requested and received ten quotations for Quotation # Q-040507, Mowing-Parks for the Division of Parks & Recreation. After review of the quotation by Parks & Recreation a recommendation was made to award per zones as follows: Zone A's to J.S. Lawn Care Inc. and Zone B's and Zone C to American Tractor Service LLC.

Please see attachments:

- (1) Tabsheet
- (2) Awarded Vendors Quotations
- (3) Specification
- (4) Departments Recommendation

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>J. L. ... 7-26-04</i>	<i>Janet Sheehan 7-27-04</i>	<i>N/A</i>		<i>K. ... 7/30/04</i>	<i>OA CA 7/30/04</i>	<i>OM 7/30/04</i>	<i>Risk 7/30/04</i>	<i>GC 7/30/04</i>	<i>HS 8/3/04</i>

10. COMMISSION ACTION:

- APPROVED
- DENIED
- DEFERRED
- OTHER

Rec. by CoAtty
Date: *7/30/04*
Time: *1:08 PM*
Forwarded To: *S. ... 7/30/04*

RECEIVED BY
COUNTY ADMIN
7/30/04
2:35 pm SLT
COUNTY ADMIN
FORWARDED TO: *PL*
8/3/04
11:45 AM

HS

FORMAL QUOTATION #Q-040507

LEE COUNTY, FLORIDA TABULATION SHEET

OPENING DATE: July 13, 2004

FOR

BUYER: Chris Jeffcoat

MOWING-PARKS

VENDORS	JS LAWN CARE INC.	GREEN EXPRESS LAWN CARE	GREEN HERON LANDSCAPES	GP CARE SERVICES, INC.	GREENWERX GOUNDS	GREENER GOUNDS	AMERICAN TRACTOR SERVICE
COPIES PROVIDED	YES	YES	YES	YES	YES	YES	YES
ACKNOWLEDGED ANY ADDENDUMS	NONE	NONE	NONE	NONE	NONE	NONE	NONE
TOTAL AREA ONE-ZONE A	\$2,640.00	N.B.	N.B.	\$6,750.00	\$4,392.50	N.B.	N.B.
TOTAL AREA TWO-ZONE A	\$250.00	\$307.00	\$649.00	\$700.00	\$347.50	N.B.	\$265.00
TOTAL AREA TWO-ZONE B	\$530.00	\$491.00	N.B.	\$980.00	\$742.50	\$2,040.00	\$465.00
TOTAL AREA THREE-ZONE A	\$30.00	\$66.30	N.B.	\$195.00	\$147.50	N.B.	\$55.00
TOTAL AREA THREE-ZONE B	\$391.00	\$427.00	N.B.	\$960.00	\$695.00	N.B.	\$363.00
TOTAL AREA THREE-ZONE C	\$614.00	\$524.00	N.B.	\$1,510.00	\$877.50	N.B.	\$475.00
TOTAL AREA FOUR-ZONE A	\$313.00	N.B.	N.B.	\$1,175.00	\$655.00	N.B.	\$360.00
TOTAL AREA FOUR-ZONE B	N.B.	N.B.	N.B.	\$100.00	\$147.50	N.B.	\$25.00
OPTION A:							
PER ACRE COST TO MOW ADD'L SITES	\$25.00	\$20.00	\$60.00	N.B.	\$40.00	N.B.	\$20.00
SUBMITTALS PROVIDED	YES	YES	YES	YES	YES	YES	YES
SERVICE TO START WITHIN	15	21	15	AS REQUESTED	1		7
LOCAL VENDOR PREFERENCE	NO	YES	YES	NO	YES	YES	YES
MODIFICATIONS	NO	NO	NO	NO	NO	NO	NO
QUOTE SIGNED	YES	YES	YES	YES	YES	YES	YES
NO BIDS							
STILES LANDSCAPE							
THUMBS UP LAWN & LANDSCAPE							
GREEN CARE-LATE							
P & T LAWN AND TRACTOR-LATE							
POSTING TIME/DATE							
FROM: /							
UNTIL: /							
BY:							

<u>SITE</u>	<u>COST PER MOW</u>	<u>ACREAGE (EST.)</u>
VILLAS ELEMENTARY 8595 Beacon Blvd, 33907	\$ _____	1
TOTAL AREA THREE- ZONE C	\$ _____ /PER MOW	
<u>AREA FOUR - ZONE A</u>		
BAY OAKS 2731 Oak St, 33931	\$ _____	2
LAKES PARK 7330 Gladiolus Dr, 33907	\$ _____	15
SAN CARLOS & MAIN PARKING LOT Call for directions	\$ _____	0.25*
* Site is located at Ft. Myers Beach on the west side of San Carlos Blvd. and Main St by the San Carlos Isl. Welcomes You Sign; quoters are strongly urged to view this location due to the proximity of cars to area.		
MANTANZAS PASS BRIDGE APPROACHES Call for directions	\$ _____	0.50
MANTANZAS PASS NATURE PRESERVE	\$ _____	0.50
BOWDITCH POINT PARK 50 Estero Blvd, 33931	\$ _____	3
TOTAL AREA FOUR - ZONE A	\$ _____ /PER MOW	

AREA FOUR - ZONE B

PUNTA RASSA BOAT RAMP Sanibel Toll Facility	\$ _____	1
TOTAL AREA FOUR - ZONE B	\$ _____ /PER MOW	

OPTION A:

PER ACRE COST TO MOW ADDITIONAL SITES: \$ _____

SUBMITTALS ARE A REQUIREMENT OF THIS QUOTE.

SERVICE TO START WITHIN ____ CALENDAR DAYS AFTER RECEIPT OF AWARD AND PURCHASE ORDER.

MEMORANDUM
FROM
THE DIVISION OF PURCHASING

2005 OCT 11 PM 3:21
RECEIVED BY
LEE CO. ATTORNEY

DATE: OCTOBER 6, 2005

TO: JOHN YARBROUGH
DIRECTOR OF PARKS & RECREATION

FROM: JANET SHEEHAN, CPPB
PURCHASING DIRECTOR

RE: BLUE SHEET # 20051458

PROJECT: Q-040507 Mowing -Parks

TYPE: Formal Quotation

AWARDED TO: American Tractor Service, LLC. and Arbor One Inc.(formally J.S. Lawn Care Inc.) to approve a change order.

When you have finished your review of this package, please forward it to Jed Schneck in the County Attorney's Office.

If there are any questions or concerns with this package, please contact Kathy Ciccarelli at 344-5456.