

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20051484

October 11, 2005

1. ACTION REQUESTED/PURPOSE:

Approve one full time grant funded Database Analyst position to be funded with the Federal Supportive Housing Program grant. This position will coordinate the Lee County Homeless Management Information System (HMIS).

2. WHAT ACTION ACCOMPLISHES:

The Federal Supportive Housing grant requires the implementation of an HMIS.

3. MANAGEMENT RECOMMENDATION:

Approve the item.

4. Departmental Category: 05 C5A		5. Meeting Date: 10-25-2005
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	8. Request Initiated: Commissioner _____ Department Human Services Division _____ By: Ann Arnall <i>Ann Arnall</i>
	<input type="checkbox"/> Ordinance	
	<input type="checkbox"/> Admin. Code	
<input checked="" type="checkbox"/> Other Federal Register 4848-N-01 & 4848-N-02		

9. Background:

Lee County has been the recipient of Federal funds for the Homeless Continuum of Care since 1995. In order to continue receiving the Supportive Housing Program (SHP) and Shelter Plus Care funds from the United States Department of Housing and Urban Development (HUD), the County is required to participate in a Homeless Management Information System (HMIS).

An HMIS allows jurisdictions to collect an array of data on homelessness, including unduplicated counts, use of services and the effectiveness of the local homeless assistance system. The HMIS prevents homeless individuals from having to repeat personal information and their history as they progress through the continuum of care since the information can be shared by providers with the individual's consent.

In order to expand the existing system to achieve the agency participation goals required by HUD, it is necessary to hire a full-time database analyst who will also perform system administrator functions. Funds are available from the existing SHP grant awarded to Lee County to pay salary and benefits.

Funds will be available in account string: 11079613829.501210.189

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
<i>[Signature]</i>	N/A	<i>[Signature]</i>		<i>[Signature]</i>	Analyst	Risk	Grants	Mgr.
				<i>[Signature]</i>	RK 10/13	OS 10/13/05	RK FOR RLE 10/13	10/13/05

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
10-13-05
9:00
COUNTY ADMIN FORWARDED TO:

Rec. by CoAtty
Date: 10/13/05
Time: 8:35 AM
Forwarded to:
Adm 205