

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20051734

1. ACTION REQUESTED/PURPOSE: Approve transfer from General Fund Reserves in the amount of \$463,925 to hire ten (10) bailiff positions for Court Operations. Also amend Lee County Sheriff's Office FY 05/06 budget. Anticipated date of hire is February, 2006. Annualized cost for additional bailiffs is \$540,000.

2. WHAT ACTION ACCOMPLISHES: To better provide proper staffing levels for the Justice Center.

3. MANAGEMENT RECOMMENDATION: Recommend approval. P.M.

4. Departmental Category: 15 **CISA** **5. Meeting Date:** 12-13-2005

6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)	8. Request Initiated:
	Statute	Commissioner
	Ordinance	Department <u>Lee County Sheriff</u>
	Admin. Code	Division
	Other	By: <u>[Signature]</u> Mike Scott

9. Background: During the second public hearing for FY 05/06 the Board set aside funds to be used if warranted. The Court Administration has requested the need for additional personnel for security reasons in the Justice Center based on the workload associated with court operations. Currently there is 19 judges, 4 magistrates, 1 senior judge and 1 hearing officer operating out of two sites. Many of the court proceedings require more than one officer to be present. Staff for court operations is 24 certified officers. The 10 additional officers will help address the shortage in court operations.

Adjust the Lee County Sheriff's Office Court Operations in the following areas:

Personnel	\$351,925
Operations	\$ 22,000
Capital	\$ 90,000*
TOTAL	\$463,925

*Starting capital costs as follows:

Laptops (Toughbooks)	10 @ \$4,000 = \$40,000
Radios	10 @ \$3,100 = \$31,000 P.M.
Vehicle (Pool) for transport to Cape	\$19,000
	<u>\$90,000</u>

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director	
					Analyst	Risk	Mgr.		
					<u>P.M. 12/1/05</u>	<u>ME 12/1/05</u>	<u>Grants 14/1/05</u>	<u>Mgr. 12/1/05</u>	<u>[Signature]</u> 12-1-05

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
12-1-05
10:49
COUNTY ADMIN FORWARDED TO:
<u>12/1/05</u>
<u>[Signature]</u>

Rec. by CoAtty
Date: <u>12/1/05</u>
Time: <u>9:00 AM</u>
Forwarded To:
<u>Admin</u>
<u>10:40 AM</u>

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: General Fund **DATE:** 12/01/05 **BATCH NO.** _____

FISCAL YEAR: FY 05/06 **FUND #:** 00100 **DOC TYPE:** YB **LEDGER TYPE:** BA

TO: Sheriff Court Support
(DIVISION NAME) **(PROGRAM NAME)**

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
CG5217100100.501390	Salaries & Fringes - Dep./Ass	\$ 351,925
CG5217100100.504991	Expenses Other than Salaries	22,000
CG5217100100.506410	Furniture & Equipment	90,000
TOTAL TO:		\$ 463,925

FROM: Non-Dept. Reserves
(DIVISION NAME) **(PROGRAM NAME)**

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890100100.509910	Reserve for Contingencies	\$ 463,925
TOTAL FROM:		\$ 463,925

EXPLANATION: Transfer from reserves as per Bluesheet #20051734 dated 12/13/05.

DIVISION DIRECTOR SIGNATURE _____ DATE _____

OBS: APPROVAL ✓ DENIAL _____

APPROVAL ✓ DENIAL _____

CO. ADMIN.: APPROVAL _____ DENIAL _____

DEPARTMENT DIRECTOR SIGNATURE _____ DATE _____

Patricia Mellis 12/1/05
 OPERATIONS ANALYST SIGNATURE DATE

[Signature] 12/1/05
 BUDGET OPERATIONS MANAGER SIGNATURE DATE

CO. ADMIN. SIGNATURE _____ DATE _____

BCC APPROVAL DATE _____

BCC CHAIRMAN SIGNATURE _____

BA NO: _____ AUTH CODE: _____ TRANS DATE: _____