

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20051752

1. ACTION REQUESTED/PURPOSE: Approve reconfiguration project for the second floor of the Community Development/Public Works Center to include: the award of project EX060132, the purchase of modular furniture from Office Furniture and Design at the Florida State Contract price of \$227,386.63. Also approve award of project EX060133, the purchase of carpeting to include installation at the GSA price of \$128,666. (of which \$19,987.00 is non-contract). In addition approve the expenditure of a 10% not-to-exceed amount of \$35,605. for such incidentals such as internal signage, costs from ITG for cabling, moving expenses, floor prep, any replacements of wood base as well as any other unforeseen parts that may be necessary.

2. WHAT ACTION ACCOMPLISHES: Provides workstations and a more efficient work flow to accommodate additional staff hired over the last year for the record permitting activity and replaces the 8+ year old carpet on that floor.

3. MANAGEMENT RECOMMENDATION: Approve

4. Departmental Category: 04 CYA		5. Meeting Date: 12-20-2005	
6. Agenda: <input checked="" type="checkbox"/> Consent Administrative <input type="checkbox"/> Appeals Public Walk-On	7. Requirement/Purpose: (specify) Statute _____ Ordinance _____		8. Request Initiated: Commissioner _____ Department Community Development / Public Works Division <u>Mary Gibbs</u> By: <u>Jim Lavender, Director</u>
	<input checked="" type="checkbox"/> Admin. Code <u>AC-4-1</u>		
	<input type="checkbox"/> Other _____		

9. Background: The permit growth requires a total reconfiguration of the second floor to accommodate the additional staff that has been hired. The second floor is the last floor in the building to undergo a major floor reconfiguration. Also, the reconfiguration will be planned in conjunction with the planned replacement of the carpet, which is over 8 yrs old.

Funding Available for Modular Furniture: LD5120315500, LB5150715500, LC5151315500, LF5151615500, LC5241215501, LC5241315501/506410 Community Dev/Various Programs/Unincorporated MSTU and MSTU Building Reserves/Furniture and Equipment

Funding Available For Carpet Replacement: 20872630100.506540

- Attachments: (1) Department's Request for State Contract Purchase
 (2) Office Furniture and Design's Quote
 (3) Florida State Contract #425-001-01-1
 (4) RE: Source Florida's Quote
 (5) GSA Contract #GS-27F-0011A

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<u>Mary Gibbs</u>	<u>12-5-05</u>			<u>12/7/05</u>	<u>12/7/05</u>	<u>12/7/05</u>	<u>12/7/05</u>	<u>12/8/05</u>	<u>12/8/05</u>

11. Commission Action:

- Approved**
 Deferred
 Denied
 Other

RECEIVED BY COUNTY ADMIN: <u>K16</u>
<u>12/7/05</u>
COUNTY ADMIN FORWARDED TO: <u>1</u>
<u>12/7/05</u>

REC'D BY CO. ATTY: <u>12/8/05</u>
CO. ATTY. FORWARDED TO: Co. mgr. <u>12/7/05</u>

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Unincorporated Area MSTU **DATE:** 12/05/05 **BATCH NO.** _____

FISCAL YEAR: 05/06 **FUND #:** 15500 **DOC TYPE:** YB **LEDGER TYPE:** BA

TO: Community Development Admin & Support
(DIVISION NAME) **(PROGRAM NAME)**

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
LD5120315500.506410	Furniture & Equipment	\$ 87,334

TOTAL TO: \$ 87,334

TO: Non-Departmental Reserves
(DIVISION NAME) **(PROGRAM NAME)**

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890115500.509910	Reserves for contingency	\$ 87,334

TOTAL FROM: \$ 87,334

EXPLANATION: Supplemental Budget to cover expenses for 2nd floor office space reconfiguration, CD/PW Center.

*Peter Clowdy
12/2/05*

 DIVISION DIRECTOR SIGNATURE DATE

DBS: APPROVAL _____ DENIAL _____

APPROVAL _____ DENIAL _____

CO. ADMIN.: APPROVAL _____ DENIAL _____

 BCC APPROVAL DATE

Mary Gibbs *12/2/05*

 DEPARTMENT DIRECTOR SIGNATURE DATE

 OPERATIONS ANALYST SIGNATURE DATE

 BUDGET OPERATIONS MANAGER SIGNATURE DATE

 CO. ADMIN. SIGNATURE DATE

 BCC CHAIRMAN SIGNATURE

BA NO AUTH CODE TRANS DATE

REV. 05/93

ATTACHMENT 1

To: Janet Sheehan

From: Mary Gibbs, Community Development

Date: 11/16/05

Subject: Bluesheet request

Please prepare a bluesheet on behalf of Community Development for the reconfiguration of the second floor of the Community Development/Public Works Center. This project involves reconfiguring the second floor for the first time in 8 years to accommodate recent additional staff, as well as future employee growth. Additionally, the 2nd floor will undergo a carpet replacement at the same time. Once you confirm the prices on the attached quotes, Peter Cloutier will prepare the budget transfer sheet that will accompany the bluesheet. If you have any questions, please contact Peter Cloutier at 479-8512 or Karen Hutcherson at 479-8543.

Action Requested: Approve purchase awards for the Reconfiguration Project for the second floor of the Community Development/Public Works Center, to include: State Contract purchase of office furniture, to include design and installation, of \$227,386.63; State Contract purchase of carpeting, to include installation, of \$128,666.00; and 10% for incidentals, to include but not limited to: internal signage, moving expenses, costs from ITG for any cabling changes, etc. Total project cost is estimated to be \$391,000. Approve additional transfer of funds from reserves of \$87,334 to supplement \$303,666 already budgeted for this project.

What Action Accomplishes: Provides workstations and a more efficient work flow to accommodate additional staff hired over the last year for the record permitting activity, and replaces the 8+ year old carpet on this floor.

Management Recommendation: Approve

Background: The explosive permit growth requires a total reconfiguration of the second floor to accommodate the additional staff that has been hired. The second floor is the last floor in the building to undergo a major floor reconfiguration. Also, the reconfiguration will be planned in conjunction with the planned replacement of the carpet, which is over 8 years old, and also is the last floor in the building to be replaced.

Upon transfer funds will be available in accounts:

For modular furniture, and incidentals:

LD5120315500, LB5150715500, LC5151315500, LF5151615500, LC5241215501, LC5241315501/506410

Community Development/Various Programs/Unincorporated MSTU & MSTU Building Reserves/Furniture and Equipment

For carpet replacement:

20872630100.506540

CIP/DCD-PW Carpet Replacement/Capital Improvement Funds/Construction

Bluesheets Attachments:

Transfer Sheets (2)

Carpet quote

Furniture quote

Cc: (without attachments)

Randy Harris

Rick Dalziel

Peter Cloutier

Karen Hutcherson

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Morse Parkway
Fort Myers, FL 33912
(239) 437-7212
(239) 337-4928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ABC Blvd.
Naples, FL 34109
(239) 444-3637
(239) 566-7041 Fax

ATTACHMENT 2

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9297	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PHASE 1		
1	1.00	98012 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X42 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P2542	162.13 518.00 68.70%	162.13
2	1.00	98014 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X42 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P3542	193.43 618.00 68.70%	193.43
3	1.00	98112 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P2553	162.13 518.00 68.70%	162.13
4	5.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P3553	193.43 618.00 68.70%	967.15
5	3.00	98115 STEELCASE	217.85	653.55

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11886 Morse Parkway
Fort Myers, FL 33912
(339) 683-1213
(239) 337-4978 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ABC Blvd.
Naples, FL 34109
(239) 444-2637
(239) 566-7041 Fax

Quotation

Order Number	Order Date	Customer Order Number	Quotation Number	Account Representative	Proj No
9297	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P4553	696.00 ✓ 68.70%	
6"	2.00	98214 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P3565	228.18 ✓ 729.00 ✓ 68.70%	456.36
7"	1.00	98215 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P4565	252.90 ✓ 808.00 ✓ 68.70%	252.90
8"	3.00	98795 STEELCASE SUPPORT-CENTER, 87-3/4 WKSF APPL, 20/25D BASIC :4606 MIST (TRANS) Tag For: CCT1	24.41 ✓ 78.00 ✓ 68.71%	73.23
9"	4.00	99208 STEELCASE PANEL-END, FLOOR SPRT, 35X30, RH BASIC :4606 MIST (TRANS) Tag For: REP10	101.73 ✓ 325.00 ✓ 68.70%	406.92
10"	7.00	9EP25 STEELCASE PANEL-END, NON HANDED, 25X27 BASIC :4606 MIST (TRANS) Tag For: RBEP4	67.61 ✓ 216.00 ✓ 68.70%	473.27
11"	3.00	9HBS3015 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X30X7-5/8 BASIC :4606 MIST (TRANS) Tag For: PMSH1	46.32 ✓ 148.00 ✓ 68.70%	138.96
12"	2.00	9HBS4515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8 BASIC :4606 MIST (TRANS)	54.15 ✓ 173.00 ✓ 68.70%	108.30

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11000 Morse Parkway
Fort Myers, FL 33912
(239) 537-1313
(239) 337-0910 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

224 ABC Blvd.
Naples, FL 34109
(239) 344-3637
(239) 344-7041 Fax

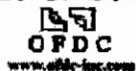
Quotation

Order No.	Order Date	Customer Order Number	Customer Number	Amount Representative	Print No.
9297	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Part Number / Description	Unit Price	Extended Amount
		Tag For: PMSH5		
13	2.00	9U111 STEELCASE PEDESTAL-HANGING, 1 BOX/1 FILE DRAWER, 22-5/8D BASIC : 4606 MIST (TRANS) LOCK : 9201 POLISHED CHROME KEYS : SK RAND	120.51 385.00 68.70%	241.02
14	1.00	9U223 STEELCASE PEDESTAL-HANGING, 2 FILE DRWS, 22-5/8D BASIC : 4606 MIST (TRANS) LOCK : 9201 POLISHED CHROME KEYS : SK RAND	169.96 543.00 68.70%	169.96
		Tag For: ULPED2		
15	13.00	MKC056 DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC : *BASIC:COMPUTER ACCESSORIES	198.83 437.00 54.50%	2,584.79
		Tag For: CCKS		
16	3.00	LSB24M STEELCASE LIGHT-SHELF, MAG NPF BALLAST, 17 WATT, LAMP, 9' CORD, 25W	43.51 139.00 68.70%	130.53
		Tag For: SL25		
17	2.00	LSB36M STEELCASE LIGHT-SHELF, MAG NPF BALLAST, 25 WATT, LAMP, 9' CORD, 37W	54.78 175.00 68.70%	109.56
		Tag For: SL37		
19	1.00	INSTALL XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	8,250.00 0.00 0.00%	8,250.00
20	12.00	DESIGN OFFICEFURN DESIGN SERVICES, INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 55.00 0.00%	660.00
			Sub Total	16,194.19
			STEELCASE METAL SURCHARGE	150.14
			FLORIDA SALES NON TAXABLE	0.00
			Grand Total	16,344.33
" STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****				

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



www.ofdc-inc.com

11800 Morse Parkway
Fort Myers, FL 33917
(239) 437-1313
(239) 337-0910 Fax

3254 ABC Blvd.
Naples, FL 34109
(239) 566-2637
(239) 566-7041 Fax

Quote Number	Quote Date	Customer Order Number	Quote Number	Accepted By	Accepted Date
9297	11/30/2006		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product. Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11000 Metro Parkway
Fort Myers, FL 33912
(239) 437-1212
(239) 337-4928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2204 ABC Blvd.
Naples, FL 34109
(239) 346-3637
(239) 346-7041 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Warehouse Number	Account Representative	FAS No.
9298	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
PHASE 2				
1"	5.00	98112 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P2553	162.13 518.00 68.70%	810.65
2"	7.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P3053	177.16 566.00 68.70%	1,240.12
3"	31.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P3553	193.43 618.00 68.70%	5,996.33
4"	17.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: P4553	217.85 696.00 68.70%	3,703.45
5"	1.00	98211 STEELCASE	184.04	184.04

A Deposit of 30% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11800 Metro Parkway
Fort Myers, FL 33912
(239) 433-1212
(239) 337-4919 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ANC Blvd.
Naples, FL 34109
(239) 466-3837
(239) 466-7941 Fax

Quotation

Order No.	Order Date	Customer Order Number	Product Number	Account Representative	Proj No.
9298	11/30/20		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PANEL-TACKABLE ACOUSTICAL, 20X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS)	588.00 ✓ 68.70%	
6"	1.00	98212 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS)	184.04 ✓ 588.00 68.70%	184.04
7"	2.00	98215 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS)	252.90 ✓ 808.00 68.70%	505.80
		Tag For: P4565		
8"	1.00	98705 STEELCASE CANTILEVER-30D, LH BASIC :4606 MIST (TRANS)	26.61 ✓ 85.00 68.69%	26.61
9"	1.00	98706 STEELCASE CANTILEVER-30D, RH BASIC :4606 MIST (TRANS)	26.61 ✓ 85.00 68.69%	26.61
10"	51.00	98795 STEELCASE SUPPORT-CENTER, 87-3/4 WKSF APPL, 20/25D BASIC :4606 MIST (TRANS)	24.41 ✓ 78.00 68.71%	1,244.91
11"	2.00	99001 STEELCASE PANEL-END, FLOOR SPRT, 20X30, NON HANDED BASIC :4606 MIST (TRANS)	82.63 ✓ 264.00 68.70%	165.26
		Tag For: P2065		
12"	3.00	99207 STEELCASE PANEL-END, FLOOR SPRT, 35X30, LH BASIC :4606 MIST (TRANS)	101.73 ✓ 325.00 68.70%	305.19
		Tag For: REPL0		
13"	3.00	99208 STEELCASE PANEL-END, FLOOR SPRT, 35X30, RH BASIC :4606 MIST (TRANS)	101.73 ✓ 325.00 68.70%	305.19
		Tag For: REPL0		

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11366 Stone Parkway
Fort Myers, FL 33917
(239) 337-1213
(239) 337-0918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2344 ANC Blvd.
Naples, FL 34109
(239) 641-3637
(239) 566-7041 Fax

Quotation

Quote No.	Quote Date	Customer Order Number	Quote Number	Account Representative	Proj No.
9298	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
14	13.00	9HBS3015 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X30X7-5/8 BASIC :4606 MIST (TRANS) Tag For: PMSH1	46.32 148.00 68.70%	602.16
15	23.00	9HBS4515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8 BASIC :4606 MIST (TRANS) Tag For: PMSH5	54.15 173.00 68.70%	1,245.45
16	2.00	9SC STEELCASE CANTILEVER-SHARED, NON HANDED, 23-3/4D BASIC :4606 MIST (TRANS) Tag For: 9SC	37.25 119.00 68.70%	74.50
17	3.00	9U947 STEELCASE PEDESTAL-HANGING, 2 FILE DRWS, 27-5/8D BASIC :4606 MIST (TRANS) LOCK :9201 POLISHED CHROME KEYS :SK RAND Tag For: RP37BF	172.46 551.00 68.70%	517.38
18	7.00	99107ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT, 25X45 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE Tag For: PWP15	130.52 417.00 68.70%	913.64
19	1.00	9WS235 STEELCASE WORKSURFACE-STRAIGHT, LAMINATE, 25X35 EDGE :6609 (TRANS) SMOKE TOP-SURF:2824 SMOKE SPECKLE Tag For: 9WS235	100.79 322.00 68.70%	100.79
20	3.00	MKC056 DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC :*BASIC:COMPUTER ACCESSORIES Tag For: CCKS	198.83 437.00 54.50%	596.49
21	5.00	SPECIAL STEELCASE SPECIAL SIZE SERIES 9000 WORKSURFACE 117 3/4" W X 35"D PRD # SF00128505	274.81 878.00 68.70%	1,374.05
22	40.00	LSM24K STEELCASE LIGHT-SHELF, ELEK BALLAST, 17 WATT, LAMP, 9' CORD, 25W	89.83 287.00 68.70%	3,593.20

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Morse Parkway
Fort Myers, FL 33912
(239) 437-1212
(239) 377-6918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ABC Blvd.
Naples, FL 34109
(239) 566-3677
(239) 566-7911 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Subcontract Number	Account Representative	Proj No
9298	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Tag For: SL25		
23	23.00	LSM36K STEELCASE LIGHT-SHELF, ELEK BALLAST, 25 WATT, LAMP, 9' CORD, 37W	96.40 308.00 68.70%	2,217.20
		Tag For: SL37		
25	1.00	INSTALL XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	15,350.00 0.00 0.00%	15,350.00
26	12.00	DESIGN OFFICEFURN DESIGN SERVICES INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 55.00 0.00%	660.00
			Sub Total	41,943.06
			STEELCASE METAL SURCHARGE	809.49
			FLORIDA SALES NON TAXABLE	0.00
			Grand Total	42,752.55
" STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****				

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11000 Metro Parkway
Fort Myers, FL 33912
(239) 837-1212
(239) 337-0928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

224 ABC Blvd
Naples, FL 34109
(239) 566-2677
(239) 566-7041 Fax

Quotation

Order Number	Order Date	Customer Order Number	Product Number	Buyer Name	Phone No.
9298	11/30/2011		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties of merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



17888 Marco Parkway
Fort Myers, FL 33917
(239) 337-1212
(239) 337-0918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2244 ANC Blvd.
Naples, FL 34109
(239) 566-2677
(239) 566-7041 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Product Number	Account Representative	Proj No.
9299	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PHASE 3		
1	17.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E35S	177.16 566.00 ✓ 68.70%	3,011.72
2	30.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E45S	193.43 618.00 ✓ 68.70%	5,802.90
3	16.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E75S	217.85 696.00 ✓ 68.70%	3,485.60
4	10.00	98795 STEELCASE SUPPORT-CENTER, 87-3/4 WKSF APPL, 20/25D BASIC :4606 MIST (TRANS) Tag For: CCT1	24.41 78.00 ✓ 68.71%	244.10
5	5.00	99107ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT, 25X45 BASIC :4606 MIST (TRANS)	130.52 417.00 ✓ 68.70%	652.60

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Morse Parkway
Fort Myers, FL 33912
(239) 537-1212
(239) 337-9919 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ABC Blvd.
Naples, FL 34109
(239) 566-3677
(239) 566-7041 Fax

Quotation

Order No.	Order Date	Customer Order Number	Division Number	Account Representative	Proj No.
9299	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Order Number / Description	Unit Price	Extended Amount
		TOP-SURF:2824 SMOKE SPECKLE		
		Tag For: PWP15		
6"	6.00	99207 STEELCASE PANEL-END, FLOOR SPRT, 35X30, LH	101.73 325.00 68.70%	610.38
		BASIC :4606 MIST (TRANS)		
		Tag For: REP10		
7"	7.00	99208 STEELCASE PANEL-END, FLOOR SPRT, 35X30, RH	101.73 325.00 68.70%	712.11
		BASIC :4606 MIST (TRANS)		
		Tag For: REP10		
8"	1.00	9ECR STEELCASE CANTILEVER-RH, 23-5/8D	37.25 119.00 68.70%	37.25
		BASIC :4606 MIST (TRANS)		
		Tag For: 9ECR		
9"	1.00	9EP25 STEELCASE PANEL-END, NON HANDED, 25X27	67.61 216.00 68.70%	67.61
		BASIC :4606 MIST (TRANS)		
		Tag For: 9EP25		
10"	15.00	9HBS3015 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X30X7-5/8	46.32 148.00 68.70%	694.80
		BASIC :4606 MIST (TRANS)		
		Tag For: PMSH1		
11"	3.00	9HBS3515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X35X7-5/8	49.45 158.00 68.70%	148.35
		BASIC :4606 MIST (TRANS)		
		Tag For: PMSH2		
12"	16.00	9HBS4515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8	54.15 173.00 68.70%	866.40
		BASIC :4606 MIST (TRANS)		
		Tag For: PMSH5		
13"	15.00	9U947 STEELCASE PEDESTAL-HANGING, 2 FILE DRWS, 27-5/8D	172.46 551.00 68.70%	2,586.90
		BASIC :4606 MIST (TRANS)		
		LOCK :9201 POLISHED CHROME		
		KEYS :SK RAND		
		Tag For: RP37BF		

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11888 Morse Parkway
Fort Myers, FL 33917
(239) 337-1212
(239) 337-9919 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ABC Blvd.
Naples, FL 34109
(239) 466-2637
(239) 566-7041 Fax

Quotation

Order Number	Order Date	Customer Order Number	Estimate Number	Account Representative	Notes
9299	11/30/200		LCB001	JOHN H. NARY	

Qty	Quantity	Order Number	Description	Unit Price	Extended Amount
14	1.00	9WS260	STEELCASE WORKSURFACE-STRAIGHT, LAMINATE, 25X60 EDGE :6609 (TRANS) SMOKE TOP-SURF:2824 SMOKE SPECKLE Tag For: 9WS260	136.78 437.00 68.70%	136.78
15	15.00	MKC056	DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC :*BASIC:COMPUTER ACCESSORIES Tag For: CCKS	198.83 437.00 54.50%	2,982.45
16	6.00	CUSTOM	STEELCASE SPECIAL SIZE SERIES 9000 WORKSURFACE 117 3/4" W X 35" D PRD # SFO0128505	274.81 878.00 68.70%	1,648.86
17	30.00	LSM24K	STEELCASE LIGHT-SHELF,ELEK BALLAST,17 WATT,LAMP,9' CORD,25W Tag For: SL25	89.83 287.00 68.70%	2,694.90
18	15.00	LSM36K	STEELCASE LIGHT-SHELF,ELEK BALLAST,25 WATT,LAMP,9' CORD,37W Tag For: SL37	96.40 308.00 68.70%	1,446.00
20	1.00	INSTALL	XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	10,550.00 0.00 0.00%	10,550.00
21	16.00	DESIGN	OFFICEFURN DESIGN SERVICES INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 55.00 0.00%	880.00
Sub Total					39,259.71
STEELCASE METAL SURCHARGE					793.85
FLORIDA SALES NON TAXABLE					0.00
Grand Total					40,053.56
" STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****					

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



www.ofdc-inc.com

11685 Morse Parkway
Ft. Myers, FL 33912
(239) 537-1212
(239) 537-0928 Fax

2264 ABC Blvd
Naples, FL 34109
(239) 546-2677
(239) 546-7041 Fax

Order Number	Order Date	Customer Order Number	Customer Number	Customer Name	Product
9299	11/30/200		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11888 Metro Parkway
Fort Myers, FL 33912
(239) 537-1212
(239) 377-9928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2241 ABC Blvd.
Naples, FL 34109
(239) 346-9637
(239) 565-7841 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Planting Number	Account Representative	Proj No
9300	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PHASE 4		
1	13.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E35S	177.16 566.00 68.70%	2,303.08
2	28.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E45S	193.43 618.00 68.70%	5,416.04
3	13.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E75S	217.85 696.00 68.70%	2,832.05
4	5.00	98795 STEELCASE SUPPORT-CENTER,87-3/4 WKSF APPL,20/25D BASIC :4606 MIST (TRANS) Tag For: CCT1	24.41 78.00 68.71%	122.05
5	7.00	99107ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT,25X45 BASIC :4606 MIST (TRANS)	130.52 417.00 68.70%	913.64

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Metro Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-9918 Fax

**SUNBELT
OFFICE FURNITURE**
A DIVISION OF
OFDC

2264 ABC Blvd.
Naples, FL 34109
(239) 266-2637
(239) 266-7041 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9300	12/2/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300

F: 1.239.339.6280

P: 1.239.335.2300

F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PHASE 4		
1	13.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E35S	177.16 566.00 68.70%	2,303.08
2	28.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E45S	193.43 618.00 68.70%	5,416.04
3	13.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E75S	217.85 696.00 68.70%	2,832.05
4	5.00	98795 STEELCASE SUPPORT-CENTER, 87-3/4 WKSF APPL, 20/25D BASIC :4606 MIST (TRANS) Tag For: CCT1	24.41 78.00 68.71%	122.05
5	7.00	99107ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT, 25X45 BASIC :4606 MIST (TRANS)	130.52 417.00 68.70%	913.64

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Metro Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-4918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2284 ABC Bldg
Naples, FL 34109
(239) 566-3457
(239) 566-7041 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9300	12/2/2005		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		TOP-SURF:2824 SMOKE SPECKLE		
		Tag For: FWP15		
6	4.00	CUSTOM STEELCASE SPECIAL SIZE SERIES 9000 WORKSURFACE 117 3/4" W X 35" D PRD# SF00128505	274.81 878.00 68.70%	1,099.24
7	15.00	9HBS3015 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X30X7-5/8 BASIC :4606 MIST (TRANS) SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8 X30X7-5/8 STD PNT *BASIC:STANDARD PAINT 4606 MIST (TRANS)	46.32 148.00 68.70%	694.80
		Tag For: PMSH1		
8	4.00	9HBS3515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X35X7-5/8 BASIC :4606 MIST (TRANS) SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8 X35X7-5/8 STD PNT *BASIC:STANDARD PAINT 4606 MIST (TRANS)	49.45 158.00 68.70%	197.80
		Tag For: PMSH2		
9	19.00	9HBS4515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8 BASIC :4606 MIST (TRANS) SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8 X45X7-5/8 STD PNT *BASIC:STANDARD PAINT 4606 MIST (TRANS)	54.15 173.00 68.70%	1,028.85
		Tag For: PMSH5		
10	2.00	9U230 STEELCASE PEDESTAL-HANGING, 1 BOX/1 FILE DRAWER, 27- 5/8D STD PNT *BASIC:STANDARD PAINT 4606 MIST (TRANS) POL CHR *LOCK:POLISHED CHROME 9201 POLISHED CHROME SK RAND	123.95 396.00 68.70%	247.90

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11866 Metro Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-0916 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2264 ARC Blvd.
Naples, FL 34109
(239) 366-3837
(239) 366-7041 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9300	12/2/2005		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		*KEYS:STD:KEY RANDOM *** -----		
	Tag For:	9UPB3		
11	15.00	MKC056 DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC :*BASIC:COMPUTER ACCESSORIES	198.83 437.00 54.50%	2,982.45
	Tag For:	CCKS		
12	15.00	LSM36K STEELCASE LIGHT-SHELF,ELEK BALLAST,25 WATT,LAMP,9' CORD,37W	96.40 308.00 68.70%	1,446.00
	Tag For:	SL37		
14	1.00	INSTALL XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	10,550.00 0.00 0.00%	10,550.00
15	16.00	DESIGN OFFICEFURN DESIGN SERVICES INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 55.00 0.00%	880.00
			Sub Total	30,713.90
			STEELCASE METAL SURCHARGE	512.90
			FLORIDA SALES NON TAXABLE	0.00
			Grand Total	31,226.80
		* STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****		

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



11866 Metro Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-4918 Fax

2264 ABC Blvd.
Naples, FL 34109
(239) 266-2837
(239) 266-7941 Fax

Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9300	12/2/2005		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11968 Morse Parkway
Fort Myers, FL 33912
(239) 437-1212
(239) 337-0928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2244 NHC Blvd
Naples, FL 34109
(239) 566-2677
(239) 566-7011 Fax

Quotation

Quote Number	Quote Date	Customer Order Number	System Number	Account Representative	Proj No.
9301	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT

LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Qty	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		PHASE 5		
1	2.00	9067A STEELCASE UNIT ASY-DESK, NO PED, 3/4 HGT FLUSH BP, 30X70X30 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE Tag For: YAWU17	362.14 1,157.00 68.70%	724.28
2	1.00	98012 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X42 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E23S	162.13 518.00 68.70%	162.13
3	2.00	98112 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E25S	162.13 518.00 68.70%	324.26
4	1.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E35S	177.16 566.00 68.70%	177.16
5	8.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53	193.43 618.00 68.70%	1,547.44

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11000 Adams Federalway
Fort Myers, FL 33912
(239) 537-1212
(239) 337-0918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2284 ABC Blvd,
Naples, FL 34109
(239) 394-3637
(239) 565-7011 Fax

Quotation

Order No.	Order Date	Order No.	Account Representative	Page No.
9301	11/30/200	LCB001	JOHN H. NARY	

Line	Quantity	Category Number / Description	Unit Price	Extended Amount
		HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E45S		
6 "	2.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E75S	217.85 696.00 ✓ 68.70%	435.70
7 "	3.00	98211 STEELCASE PANEL-TACKABLE ACOUSTICAL, 20X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E07S	184.04 588.00 ✓ 68.70%	552.12
8 "	1.00	98212 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E27S	184.04 588.00 ✓ 68.70%	184.04
9 "	2.00	98215 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) Tag For: E77S	252.90 808.00 ✓ 68.70%	505.80
10 "	2.00	98716 STEELCASE BRACKET-WALL ATTACHMENT, CONVENTIONAL, 65H TRIM :4606 MIST (TRANS)	23.16 74.00 ✓ 68.70%	46.32
11 "	4.00	99107ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT, 25X45 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE Tag For: PWP15	130.52 417.00 ✓ 68.70%	522.08
12 "	2.00	99366A STEELCASE	25.35	50.70

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11888 Morse Parkway
Fort Myers, FL 33912
(239) 537-1212
(239) 537-9918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2284 AMC Blvd.
Naples, FL 34109
(239) 944-3677
(239) 566-7041 Fax

Quotation

Order No.	Order Date	Customer Order Number	Order No.	Account Representative	Job No.
9301	11/30/2001		LCB001	JOHN H. NARY	

Line	Quantity	Part Number / Description	Unit Price	Extended Amount
		ATTACHMENT BRACKET PKG-BRIDGES /RETURNS, 25D APPL BASIC :4606 MIST (TRANS)	81.00 68.70%	
13	3.00	9HBS2515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X25X7-5/8 BASIC :4606 MIST (TRANS)	43.51 139.00 68.70%	130.53
14	2.00	9HBS4515 STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8 BASIC :4606 MIST (TRANS)	54.15 173.00 68.70%	108.30
	Tag For:	PMSH5		
15	1.00	9U230 STEELCASE PEDESTAL-HANGING, 1 BOX/1 FILE DRAWER, 27-5/8D BASIC :4606 MIST (TRANS) LOCK :9201 POLISHED CHROME KEYS :SK RAND	122.38 391.00 68.70%	122.38
	Tag For:	9UPB2		
16	5.00	MKC056 DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC :*BASIC:COMPUTER ACCESSORIES	198.83 437.00 54.50%	994.15
	Tag For:	CCKS		
17	1.00	99253A STEELCASE WORKSURFACE-LAM, 25X62-3/4 TOP-SURF:2824 SMOKE SPECKLE 25 X 65 WORKSURFACE	108.61 347.00 68.70%	108.61
18	1.00	CUSTOM STEELCASE SPECIAL SIZE SERIES 9000 WORKSURFACE 117 3/4" W X 35" D PRD# SF00128505	274.81 878.00 68.70%	274.81
19	6.00	LSM24K STEELCASE LIGHT-SHELF, ELEK BALLAST, 17 WATT, LAMP, 9' CORD, 25W	89.83 287.00 68.70%	538.98
	Tag For:	SL25		
20	5.00	LSM36K STEELCASE LIGHT-SHELF, ELEK BALLAST, 25 WATT, LAMP, 9' CORD, 37W	96.40 308.00 68.70%	482.00
	Tag For:	SL37		
22	1.00	INSTALL XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	7,428.57 0.00 0.00%	7,428.57
23	15.00	DESIGN OFFICEFURN	55.00	825.00

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



17900 Metro Parkway
Fort Myers, FL 33917
(239) 337-1213
(239) 337-9918 Fax

**SUNBELT
OFFICE FURNITURE**
A DIVISION OF
OFDC

2284 NHC Blvd.
Naples, FL 34109
(239) 566-2677
(239) 566-7811 Fax

Quotation

Order Number	Order Date	Customer Order Number	Customer Number	Account Representative	Order No.
9301	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		DESIGN SERVICES INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 0.00%	
			Sub Total	16,245.36
		STEELCASE METAL SURCHARGE		223.57
		FLORIDA SALES NON TAXABLE		0.00
		Grand Total		16,468.93
		" STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****		

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



11800 Morse Parkway
Fort Myers, FL 33912
(239) 437-1212
(239) 337-9978 Fax

2244 SBC Drive
Naples, FL 34109
(239) 544-3837
(239) 566-7041 Fax

Order No.	Order Date	Customer Order Number	Quotation Number	Account Representative	PO No.
9301	11/30/200		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11888 Metro Parkway
Fort Myers, FL 33912
(239) 437-1213
(239) 337-8928 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2284 ABC Blvd.
Naples, FL 34109
(239) 444-3827
(239) 444-7041 Fax

Quotation

Quote No.	Quote Date	Customer Order Number	Customer Number	Account Representative	Proj No.
9302	11/30/2005		LCB001	JOHN H. NARY	

QUOTE TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
PHASE 6				
1	6.00	9067A STEELCASE UNIT ASY-DESK, NO PED, 3/4 HGT FLUSH BE, 30X70X30 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE Tag For: YAWU17	362.14 1,157.00 68.70%	2,172.84
2	7.00	98113 STEELCASE PANEL-TACKABLE ACOUSTICAL, 30X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: E35S	177.16 566.00 68.70%	1,240.12
3	34.00	98114 STEELCASE PANEL-TACKABLE ACOUSTICAL, 35X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: E45S	193.43 618.00 68.70%	6,576.62
4	7.00	98115 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X53 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS)	217.85 696.00 68.70%	1,524.95

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11888 Morse Parkway
Fort Myers, FL 33917
(239) 537-1212
(239) 337-0919 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2284 ABC Blvd.
Naples, FL 34109
(239) 566-2637
(239) 566-7011 Fax

Quotation

Order No.	Order Date	Order Number	Account Representative	Proj No.
9302	11/30/200	LCB001	JOHN H. NARY	

Line	Quantity	Item Number / Description	Unit Price	Extended Amount
		OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: E75S		
5 "	2.00	98211 STEELCASE PANEL-TACKABLE ACOUSTICAL, 20X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: E07S	184.04 588.00 ✓ 68.70%	368.08
6 "	2.00	98212 STEELCASE PANEL-TACKABLE ACOUSTICAL, 25X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: E27S	184.04 588.00 ✓ 68.70%	368.08
7 "	1.00	98215 STEELCASE PANEL-TACKABLE ACOUSTICAL, 45X65 HINGE :6609 (TRANS) SMOKE SURF-1 :E400 WHITELILLY SURF-2 :E400 WHITELILLY TRIM :4606 MIST (TRANS) OPTIONS * * OPTIONS * * TOP CAP *OPT:TOP CAPS TOP CAP STD:TOP CAP W/O KO Tag For: P4565	252.90 808.00 ✓ 68.70%	252.90
8 "	5.00	98716 STEELCASE BRACKET-WALL ATTACHMENT, CONVENTIONAL, 65H TRIM :4606 MIST (TRANS)	23.16 74.00 ✓ 68.70%	115.80
9 "	1.00	98407ACC STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ END PNL, 25X35 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE	124.57 398.00 ✓ 68.70%	124.57
10 "	6.00	98409APC STEELCASE WORKSURFACE PACKAGE-LAM, END PNL/CANT, 25X70 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE	218.79 699.00 ✓ 68.70%	1,312.74

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11000 Adams Parkway
Fort Myers, FL 33913
(239) 537-1213
(239) 337-0910 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2204 McE Dr
Naples, FL 34109
(239) 944-0637
(239) 566-7041 Fax

Quotation

Order Number	Order Date	Customer Order Number	Product Number	Account Representative	Proj No
9302	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Category Number	Description	Unit Price	Extended Amount
	Tag For:	CPWP18			
11	6.00	99107ACC	STEELCASE WORKSURFACE PACKAGE-LAM, CANT/ CANT, 25X45 BASIC :4606 MIST (TRANS) TOP-SURF:2824 SMOKE SPECKLE	130.52 417.00 68.70%	783.12
	Tag For:	PWP15			
12	3.00	99208	STEELCASE PANEL-END, FLOOR SPRT, 35X30, RH BASIC :4606 MIST (TRANS)	101.73 325.00 68.70%	305.19
13	1.00	9HBS2515	STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X25X7-5/8 BASIC :4606 MIST (TRANS)	43.51 139.00 68.70%	43.51
	Tag For:	PMSH1			
14	4.00	9HBS3515	STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X35X7-5/8 BASIC :4606 MIST (TRANS)	49.45 158.00 68.70%	197.80
	Tag For:	PMSH2			
15	7.00	9HBS4515	STEELCASE SHELF-HALF HEIGHT, PANEL SUPPORTED, 14-7/8X45X7-5/8 BASIC :4606 MIST (TRANS)	54.15 173.00 68.70%	379.05
	Tag For:	PMSH5			
16	6.00	9U230	STEELCASE PEDESTAL-HANGING, 1 BOX/1 FILE DRAWER, 27-5/8D BASIC :4606 MIST (TRANS) LOCK :9201 POLISHED CHROME KEYS :SK RAND	122.38 391.00 68.70%	734.28
	Tag For:	RP37BF			
17	7.00	9U872	STEELCASE PEDESTAL-HANGING, 1 BOX/1 FILE DRAWER, 17-1/2D BASIC :4606 MIST (TRANS) LOCK :9201 POLISHED CHROME KEYS :SK RAND	120.51 385.00 68.70%	843.57
	Tag For:	9UPB2			
18	5.00	9U881	STEELCASE PEDESTAL-HANGING, 2 BOX/1 FILE DRAWER, 17-1/2D BASIC :4606 MIST (TRANS) LOCK :9201 POLISHED CHROME KEYS :SK RAND	169.96 543.00 68.70%	849.80

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11900 Metro Parkway
Fort Myers, FL 33912
(239) 537-1217
(239) 337-4918 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

224 ABC Blvd.
Naples, FL 34109
(239) 566-3677
(239) 566-7041 Fax

Quotation

Order Number	Order Date	Customer Order Number	Quotation Number	Account Representative	Phone
9302	11/30/200		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Tag For: 9UPB2		
19	18.00	MKC056 DETAILS CLASSIC RECT, STD STELLA W/FULL-WIDTH, HT ADJ PALM REST BASIC : *BASIC:COMPUTER ACCESSORIES	198.83 437.00 54.50%	3,578.94
		Tag For: CCKS		
20	18.00	LSM36K STEELCASE LIGHT-SHELF, ELEK BALLAST, 25 WATT, LAMP, 9' CORD, 37W	96.40 308.00 68.70%	1,735.20
		Tag For: SL37		
22	1.00	INSTALL XTREME RECEIVE, DELIVER, TEAR DOWN, RECONFIGURE & INSTALL	13,750.00 0.00 0.00%	13,750.00
23	16.00	DESIGN OFFICEFURN DESIGN SERVICES INCLUDING SPACE PLANNING & SPECIFICATIONS	55.00 55.00 0.00%	880.00
Sub Total				38,137.16
STEELCASE METAL SURCHARGE				636.69
FLORIDA SALES NON TAXABLE				0.00
Grand Total				38,773.85
" STEELCASE PRODUCT METAL SURCHARGE *****End of Quotation*****				

A Deposit of 30% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



www.ofdc-inc.com

11800 Moore Parkway
Fort Myers, FL 33912
(239) 537-1212
(239) 337-0918 Fax

2284 ANC Blvd
Naples, FL 34109
(239) 449-9637
(239) 449-2041 Fax

Order Number	Order Date	Customer Order Number	Product Number	Customer Representative	Project No.
9302	11/30/200		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11800 Monroe Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-0919 Fax

**SUNBELT
OFFICE FURNITURE
A DIVISION OF
OFDC**

2204 ABC Blvd.
Naples, FL 34109
(239) 566-3477
(239) 566-7011 Fax

Quotation

Quote No.	Date	Project Name	Project No.	Account Representative
9340	11/7/2005		LCB001	JOHN H. NARY

QUOTE TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

SHIP TO: FINANCE DEPARTMENT
LEE CO BD OF CO COMMISSIONERS
P O DRAWER 2238
FORT MYERS, FL 33902-2238

P: 1.239.335.2300
F: 1.239.339.6280

P: 1.239.335.2300
F: 1.239.339.6280

Terms NET 15 DAYS

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
1	12.00	STATION LINK III COMMUNICAT 4 DUPLEX; 4 CIRCUIT, 8 WIRE; VOICE AND DATA JUNCTION BOX "A"	306.25	3,675.00
2	8.00	STATION LINK III COMMUNICAT 3 DUPLEX OUTLETS; 4 CIRCUIT, 8 WIRE JUNCTION BOX "B"	286.88	2,295.04
3	8.00	POWERMATE COMMUNICAT 14' MALE-FEMALE POWERMATE CABEL	62.50	500.00
4	2.00	POWERMATE COMMUNICAT 18' MALE-FEMALE CABLE	87.50	175.00
5	26.00	POWERMATE COMMUNICAT 14' FEMALE-FEMALE CABLE	62.50	1,625.00
6	14.00	POWERMATE COMMUNICAT 18' FEMALE-FEMALE CABLE	87.50	1,225.00
7	8.00	POWERMATE COMMUNICAT 24" FEMALE-FEMALE CABLE	87.50	700.00
8	7.00	POWERMATE COMMUNICAT 25' MALE-FEMALE CABLE	87.50	612.50
9	1.00	98688B STEELCASE POWER POLE-3 CIRCUIT, STANDARD TOP CAP APPL, 65H REVEAL : *REVEAL: VINYL COAT TRIM :	117.38	117.38
10	8.00	9742433SR STEELCASE BASE TRIM-WITH POWER, 30" TRIM :	9.33	74.64
11	16.00	9742434SR STEELCASE BASE TRIM-WITH POWER, 35" TRIM :	10.00	160.00
12	12.00	9742437SR STEELCASE	11.33	135.96

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

**OFFICE FURNITURE
& DESIGN CONCEPTS**



11800 Metro Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-0928 Fax

**SUNBELT
OFFICE FURNITURE**

A DIVISION OF
OFDC

2284 ABC Blvd.
Tampa, FL 34108
(813) 244-2837
(239) 565-7011 Fax

Quotation

Order No.	Date	Customer Order Number	Project Number	Account Representative	Proj. No.
9340	11/7/2001		LCB001	JOHN H. NARY	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		TRIM :		
13	4.00	9745731SR STEELCASE POWERWAY, PANEL-3 CIRCUIT SEPARATE NEUTRAL(OPTION), 30"	106.00	424.00
14	8.00	9745732SR STEELCASE POWERWAY, PANEL-3 CIRCUIT SEPARATE NEUTRAL(OPTION), 35"	106.00	848.00
15	2.00	986831DA15S STEELCASE RECEPTACLE-DUP, 3 CKT, SHRD NEUT /4 CKT, 3+D, 15 AMP, LINE 1, CTN/6 PLASTIC : *PLASTIC: VINYL COAT	46.01	92.02
16	2.00	986832DA15S STEELCASE RECEPTACLE-DUP, 3 CKT, SHRD NEUT /4 CKT, 3+D, 15 AMP, LINE 2, CTN/6 PLASTIC : *PLASTIC: VINYL COAT	46.01	92.02
17	1.00	XTREME INSTALL POWER RACEWAYS, BASE PLATES, RECEPTACLES AND POWER POLE.	1,211.54	1,211.54
18	1.00	XTREME INSTALL CII POWER INCLUDING JUNCTION BOXES AND WHIPS	23,625.00	23,625.00
19	1.00	XTREME CONTINGENCY FOR REDESIGN, CHANGES TO ORIGINAL PLAN AND/OR MISC. ELECTRICAL PARTS	5,000.00	5,000.00
			Sub Total	42,588.10
			FLORIDA SALES NON TAXABLE	0.00
			Grand Total	42,588.10
*****End of Quotation*****				

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____



11988 Morse Parkway
Fort Myers, FL 33912
(239) 337-1212
(239) 337-0910 Fax

2264 ABC Blvd.
Naples, FL 34109
(239) 666-9837
(239) 666-7041 Fax

Order Number	Order Date	Customer Order Number	Customer Number	Accepted Representative	Page No
9340	11/7/2001		LCB001	JOHN H. NARY	

TERMS AND CONDITIONS OF SALE

The following Terms and Conditions of Sale, when combined with a standard form purchase order or proposal properly executed, will form an agreement between Office Furniture and Design Center, Inc. (OFDC), and the person named on the purchase order or proposal (Customer), and will ensure a mutually smooth and efficient transaction process.

Cancellations: Furniture on standard manufacturing schedules may not be cancelled after five (5) working days from the order entry date without charge, unless manufacturer's approval has been obtained. Furniture on quick-ship schedules may not be canceled once the order is placed with the manufacturer. Except as set forth above, OFDC may charge a cancellation fee, which will be based on the manufacturer's charge to OFDC. This will vary from one manufacturer to another. Customer agrees to pay such cancellation charges in full.

Changes in requirements: The proposal, when accepted by customer, and the purchase order, when accepted by OFDC, shall constitute a final and binding order, which will be filed without change.

Acceptance: Customer shall inspect, count, and accept goods upon receipt of product.

Shortages or damages must be noted on shipping documents. Notification in writing of a nonconformity or further error or discrepancy will be accepted, if provided within seven (7) days of delivery. If an item is rejected a re-stocking fee will be charged at no less than 30% of the list price. If an installation is delayed for more than 30 days, a storage fee will be assessed at \$0.90 per square foot. An invoice will be submitted for the product and 90% of the invoice must be paid within fifteen (15) days.

General Liability: OFDC shall not be responsible for breach of these terms and conditions resulting from strike, lockout, stoppage, act of God or other delay beyond OFDC control.

Warranty: All warranties for good in this agreement are made by the manufacturer of such goods and not by OFDC. If OFDC is called upon for a warranty claim, charges for service and/or labor may apply. Customer and OFDC agree that implied warranties or merchantability and fitness for a particular purpose and all other warranties, expressed or implied are excluded from this transaction and shall not apply to goods sold subject to this agreement.

Payment Terms: Net 15 days. A service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be added to the balance outstanding. Invoicing will be made upon delivery to the destination or to a designated storage facility. Payment in accordance with these terms and conditions is required for all goods so delivered. In conjunction with any litigation arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all costs incurred by the prevailing party in connection with the enforcement of its rights hereunder, including reasonable attorney's fees, at trial or on appeal.

Deposit: a deposit of fifty percent (50%) is required at the time of order placement. Ninety percent (90%) of the remaining balance is due at the time the order is shipped from the manufacturer(s) with the balance due net 30 days. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.

Terms and conditions as set forth herein may be altered only upon approval of both customer and OFDC.

A Deposit of 50% of Order is Required on Acceptance. All sales are final and returns are not permitted.

ACCEPTED BY _____ TITLE _____ DATE _____

ATTACHMENT 3

[Rate this Contract](#)
[View Survey Results](#)

Contract Name: Furniture: Office and Files
Contract Number: 425-001-01-1
Effective Dates: 04/20/2001 through 03/31/2006

When issuing a purchase order use commodity class: 425 and commodity group: 001.

Contractors

[Affordable Interior Systems, Inc.](#)
[Allseating](#)
[Allsteel, Inc.](#)
[American Seating](#)
[Artopex Plus, Inc.](#)
[Canadian Atlas Furniture Corp.](#)
[Cramer](#)
[Dauphin North America](#)
[Design Options](#)
[DMI Office Furniture](#)
[Ergogenesis \(Bodybilt\)](#)
[Executive Office Concepts](#)
[Flex-Y-Plan Ind. Inc.](#)
[Global Ind. Inc.](#)
[GF Office Furniture, LTD](#)
[Groupe Lacasse](#)
[Gunlocke Company](#)
[Harter](#)
[Haworth, Inc.](#)
[Haworth A1, LLC](#)
[Herman Miller, Inc.](#)
[HighMark](#)
[High Point Furniture Ind. Inc.](#)
[Hon Company](#)
[Howe](#)
[Humanscale Corp.](#)
[Indiana Desk Co.](#)
[Inwood Office Furniture](#)
[ISE, Inc.](#)
[Intellaspaces by Weber Knapp](#)
[Jofco, Inc.](#)
[JSI/Community](#)
[Kimball International](#)

Knoll, Inc.
Krueger International (KI)
Krug, Inc.
La-Z-Boy, Inc.
Light Corporation
Mayline Company
Miller Casegoods & Seating
Montisa Office Furniture
Neutral Posture, Inc.
Nova Solutions, Inc.
Office Specialty
OFS
Omni International, Inc.
Paoli, Inc.
Reimers Furniture Mfg., Inc. (RFM)
Rosemount Office Systems, Inc.
Sit On It Seating
Sitmatic
Southern Metal
Standard Desk
Steelcase, Inc.
Stylex, Inc.
Superior Furniture/izzydesign
TAB Products Co, LLC
Teknion
Trendway Corp.
Vecta
Via
Viking Acoustical Corp.
WorkRite
Wrightline

Amendments

Complete Contract

Microsoft Word (msword - 394.00 kB)

PDF (pdf - 268.38 kB)

MyFloridaMarketPlace Users

For further information please contact a contract administrator:

Contract Administrator: Brenda Wells

Telephone: 850-488-6904

Email: Brenda.Wells@dms.myflorida.com

Suncom: 278-6904

Department of Management Services Copyright © 2004 State of Florida

<p>Steel Systems: Avenir, <u>Series 9000</u>, Context, Technology Walls & Ports, Segment, Internode, Power & Communication</p>	<p>GSA Contract #GS-28F-8021H Price List #156, 3/10/03</p>	<p>0-\$93,000 \$93,001-\$400,000 \$400,001- \$500,000</p>	<p>68.70% 72.20% 74.25%</p>
---	--	---	--

ReSource Flooring & Maintenance
 4915 W. Grace St
 Tampa, Fla. 33607
 813-286-7774 tel
 813-281-0865 fax

ATTACHMENT 4

PROPOSAL

Proposal submitted to:		Date:	12/1/05
Name:	Lee County	Phone:	239-344-5456
Address:	1500 Monroe St	Job Name:	Lee County Public Works (2nd floor)
		Address:	1500 Monroe St
City/State:	Fort Myers, Fl 33902-0398	City/State:	Fort Myers, Fl
Attn:	Kathy	Fax:	239-344-5460

Supply and install Bentley Percussion carpet tiles, color 887084 Blues Nocturne, Johnsonite 4" vinyl cove base, color TBD and carpet transitions.

Our costs are complete with material, freight, delivery, installation, adhesives, rip up / disposal of existing carpeting and necessary transitions. It is assumed that all work will be in phases and on the weekends. The following is our proposal:

GSA Items:

Percussion carpet tiles	2850.00 yds	@	\$34.00	\$96,900.00
GSA labor for cpt tiles	2850.00 yds	@	\$3.50	\$9,975.00
Carpet tile adhesives	32.00 (4 gal)	@	\$56.36	\$1,804.00
			Total	\$108,679.00

Non GSA Items:

4" vinyl cove base	3840.00 l/f	@	\$1.25	\$4,800.00
Rip up / disposal of existing carpeting and scraping of old adhesives				\$5,685.00
Freight, RH & D, floor preparation, loading job, overtime weekend work and profit				\$9,237.00
Transitions				\$265.00
			Total	\$19,987.00

Total cost of proposal \$128,666.00

All furniture to be moved by others prior to new carpet tile installation.

Excessive floor preparation and leveling is not included. Re:Source Florida will inspect the subfloor and report any inadequacies that will adversely effect our work. Re:Source Florida will perform floor preparation on a time and material basis or flat rate where and when authorized. Cleaning, protection, washing and waxing of installed materials are not included in our proposal.

PROPOSAL ACCEPTANCE


 ReSource Flooring & Maintenance
 Ken Jackson

Customer Acceptance

12/1/05
 Date

Date

ReSource Flooring & Maintenance

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Schedule Price List
Effective: October 1, 2002
***(Modified November 15, 2004)**

FSC Group 72, Part I, Section A – Carpet, Carpet Tile, and Carpet Cushion

Contract Number: GS-27F-0011A

Contract Period: October 1, 2002 through September 30, 2007

Contractor: Bentley Prince Street, Inc.
14641 E. Don Julian Rd.
City of Industry, CA 91746
Tel: 800-423-4709

Contract Sales Source:

John Condon, Vice President Government Sales
Tel: 202-638-1666 or 800-423-4709 ext. 5829
Fax #: 202-638-1133

Marketing & Contract Administration:

Cindy Woodson, Administrator of Government Contracts
Tel: 800-336-0225 ext. 6148
Fax #: 706-882-2757

Business Size: Large

TIN: 68-0123642
DUNS: 09-9460388
CAGE CODE OPV40

Information for Ordering Activities:

- 1a. Table of Awarded Special Item Numbers: (brochures are available for each item)**
- | | |
|-------------------|--|
| SIN 31-301 | 12' 6" & 12' Broadloom |
| SIN 31-303 | Carpet Tiles |
| SIN 31-603 | Accessories and Options |
| SIN 31-604 | Installation and CARP (Carpet Appearance Retention Program) |

-
- * (1.) Deleted products that are now non-std
 - * (2.) Changed Fax # for Contract Administrator
 - * (3.) Added a statement on page 2, Item 3a, regarding maximum overages and preparation of Purchase Orders

Note: Contract name officially changed to "Bentley Prince Street, Inc." on February 28, 2003

Information for Ordering (con't.):

1b. Lowest Price Style Within Each SIN:

SIN 31-301	Interlock & Interplay - 12' 6" Broadloom	\$ 6.80 per square yard
SIN 31-303	Monsters Under The Bed	\$24.89 per square yard
SIN 31-603	Interlock & Interplay - 12' 6" w/Prestige Plus CushionBac	\$10.75 per square yard

2. Maximum Order Limitation:

\$500,000 for carpet and/or carpet tiles.

\$150,000 for carpet cushion, attached cushion, adhesives, and installation

3. Minimum Order:

SIN 31-301: Standard broadloom products have no minimum order requirements.

SIN 31-301: Custom and Standard Option Broadloom products are subject to minimum order requirements, set-up fees, and dye charges and are subject to a maximum 5% overage (not to exceed 25 square yards). Please contact your local Sales Representative when inquiring about custom and standard option broadloom products as the requirements vary from product to product.

SIN 31-603: 125 square yard minimum, and a maximum 5% overage (not to exceed 25 square yards)

3a. Variation In Quantity: +/- 5% with a 25 square yard maximum (for standard sku's)

****Please Note: Overage is not guaranteed; however, each line item on the Purchase Order should allow for the potential maximum overage cost so that funds are properly appropriated should the maximum overage occur.**

4. Geographic Coverage: 48 states and Washington D.C.; contract items are available to all U.S. facilities worldwide

5. Point of Production: City of Industry, Los Angeles County, California

6. Statement of Price: Per Square Yard

BENTLEY Products

SIN 31-301 (12' 6" Broadloom):

Architecture - 26 oz.	Tufted Level Loop	\$15.74
Basilica - 26 oz.	Tufted Textured Loop	\$17.94
Brabourne - 24 oz.	Tufted Textured Loop	\$14.09
Bristol Pointe II - 40 oz.	Tufted Cut Pile	\$22.33

Capri Collection:

Amiata - 28 oz.	Tufted Textured Loop	\$17.94
Casentino - 28 oz.	Tufted Textured Loop	\$17.94
Cimone - 28 oz.	Tufted Textured Loop	\$17.94
Cortona - 28 oz.	Tufted Textured Loop	\$17.94
Cosa - 28 oz.	Tufted Textured Loop	\$17.94
Mazzini - 26 oz.	Tufted Textured Loop	\$17.94
Nasini - 28 oz.	Tufted Textured Loop	\$17.94
Poppi - 28 oz.	Tufted Textured Loop	\$17.94
Prato - 36 oz.	Tufted Cut & Loop	\$18.75
Rocca - 28 oz.	Tufted Textured Loop	\$17.94
Sansovino - 28 oz.	Tufted Textured Loop	\$17.94
Tanucci - 28 oz.	Tufted Textured Loop	\$17.94
Vicchio - 28 oz.	Tufted Textured Loop	\$17.94
Vittoria - 28 oz.	Tufted Textured Loop	\$17.94
Cassim Bazar - 32 oz.	Tufted Tip Sheared	\$22.06
Charles River - 32 oz.	Tufted Tip Sheared	\$20.30
Continuity - 24 oz.	Tufted Level Loop	\$14.64
Continuum - 24 oz.	Tufted Textured Loop	\$14.64
Endeavor - 20 oz.	Tufted Level Loop	\$13.54
Fiera - 36 oz.	Tufted Cut & Loop	\$22.25
Hyperion - 20 oz.	Tufted Level Loop	\$11.89
Iliad - 26 oz.	Tufted Textured Loop	\$17.94
Kings Road - 42 oz.	Tufted Cut Pile	\$18.36
Lowell - 32 oz.	Tufted Tip Sheared	\$20.30
Magna Carta - 26 oz.	Tufted Textured Loop	\$17.94
Mill City - 32 oz.	Tufted Tip Sheared	\$20.30
Moda Colore - 44 oz.	Tufted Cut & Loop	\$28.31
Moda Dark - 44 oz.	Tufted Cut & Loop	\$28.31
Moorfield - 24 oz.	Tufted Textured Loop	\$14.09
New Stratford - 34 oz.	Tufted Cut Pile	\$16.16
Pawtucket Falls - 32 oz.	Tufted Tip Sheared	\$20.30
Restoration - 24 oz.	Tufted Tip Sheared	\$17.52
Rhythm & Blues - 34 oz.	Tufted Cut & Loop	\$23.39
Rhythm & Blues Loop - 28 oz.	Tufted Level Loop	\$19.02
Sand Pointe - 32 oz.	Tufted Textured Loop	\$18.36
Somerset - 36 oz.	Tufted Cut & Loop	\$18.96
Tetley - 40 oz.	Tufted Cut & Loop	\$22.85
Victoria Square - 40 oz.	Tufted Cut Pile	\$19.46

BENTLEY Products (Con't.)

SIN 31- 303 (NexStep Cushion Carpet Tile)

Basilica - 26 oz.	Tufted Textured Loop	\$26.16
Bristol Pointe II - 40 oz.	Tufted Cut Pile	\$30.54
Kings Road - 42 oz.	Tufted Cut Pile	\$29.46
Magna Carta - 26 oz.	Tufted Textured Loop	\$26.16
New Stratford - 34 oz.	Tufted Cut Pile	\$26.76
*Prato - 36 oz.	Tufted Cut & Loop	\$30.54
Tetley - 40 oz.	Tufted Cut & Loop	\$31.02
Victoria Square - 40 oz.	Tufted Cut Pile	\$30.54

Notes: Tiles are available in 18"X18" or 36"X36"
* Prato - Quarter Turn Installation Only

THE BPS COLLECTION

SIN 31-301 (12' 6" Broadloom):

Interlock - 26 oz.	Tufted Level Loop	\$6.80
Interplay - 26 oz.	Tufted Level Loop	\$6.80
Intertwine - 26 oz.	Tufted Level Loop	\$7.31

PRINCE STREET Products

SIN 31-301 (12' Broadloom):

Animal Talk - 24 oz.	Tufted Tip Sheared	\$18.40
Au Courant - 40 oz.	Tufted Tip Sheared	\$25.03
Double Entendre Loop - 31 oz.	Tufted Textured Loop	\$19.60
Entendre Loop - 31 oz.	Tufted Textured Loop	\$19.04
Fame - 40 oz.	Tufted Cut & Loop	\$25.79
Fearsome Critters - 24 oz.	Tufted Tip Sheared	\$18.13
High Society - 52 oz.	Tufted Tip Sheared	\$28.92
Holy Cow - 24 oz.	Tufted Tip Sheared	\$18.40
Indian Summer - 34 oz.	Tufted Tip Sheared	\$23.43
Late Night TV - 24 oz.	Tufted Tip Sheared	\$18.13
Modern Monsters - 24 oz.	Tufted Tip Sheared	\$18.13
Monsters Under The Bed - 24 oz.	Tufted Tip Sheared	\$17.61
Myth - 24 oz.	Tufted Tip Sheared	\$17.87
Remote Control - 30 oz.	Tufted Textured Loop	\$20.69
Torch Song - 36 oz.	Tufted Textured Loop	\$23.22
Well Groomed - 24 oz.	Tufted Tip Sheared	\$18.40

***SIN 31- 303 (NexStep Cushion Carpet TILE)**

Animal Talk - 24 oz.	Tufted Tip Sheared	\$25.76
Fearsome Critters - 24 oz.	Tufted Textured Loop	\$25.48
Holy Cow - 24 oz.	Tufted Tip Sheared	\$25.71
Late Night TV - 24 oz.	Tufted Tip Sheared	\$25.48
Modern Monsters - 24 oz.	Tufted Textured Loop	\$25.48
Monsters Under the Bed - 24 oz.	Tufted Textured Loop	\$24.89
Myth - 24 oz.	Tufted Tip Sheared	\$25.15
Well Groomed - 24 oz.	Tufted Tip Sheared	\$25.71

Note: * The size of the Prince Street tile products is 50cm X 1m

SIN 31-603 (Adhesives - Accessories):

***Backing Options:**

		<u>Uncharge</u>
Bentley & The BPS Collection:		
12'6" Prestige Plus CushionBac	SIN 31-301 Price Plus	\$3.95
Prince Street:		
12' Prestige Plus CushionBac	SIN 31-301 Price Plus	\$3.95
Select Bentley Tile Products:		
18" X 18" GlasBac Tile	SIN 31-303 Price Plus	0

* The above backing options require a 125 square yard minimum order and 5% maximum overage (not to exceed 25 square yards)

2300 Series Adhesive Pressure Sensitive Adhesive
4-224 gallons: \$60.31 for 4 gallons
225 gallons +: \$56.96 for 4 gallons

1000 Series Adhesive Multi Purpose Adhesive
4-224 gallons: \$25.02 for 4 gallons
225 gallons +: \$21.74 for 4 gallons

Carpet Stain Removal Kit \$50.00

Above prices are FOB Destination - Excludes Alaska and Hawaii

SIN 31-604 (Carpet Installation):

Installation Prices Per Zone

<u>31-604A</u>	<u>31-604B</u>	<u>31-604F</u>		<u>Areas</u>
Price per Sq. Yard	Price per Sq. Yard	Price per Sq. Yard		
6.70	9.25	6.85		Boston
6.10	7.35	6.25		St. Louis
8.55	11.70	8.80		New York, New Jersey & Philadelphia
6.40	8.55	6.40		San Francisco & Los Angeles
8.55	11.70	8.80		Chicago & Minnesota
4.80	5.85	5.00		All areas in continental U.S. not listed above

Legend: SIN 31-604A Direct glue down without attached cushion
SIN 31-604B Direct glue down with attached cushion
SIN 31-604F Carpet tiles (full spread)

Installation shall be in accordance with Bentley Prince Street, Inc. instructions and the Carpet and Rug Institute (CRI) Standards for Installation of Textile Floorcovering Materials (104 for Commercial/105 for Residential).

Installation prices are based on carpet installation in an open, empty office/dormitory/quarters space on a "clean floor." A "clean floor" is one where the condition is appropriate to accept carpet with no additional preparation other than possibly sweeping clean. Installation shall be performed during normal hours of ordering agency, Monday through Friday, holidays excluded.

Installation prices do not include adhesive. Adhesives are available under SIN 31-603.

Additional services can be provided by Bentley Prince Street, Inc. through its Re:Source Americas Service Providers on an open market basis. Items such as carpet measurements, furniture lifting, furniture moving, floor preparation, take-up and disposal, after hours work, etc. are available through the Re:Source Project Management Department (800-336-0225 ext. 4483). Use of low VOC (volatile organic compound) emitting, low odor adhesives which help alleviate indoor air pollution will be used for all installations.

Subfloor preparation (take-up and disposal of existing floor covering, flashpatching for uneven floor, extensive cleaning, cost of temporary warehousing, etc.) is not covered by this contract. Bentley Prince Street, Inc. is prepared to negotiate these and other services with the customer agency on an open market basis. Payment for carpet purchased shall be made by the customer agency prior to installation. When installation is required in conjunction with carpet purchased under contract, the carpet may be invoiced separately.

Compliance with all local laws, regulations and ordinances are the responsibility of Bentley Prince Street, Inc. and the Re:Source Americas contractors.

Warranty: All installation work is guaranteed for one year for any defect in workmanship and materials used to install the carpet.

SIN 31-604 (con't.) - CARP (Carpet Appearance Retention Program):

<u>Method:</u>	<u>GSA Price</u> (Standard)	<u>* GSA Price</u> (High Cost Areas)	<u>** Units</u>
Steam Cleaning - Hot Water Extraction	\$0.10	\$0.12	Per Sq Ft
Low Moisture Cleaning	\$0.10	\$0.12	Per Sq Ft
Post-Cleaning Treatments - Soil/Stain	\$0.07	\$0.10	Per Sq Ft
Restorative Cleaning	\$0.15	\$0.20	Per Sq Ft

*** High Cost Areas: Boston, New York, Chicago, Philadelphia, North New Jersey, Southern Connecticut, Washington, DC, San Diego, Miami, San Francisco, and Los Angeles**

**** All pricing is per square foot**

-
7. **Quantity Discounts:** N/A
8. **Prompt Payment Terms:** 2.25% 60 days, net 61 (Credit Card orders: Net - no discount)
9. **Government Commercial Credit Card:** Accepted
10. **Foreign Items:** None

11. Time of Delivery: 60 Days ARO

12. F.O.B. Point: Destination to 48 contiguous states and Washington D.C. - delivery included to loading dock. Unloading and inside delivery charges will be invoiced at cost to customer.

13. Ordering Address: Bentley Prince Street, Inc.
14641 E. Don Julian Rd.
City of Industry, CA 91746
Attn: Alicia Hernandez
Tel: 800-423-4709 ext. 2388
Fax: 626-333-3765 or 800-741-7420

14. Payment Address: NOTE: These are new payment addresses effective October 1, 2002

<u>LockBox Mailing Address</u>	<u>Physical Address for Courier Service</u>	<u>For Wires and ACH Payments</u>
Bentley Prince Street, Inc. c/o Interface Americas P.O. Box 951700 Dallas, TX 75395-1700	First Union Bank/LockBox Dept. 1010 West Mockingbird Lane Suite 100 Dallas, TX 75247 c/o Interface Americas LockBox #951700	First Union Bank 999 Peachtree St., N.E. Atlanta, GA 30309 ABA # 061000227 Account # 2000014508156

15. Warranty: Warranty included in contract clause 552.246-17, and Bentley Prince Street, Inc. warranties are in force when manufacturer's installation and maintenance instructions are followed and when installed and used under normal indoor use conditions. Copies of the warranty may be obtained from the Bentley Prince Street, Inc. Customer Care Department in City of Industry, CA.

16. Export Packing Charges: No additional charge for export packing

17. Government Commercial Credit Cards are accepted. Terms: Net (No Discount)

18. Rental, Maintenance and Repair: N/A

19. Installation: Installation is available as per SIN 31-604. Instructions are supplied with all orders, and on-site guidance can be requested

20. Repair Parts: N/A

21. Service and Distribution Points: N/A

22. Participating Dealers: N/A

23. Preventive Maintenance: Carpet maintenance and cleaning is available as per SIN 31- 604. Contact your local sales representative for details.

24. Environmental Attributes:

Recipient of GSA's Evergreen Award presented on December 6, 2001 to Interface Inc., our parent company.

Bentley Prince Street, Inc. feels a tremendous obligation to the environment, and has been challenged by its CEO to lead the world in industrial ecology by becoming a sustainable corporation. Many steps have been taken to begin the journey to sustainability. Just a few of them are: eliminating waste, using renewable energy sources, improving efficiency, and developing new manufacturing techniques.

Recently, Bentley Prince Street, Inc. launched the industry's largest solar-powered installation which powers a portion of the carpet mill. Currently, the photovoltaic solar array supplies almost 3% of the mill's electric load. Counting all of the renewable energy, Bentley Prince Street, Inc. uses electricity that has 23.5% renewable generation from Wind, Solar, Hydroelectric, Biomass, Geothermal, and other sources.

There is also a huge emphasis on developing products for easy recyclability.

Bentley Prince Street, Inc. has a great deal of information available on its environmental efforts and journey to sustainability. For more details, contact our Customer Care Department at 800-423-4709.