

**Lee County Board Of County  
Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20051762**

**1. ACTION REQUESTED/PURPOSE:** Concur with the selection of Consultants by the Competitive Negotiations Committee for CN-05-22 COUNTY-WIDE ENVIRONMENTAL CONTRACT (Hydrological Impacts, Site Assessments, Site Remediation) and authorize staff to negotiate hourly rates with three (3) additional firms: Environmental Risk Management Inc.; HSA Engineers & Scientists and Stanley Consultants Inc. Authorize Chairwoman to execute Professional Service Agreements upon completion.

**2. WHAT ACTION ACCOMPLISHES:** Provides Lee County with three (3) additional consultants on contract that can provide professional environmental services on an as needed basis.

**3. MANAGEMENT RECOMMENDATION:** Staff recommends approval.

<b>4. Departmental Category:</b> 06. <span style="margin-left: 100px;"><b>CBK</b></span>		<b>5. Meeting Date:</b> <b>12-20-2005</b>
<b>6. Agenda:</b>	<input checked="" type="checkbox"/> <b>Consent</b>	<b>7. Requirement/Purpose: (specify)</b>
	<input type="checkbox"/> <b>Administrative Appeals</b>	
	<input type="checkbox"/> <b>Public</b>	
	<input type="checkbox"/> <b>Walk-On</b>	
	<input type="checkbox"/> <b>Statute</b>	
<input type="checkbox"/> <b>Ordinance</b>	<input checked="" type="checkbox"/> <b>Admin. Code</b>	<b>AC-4-4</b>
<input type="checkbox"/> <b>Other</b>		
		<b>8. Request Initiated:</b>
		<b>Commissioner</b>
		<b>Department</b> <u>Public Works</u>
		<b>Division</b> <u>Contracts Mgmt.</u>
		<b>By:</b> <u>Cindy Logan, Contracts Mgr.</u>

**9. BACKGROUND:**  
Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the project known as CN-05-22 COUNTY-WIDE ENVIRONMENTAL CONTRACT.

The deadline for receipt of Letters of Interest was September 12, 2005. A total of fourteen (14) Letters of Interest were received by the established deadline. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director, Chairperson, Tony Pellicer, Natural Resources, and Robert Clemens, County Lands. On the basis of the information submitted by the fourteen (14) firms in their Letters of Interest, it was the consensus of the committee to invite ten (10) firms for telephone interviews. Initially five (5) firms were interviewed on September 26, 2005. They were: American Management Resources Corp.; Ardaman & Associates, Inc.; Environmental Consulting & Technology, Inc.; Professional Service Industries, Inc.; and Water Resource Solutions, Inc...

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**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					<i>12/8</i>				
		N/A			Analyst	Risk	Grants	Mgr.	
<i>[Signature]</i> 12.6.05	<i>[Signature]</i> 12/6/05			<i>[Signature]</i> 12/7/05	<i>[Signature]</i> 12/8/05	<i>[Signature]</i> 12/8/05	<i>[Signature]</i> 12/8/05	<i>[Signature]</i> 12/8/05	<i>[Signature]</i> 12.6.05

**11. Commission Action:**

- Approved**
- Deferred**
- Denied**
- Other**

RECEIVED BY  
COUNTY ADMIN: *[Signature]*

12-7-05

9:20

COUNTY ADMIN  
FORWARDED TO: *[Signature]*

12/5/05

Rec. by CoAtty

Date: *12/7/05*

Time: *9:05 AM*

Forwarded To:  
Co. Mgr.  
12-7-05

**9. BACKGROUND (continued)...**

On the basis of the information submitted by those firms in their Letters of Interest and after conducting the telephone interviews it was the consensus of the Committee to recommend to the Board the selection of all five (5) firms and request Board approval for staff to commence contract negotiations. On October 18, 2005, under blue sheet No. 20051408, the Board awarded the five contracts.

The five (5) remaining firms were telephone interviewed on Friday, December 2, 2005. They were as follows: Environmental Risk Management Inc.; Forge Engineering Inc.; GLE Associates Inc.; HSA Engineers & Scientists and Stanley Consultants Inc. Following interviews it was the consensus of the Committee to recommend to the Board the selection of three (3) additional firms: Environmental Risk Management Inc.; HSA Engineers & Scientists and Stanley Consultants Inc.

Funds will be available within specific project budgets.

Attachment: Overall Ranking Sheet

COMPETITIVE NEGOTIATIONS COMMITTEE  
OVER ALL RANKING SHEET  
INTERVIEWS/PRESENTATIONS  
FOR  
CN-05-22 COUNTY-WIDE ENVIRONMENTAL CONTRACT  
(Hydro, Site Assessment, & Site Remediation)  
Friday, December 2, 2006  
3:00 pm.

<u>COMPANY NAME</u>	<u>NUMBER RANKED</u>
Environmental Risk Management, Inc.	1
Forge Engineering, Inc.	2
GLE Associates, Inc.	2
NSA Engineers & Scientists	1
Stanley Consultants, Inc.	1

COMMITTEE MEMBER  
SIGNATURE:

PROJECT MANAGER

DATE:

11-02-05