#### Lee County Board Of County Commissioners Agenda Item Summary

Blue Sheet No. 20060132

- **1. ACTION REQUESTED/PURPOSE:** Approve Transportation Regional Incentive Program Agreement with FDOT for Three Oaks Parkway South from East Terry Street to The Brooks, and approve authorizing resolution for Chairwoman or designee to execute agreement. Also, approve budget amendment resolution in the amount of \$10,200,000 and amend FY05/06 –09/10 Capital Improvement Program accordingly.
- **2. WHAT ACTION ACCOMPLISHES:** Allows County to enter into a TRIP Agreement with FDOT for Three Oaks Parkway South with a maximum contribution of \$10,200,000 from FDOT.
- **3. MANAGEMENT RECOMMENDATION:** Approve.

4. Dej	partmental Category:	C4D		5. Meeting Date:	02.21-2006
6. Age	enda:	7. Requirement/Purpose: (s	pecify)	8. Request Initiat	ted:
X	Consent	Statute		Commissioner	
	Administrative	Ordinance		Department	Transportation
	Appeals	Admin. Code		Division	
	Public	Other		By: Scott N	1. Gilbertson
	Walk-On				

**9. Background:** Three Oaks South and I-75 at Immokalee Road were both chosen as TRIP projects by FDOT from the Lee/Collier area in 05/06. Colonial Boulevard from I-75 to SR 82 and Collier Boulevard from Golden Gate Parkway to Pine Ridge Road were chosen as 2006/07 TRIP projects. Lee County has been awarded \$10.2 million from FDOT to assist in the construction of Three Oaks South. These funds are available on a reimbursement basis from FDOT. Execution of the attached agreement and resolution are necessary to receive the funds.

Funds will be made available in account: 22404330700.506510

10. Reviev Department Director	v for Sched Purchasing or Contracts	uling: Human Resources	Other	County Attorney		76	t Services		County Manager/P.W. Director
S.Gilbertson Date (2)		NA -	PIE CHO	A 4100	Analyst	Risk Tylobe	Grants 2/4/64	Mgr. 2 9 0 6	Date 1.3.06
11. Comi	nission ActApprovecDeferredDeniedOther	d		2. 2. 4.	EIVED BY NTY ADMIN - 7 - 06 : 20 INTY ADMIN WARDED TO		·	Rec. by Control of Con	CoAtty
					4130	10t		For war dec	i i

#### FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS - USE N/A WHEN NOT APPLICABLE

#### **GRANT AT A GLANCE**

GRANT AWARD INFORMATION

1. County Grant ID (project #):	224043					
2. Title of Grant:	Transportation Regional Incentive Grant Program					
3. Amount of Award:	\$10,200,000	\$10,200,000				
4. Amount of Match Required:	\$11,275,000.00					
5. Type of Match: (cash, in-kind etc)	cash					
6. SOURCE OF GRANT FUNDS &	CATALOG NUMB	ER:				
FEDERAL CFDA# STATE CSFA#55.008						
7. Agency Contract Number: FPN No. 420989 1 58 01						
8. Contract Period: Beg	gin Date: upon exe	c	End Date: 5/2008			
9. Name of Subrecipient(s)	N/A					
10. Business Unit(s):	22404330700.5065	10				
11. Scope of Grant: (describe project	ct). Construction of	f Three Oaks	s Parkway South.			
12. Has this Grant been Funded Befo	ore? 🗌 YES 🖂	NO If YE	ES When?			
13. Is Grant Funding Anticipated in	Subsequent Years?	YES	⊠ NO			
14. If Grant Funding Ends Will This If YES What is the Lee Coun	ty Budget Impact:					
1st Year \$2,270,863	2 <sup>nd</sup> Year \$7,004,1	37	3 <sup>rd</sup> Year \$12,200,000			
4 <sup>th</sup> Year	5 <sup>th</sup> Year			_		
Check Box if Additional Information is provided in Comment Section ADMINISTERING DEPARTME  1. Department: Engineering Section 1.	ion on page 2 ENT INFORMATIO		t Impact			
2. Contacts:						
Program Mgr. Nicole Maxey Phone #: 479-8569						
Fiscal Mgr. Eileen Webster Phone #:479-8507			9-8507			

	ANTOR AGENCY IN agency you signed this					
1. (	Grantor Agency:	State Of Florida Department of Transportation				
2. 1	Program Title/Divisi	ion: Southwest Area Office, Ft. Myers				
<b>3.</b> <i>A</i>	Agency Contact:	Karen Miracola				
4. ]	Phone Number:	239-461-4300				
1	Mailing Address:	PO Box 1030, Ft. Myers, FL 33902				
SOURC	CE OF FUNDS					
5	Original Funding Source: FDOT (name of agency where funding					
2. 1	Pass Through Agenc	cy: N/A				
(	(middleman if any? Example: of FL DOT is the pass-through	e federal \$\$ from US DOT given to STATE of FL DOTthen from STATE DOT to Lee County DOTSTATE agency).	E			
3. A		ion for Other Agencies Involved:				
or S	Is the County a Gra Subrecipient in #3 ab	bove: Grantee				
	s this grant require a ex you need to return intere	<u> </u>				
Please E	Explain:					
(If YES,	nding received in ad please indicate conditions agency Information)	Ivance? YES NO NO NO NO NO is for returning residual proceeds, or interest and the address to return it to, if different from the standard residual proceeds is for returning residual proceeds.	he			
COMMENTSINSTRUCTIONS:  Lee County to prepare invoices periodically at the direction of FDOT.						
	· <u></u>					

#### RESOLUTION#

Amending the Budget of Transportation Capital Improvements-Fund 30700 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2005-2006.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Transportation Capital Improvements-Fund 30700 budget for \$10,200,000 of the unanticipated revenue from FDOT Trans Regional Incentive Program and an appropriation of a like amount for construction costs and;

**WHEREAS**, the Transportation Capital Improvements-Fund 30700 budget shall be amended to include the following amounts which were previously not included.

Prior Total: Additions	ESTIMATED REVENUES	\$133,786,899
22404330700.334490.9005	FDOT – TRIP Program	10,200,000
Amended Total Estimated Re	venues	\$143,986,899
Prior Total: Additions	APPROPRIATIONS	\$133,786,899
22404330700.506540	Improvements Construction	10,200,000
Amended Total Appropriation	15	\$143,986,899
the Transportation Capital Imp Estimated Revenue and Appro	in Chambers at a regular Public Hearing by the	nded to show the above additions to its
ATTEST: CHARLIE GREEN, EX-OFFICIO CLERK		BOARD OF COUNTY COMMISSIONERS LEE COUNTY, FLORIDA
By:		
DEPUTY CLERK		CHAIRWOMAN
		APPROVED AS TO FORM
		OFFICE OF COUNTY ATTORNEY
DOC TYPE YA		

#### LEE COUNTY RESOLUTION NO.

## A RESOLUTION AUTHORIZING LEE COUNTY TO ENTER INTO AN A TRANSPORTATION REGIONAL INCENTIVE GRANT PROGRAM WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION

This is a Resolution of the Board of County Commissioners, Lee County, Florida, a political subdivision of the State, authorizing the execution of a Transportation Regional Incentive Grant Program Agreement with the Florida Department of Transportation.

WHEREAS, Lee County, Florida, has the statutory authority to enter into this Agreement with the Florida Department of Transportation in accordance with Section 339.2819, Florida Statutes.

### NOW THEREFORE, BE IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEE COUNTY, FLORIDA, that:

- The Transportation Regional Incentive Grant Program Agreement for Three Oaks South from East Terry Street to The Brooks in the sum of a maximum participation from Florida Department of Transportation of Ten Million Two Hundred Thousand and No/100 Dollars (\$10,200,000.00) is hereby approved.
- The Chairman or Chairwoman of and the Clerk, to the Board of County Commissioners of Lee County, Florida, or designee per Lee County Administrative Code 1-3 are hereby authorized to execute said Agreement.

3. The Clerk of the Circuit Court is hereby authorized and directed to transmit one (1) certified copy of this Resolution to the Florida Department of Transportation along with the executed Agreements. The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and, being put to a vote, the vote was as follows: DOUGLAS ST. CERNY **BOB JANES** RAY JUDAH TAMMARA HALL JOHN E. ALBION DULY PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2006. ATTEST: BOARD OF COUNTY COMMISSIONERS OF LEE COUNTY, FLORIDA CHARLIE GREEN, CLERK Chairwoman Deputy Clerk APPROVED AS TO FORM: Office of County Attorney

#### STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

#### TRANSPORTATION REGIONAL INCENTIVE PROGRAM AGREEMENT

This is an Agreement by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT," and LEE COUNTY, hereinafter referred to as the "COUNTY."

#### WITNESSETH

- 1. WHEREAS, the DEPARTMENT has the authority, under Fla. Stat. §334.044, to enter into this Agreement; and
- 2. WHEREAS, the Transportation Regional Incentive Program was created by Fla. Stat. §339.2819 to provide funds to improve regionally significant transportation facilities in "regional transportation areas" pursuant to Fla. Stat. §339.155 (5); and
- 3. WHEREAS, the COUNTY has certified to the DEPARTMENT that it has met the eligibility requirements of Fla. Stat. §339.2819; and
- 4. WHEREAS, the Lee County and Collier County MPO's, acting as a designated regional partnership under Fla. Stat §339.155 (5)(c) and formed by an interlocal agreement, designated Three Oaks Parkway as a regional facility by resolution, a copy of which is incorporated into this agreement and attached.
- 5. WHEREAS, the DEPARTMENT is willing to provide LEE COUNTY with financial assistance under Financial Project No. 420989 1 58 01 hereinafter referred to as the "PROJECT," in accordance with Fla. Stat. §339.2819; and
- 6. WHEREAS, the COUNTY by Resolution No. \_\_\_\_\_ dated the \_\_\_ day of \_\_\_\_\_, 2006, a copy of which is attached hereto and made a part hereof, has authorized the Chairman of its Board of Commissioners or designee to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein, the parties agree as follows:

#### 1. SERVICES AND PERFORMANCE

- A) The PROJECT consists of constructing a new four-lane segment of Three Oaks Parkway from East Terry Street to The Brooks.
- B) The COUNTY agrees to undertake the construction of the PROJECT in accordance with all applicable, federal, state and local statutes, rules and regulations, and standards. The COUNTY shall be responsible for obtaining clearances/permits required for the construction of the PROJECT from the appropriate permitting authorities. Upon completion of the PROJECT, the COUNTY shall certify to the DEPARTMENT that the PROJECT has been completed in accordance with the applicable standards, statutes, rules and regulations in writing.
- C) The DEPARTMENT will be entitled at all times to be advised, at its request, as to the

status of work being done by the COUNTY and of the details thereof. Coordination shall be maintained by the COUNTY with representatives of the DEPARTMENT. The COUNTY shall provide the DEPARTMENT with quarterly progress reports.

- D) The COUNTY shall not sublet, assign or transfer any work under this Agreement without prior written consent of the DEPARTMENT.
- E) All notices under this Agreement shall be directed to the following addresses:

#### TO DEPARTMENT:

Jose Montoya, Operations Center Engineer Florida Department of Transportation 2981 NE Pine Island Road Cape Coral, Florida 33909

#### TO COUNTY:

Nicole Maxey, Project Manager Lee County Department of Transportation P.O. Box 398 Fort Myers, Florida 33902-0398

#### 2. TERM

- A) The COUNTY shall perform the PROJECT activities in accordance with the following schedule:
  - (1) Construction contract to be let on or before May 1, 2006.
  - (2) Construction to be completed on or before May 31, 2008.
- B) This Agreement shall not be renewed. Any extension shall be in writing and executed by both parties, and shall be subject to the same terms and conditions set forth in this Agreement and contingent upon the DEPARTMENT'S District Secretary's or Designee's Approval.

#### 3. COMPENSATION AND PAYMENT

- A) The COUNTY and the DEPARTMENT agree to share the cost of this project (412989 1 58 01).
- B) The estimated total cost as set forth in the DEPARTMENT'S adopted work program for this PROJECT is \$21,275,000.00 (TWENTY ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND AND NO/100 DOLLARS). The estimated COUNTY share for the PROJECT is \$11,275,000.00 (ELEVEN MILLION TWO HUNDRED SEVENTY-FIVE THOUSAND AND NO/100 DOLLARS). The estimated DEPARTMENT share for the PROJECT is \$10,200,000.00(TEN MILLION TWO HUNDRED THOUSAND AND NO/100 DOLLARS) maximum participation by the DEPARTMENT. The parties further agree all remaining costs of the PROJECT will be borne by the COUNTY.
  - i) In the event the COUNTY proceeds with the construction phase of the PROJECT with its own forces, the COUNTY will only be reimbursed for direct costs (this excludes

general and administrative overhead).

- ii) All costs charged to the PROJECT shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in proper detail the nature and propriety of the charges.
- B) Pa yment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the DEPARTMENT'S under Section 334.044 (29), Florida Statutes.
- C) If this Agreement involves units of deliverables, then such units must be received and accepted in writing by the Contract Manager prior to payments.
- D) The DEPARTMENT'S obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature.
- E) Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit.
- F) Travel costs will not be reimbursed.
- G) The COUNTY shall submit one invoice (3 copies), plus supporting documentation required by the DEPARTMENT. Payment shall be made to the COUNTY upon completion of all services, as approved by the DEPARTMENT.
- H) A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for contractors/vendors who may be experiencing problems in obtaining timely payments(s) from a state and/or COUNTY. The Vendor Ombudsman may be contacted at (850) 410-9724 or by calling the Department of Financial Services Hotline, 1-800-848-3792.
- I) Records of costs incurred under terms of this Agreement shall be maintained and made available upon request to the DEPARTMENT at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the DEPARTMENT upon request. Records of costs incurred includes the COUNTY's general accounting records and the project records, together with supporting documents and records of the COUNTY and all subcontractors performing work on the project, and all other records of the COUNTY and subcontractors considered necessary by the DEPARTMENT for a proper audit of costs.
- J) The DEPARTMENT, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The DEPARTMENT shall require a statement from the Comptroller of the DEPARTMENT that funds are available prior to entering

into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Accordingly, the State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature.

#### 4. ROADWAY LEVEL OF SERVICE

- A) Fla. Stat. §163.3180 requires that facilities funded through the Transportation Regional Incentive Program adopt the level of service standards established by the DEPARTMENT for the PROJECT limits.
- B) The logical termini for the PROJECT are Three Oaks Parkway from East Terry Street to The Brooks.
- C) If the PROJECT being funded in this Agreement is a Project Development and Environmental (PD&E) Study, the COUNTY agrees to use the DEPARTMENT'S adopted level of service throughout the study. The level of service designated by the DEPARTMENT for the facility in this PROJECT is (enter the level of service).
- D) The COUNTY agrees that once the additional capacity from the PROJECT is available for purposes of concurrency under Fla. Stat. §163.3180, it will officially adopt the DEPARTMENT'S level of service for the segment of (name of facility) between the logical termini specified in (B), above.

#### 5. IN-KIND SERVICES AND RIGHT OF WAY DONATIONS (if applicable)

- A) In-kind services are goods, commodities, or services received in lieu of cash payments. Goods and commodities should be valued based on their current market value.
- B) Propert y donated by local governments for right of way as the local share for a qualified project, must comply with the requirements of the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, 42 U.S.C. 4601, et sec., and implementing federal regulations, 49 CFR Part 24 and 23 CFR Part 710, if federal funds will be used in any phase of the project. Other requirements for the acquisition of rights of way should be determined in accordance with guidelines established by the Office of Right of Way.
- C) The DEPARTMENT has established specific right of way acquisition guidelines for the Transportation Regional Incentive Program. These guidelines can be found at <a href="http://www.dot.state.fl.us/planning/TRIP/RW-contributions.pdf">http://www.dot.state.fl.us/planning/TRIP/RW-contributions.pdf</a> and are incorporated into this Agreement as Attachment 1.
- D) The excess of an in-kind match valued in excess of the required match will not generally be applied towards another project. On a case by case basis, an exception may be made for project segments in a regional corridor that are part of an implementation plan for that

corridor.

#### 6. INDEMNITY AND INSURANCE

#### A) INDEMNITY

- i) To the extent allowed by law, the COUNTY shall indemnify, defend, and hold harmless the DEPARTMENT and all of its officers, agents, and employees from any claim, loss, damages, cost, charge, or expense arising out of any act, error, omission, or negligent act by the COUNTY, its agents, or employees, during the performance of the Agreement, except that neither the COUNTY, its agents, or its employees will be liable under this paragraph for any claim, loss, damages, cost, charge, or expense arising out of any act, error, omission, or negligent act by the DEPARTMENT, or any of its officers, agents, or employees, during the performance of the Agreement.
- ii) When either party receives notice of claim for damages that may have been caused by the other party in the performance of services required under this Agreement, that party will immediately forward the claim to the other party. Each party will evaluate the claim, and report its findings to each other within fourteen (14) working days and jointly discuss options in defending the claim. A party's failure to promptly notify the other of a claim will not act as a waiver or any right herein.
- iii) The COUNTY agrees to include the following indemnification in all contracts with contractors/subcontractors, consultants/subconsultants, who perform work in connection with this Agreement:

"The contractor/consultant shall indemnify, defend, save, and hold harmless the DEPARTMENT and all of its officers, agents or employees from all suits, actions, claims, demands, liability of any nature whatsoever arising out of, because of, or due to any negligent act or occurrence of omission or commission of the contractor, its officers, agents, or employees. Neither the contractor/consultant, nor any of its officers, agents, or employees will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the DEPARTMENT or any of its officers, agents, or employees."

#### B) LIABILITY INSURANCE.

i) The COUNTY shall carry and keep in force during the period of this Agreement a general liability policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$100,000 per person and \$300,000 each occurrence, and property damage insurance of at least \$50,000 each occurrence, for the services to be rendered in accordance with this Agreement. However, in the event the COUNTY maintains a self-insurance fund to cover such liability, the COUNTY agrees to maintain sufficient reserves in the fund to pay the above-described liability limits. In addition to any other forms of insurance or bonds required under the terms of this Agreement, the COUNTY must comply or cause its contractor to comply with §7-13 of the DEPARTMENT'S Standard Specifications for Road and Bridge Construction (2000), as amended.

#### C) WORKERS' COMPENSATION.

i) The COUNTY shall also carry and keep in force Workers' Compensation insurance as required for the State of Florida under the Workers' Compensation Law.

#### 7. COMPLIANCE WITH LAWS

- A) The COUNTY shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter I19, Florida Statutes, made or received by the COUNTY in conjunction with this Agreement. Failure by the COUNTY to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the DEPARTMENT.
- B) The COUNTY shall comply with all federal, state, and local laws and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Agreement.
- C) No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch, or a state agency.
- D) The COUNTY and the DEPARTMENT agree that the COUNTY, its employees, and subcontractors are not agents of the DEPARTMENT as a result of this Agreement for purposes other than those set out in §337.274, Florida Statutes.

#### 8. AUDITS

A) The administration of resources awarded by the Department to the LOCAL GOVERNMENT may be subject to audits and/or monitoring by the Department, as described in this section.

#### B) MON ITORING

i) In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department staff to the LOCAL GOVERNMENT regarding such audit. The LOCAL GOVERNMENT further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

#### C) AUD ITS

i) PART I: FEDERALLY FUNDED

- (1) Recipients of federal funds (i.e. state, local government, or non-profit organizations as defined in OMB Circular A-133, as revised) are to have audits done annually using the following criteria:
- (2) In the event that the recipient expends \$500,000 for fiscal years ending after December 31, 2003 or more in Federal awards in its fiscal year, the recipient must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT 1 to this agreement indicates Federal resources awarded through the Department by this agreement, if applicable. In determining the Federal awards expended in its fiscal year, the recipient shall consider all sources of Federal awards, including Federal resources received from the Department. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the recipient conducted by the Auditor General in accordance with the provisions OMB Circular A-133, as revised, will meet the requirements of this part.
- (3) In connection with the audit requirements addressed in Part I, paragraph I, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
- (4) If the recipient expends less than \$500,000 for fiscal years ending after December 31, 2003 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the recipient expends less than \$500,000 for fiscal years ending after December 31, 2003 in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than Federal entities).
- (5) Federal awards are to be identified using the Catalog of Federal Domestic Assistance (CFDA) title and number, award number and year, and name of the awarding federal agency.

#### ii) PART II: STATE FUNDED

- (1) Recipients of state funds (i.e. a nonstate entity as defined by Section 215.97(2) (1), Florida Statutes) are to have audits done annually using the following criteria:
- (2) In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 for fiscal years ending on September 30, 2004, and thereafter in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Executive Office of the Governor and the CFO; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1

to this agreement indicates state financial assistance awarded through the Department by this agreement, if applicable. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

- (3) In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(d), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
- (4) If the recipient expends less than \$500,000 in state financial assistance in its fiscal year ending on September 30, 2004, and thereafter, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
- (5) State awards are to be identified using the Catalog of State Financial Assistance (CSFA) title and number, award number and year, and name of the state agency awarding it.

#### iii) PART III: OTHER AUDIT REQUIREMENTS

- (1) The recipient shall follow up and take corrective action on audit findings. Preparation of a summary schedule of prior year audit findings, including corrective action and current status of the audit findings is required. Current year audit findings require corrective action and status of findings.
- (2) Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is completed or the dispute is resolved. Access to project records and audit work papers shall be given to the FDOT, the Comptroller, and the Auditor General. This section does not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any other state official.

#### iv) PART IV: REPORT SUBMISSION

(1) Copies of reporting packages for audits conducted in accordance with OMB

Page 9 of 13

Circular A-133, as revised, and required by PART 1 of this agreement shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the recipient directly to each of the following:

Florida Department of Transportation Attn: Karen A. Miracola, District JPA/LFA Coordinator 2295 Victoria Avenue, Suite 292W Fort Myers, Florida 33901

(2) The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse Bureau of the Census 1201 East 10<sup>th</sup> Street Jeffersonville, IN 47132

- (3) Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.
- (4) In the event that a copy of the reporting package for an audit required by PART I of this agreement and conducted in accordance with OMB Circular A-133, as revised, is not required to be submitted to the Department for reasons pursuant to section .320 (e)(2), OMB Circular A-133, as revised, the recipient shall submit the required written notification pursuant to Section .320 (e)(2) and a copy of the recipient's audited schedule of expenditures of Federal awards directly to the following:

Federal Audit Clearinghouse Bureau of the Census 1201 East 10<sup>th</sup> Street Jeffersonville, IN 47132

(5) In addition, pursuant to Section .320 (f), OMB Circular A-133, as revised, the recipient shall submit a copy of the reporting package described in Section .320 (c), OMB Circular A-133, as revised, and any management letters issued by the auditor, to the Department at the following address:

Florida Department of Transportation Attn: Karen A. Miracola, District JPA/LFA Coordinator 2295 Victoria Avenue, Suite 292W Fort Myers, Florida 33901

(6) Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient <u>directly</u> to the following:

Florida Department of Transportation Attn: Karen A. Miracola, District JPA/LFA Coordinator 2295 Victoria Avenue, Suite 292W Fort Myers, Florida 33902-1030

(7) The Auditor General's Office at the following address:

Auditor General's Office Room 401, Pepper Building 111 West Madison Street Tallahassee, Florida 32399-1450

(8) Copies of reports or the management letter required by PART III of this agreement shall be submitted by or on behalf of the recipient <u>directly</u> to the Department at the following address:

Florida Department of Transportation
Attn: Karen A. Miracola, District JPA/LFA Coordinator
2295 Victoria Avenue, Suite 292W
Fort Myers, Florida 33902-1030

- (9) Any reports, management letter, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
- (10)Recipients, when submitting financial reporting packages to the Department for audits done in accordance with OMB Circular A-133 or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

#### V) PART V: RECORD RETENTION

(1) The recipient shall retain sufficient records demonstrating its compliance with the terms of this agreement for a period of at least five years from the date the audit report is issued, and shall allow the Department, or its designee, the state CFO or Auditor General access to such records upon request. The recipient shall ensure that the independent audit working papers are made available to the Department, or its designee, the state CFO, or Auditor General upon request for a period of at least five years from the date the audit report is issued, unless extended in writing by the Department.

#### 9. TERMINATION AND DEFAULT

A) This Agreement may be canceled by either the COUNTY or the DEPARTMENT upon sixty (60) days written notice.

- B) If the DEPARTMENT determines that the performance of the COUNTY is not satisfactory, the DEPARTMENT shall have the option of (a) immediately terminating the Agreement, or (b) notifying the COUNTY of the deficiency with a requirement that the deficiency be corrected within a specified time, otherwise the Agreement will be terminated at the end of such time, or (c) taking whatever action is deemed appropriate by the DEPARTMENT.
- C) If the DEPARTMENT requires termination of the Agreement for reasons other than unsatisfactory performance of the COUNTY, the DEPARTMENT shall notify the COUNTY of such termination, with instructions as to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.
- D) If the Agreement is terminated before performance is completed, the COUNTY shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress will become the property of the DEPARTMENT and will be turned over promptly by the COUNTY.

#### 10. MISCELLANEOUS

- A) All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.
- B) The DEPARTMENT shall not be obligated or liable hereunder to any party other than the COUNTY.
- C) In no event shall the making by the DEPARTMENT of any payment to the COUNTY constitute or be construed as a waiver by the DEPARTMENT of any breach of covenant or any default which may then exist, on the part of the COUNTY, and the making of such payment by the DEPARTMENT while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the DEPARTMENT with respect to such breach or default.
- D) This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein. The parties agree that all commitments, agreements, or understandings concerning the subject matter of this Agreement are contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written. It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed by the COUNTY and the DEPARTMENT.
- E) I f any part of this Agreement shall be determined to be invalid or unenforceable by a court of competent jurisdiction or by any other legally constituted body having the jurisdiction to make such determination, the remainder of this Agreement shall remain in full force and effect provided that the part of this Agreement thus invalidated or declared

unenforceable is not material to the intended operation of this Agreement.

- F) This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue of any judicial proceedings arising out of this Agreement shall be in Leon County, Florida.
- G) This Agreement shall be effective upon execution by both parties and shall continue in effect and be binding on the parties until the PROJECT is completed and accepted and payment made by the DEPARTMENT or terminated in accordance with §06 TERMINATION AND DEFAULT.
- H) An entity or affiliate which has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.
- I) A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

#### FINANCIAL PROJECT NO.:420989 1 58 01 LEE COUNTY Page 13 of 13

behalf, by the Chairman of the I <b>Number</b> , and the FLORII	Lee County B DA DEPART	Thas caused this Agreement to be executed OCC or its designee, as authorized by RemENT OF TRANSPORTATION has caugh its District Secretary or authorized design	solution used this
	LEE COU	NTY, FLORIDA	
ATTEST			
CLERK	(Seal)	TITLE	
	Date	Print Name	Date
STATE OF FLOR ATTEST	IDA DEPAR	RTMENT OF TRANSPORTATION	
EXECUTIVE SECRETARY	(Seal)	DISTRICT SECRETARY OR DESIGN	NEE
EAECOTIVE SECRETART	(Scar)	DISTRICT SECRETARY OR DESIGN	NEE
Print Name	Date	Print Name	Date
		Fla. Dept. of Trans. Legal Review:	
		By:	
			Date
		Availability of Funds Approval:	
			Dota



# INTERLOCAL AGREEMENT FOR JOINT REGIONAL TRANSPORTATION PLANNING AND COORDINATION BETWEEN THE COLLIER COUNTY AND LEE COUNTY MPOS This INTERLOCAL AGREEMENT (hereinafter the Agreement) is made and entered into as of

This INTERLOCAL AGREEMENT (hereinafter the Agreement) is made and entered into as of January 27, 2004 by and between the Collier County Metropolitan Planning Organization (hereinafter the Collier County MPO) and the Lee County Metropolitan Planning Organization (hereinafter the Lee County MPO).

Whereas, the Lee County and Collier County Metropolitan Planning Organizations (MPOs) are the duly designated and constituted agencies responsible for carrying out the metropolitan transportation planning and programming processes for the Cape Coral and Bonita Springs-Naples Urbanized Areas; and

Whereas, the 2000 Census, while still identifying distinct and separate Bonita Springs-Naples and Cape Coral Urbanized Areas, also determined that the Naples Urbanized Area had expanded into the metropolitan planning area of the Lee County MPO to become the Bonita Springs-Naples Urbanized Area; and

Whereas, the elected and appointed officials comprising the policy boards of the Collier County MPO and the Lee County MPO recognize the benefits of regional cooperation; and

Whereas, on October 17, 2002, at a joint meeting, the members of the Collier County MPO and Lee County MPO voted unanimously for staff not to pursue consolidation of the MPOs or alter their common metropolitan planning area boundary; and

Whereas, on October 17, 2002, at a joint meeting, the members of the Collier County MPO and Lee County MPO voted unanimously for staff to coordinate transportation planning and policy activities in this bi-county region to promote regional transportation solutions and enhance overall regional transportation system efficiency using a straightforward, resourceful method; and

Whereas, by Joint Resolution 2003-1 adopted on February 14, 2003 by the Collier County MPO and on March 21, 2003 by the Lee County MPO the parties agreed that the MPOs would continue coordination efforts by having a member of each MPO's staff serve as a voting member of the other's technical advisory committee and by holding joint MPO policy board meetings at least annually, and when necessary to resolve otherwise irresolvable differences; and

Whereas, staff and policy board members from both the Collier County and Lee County MPOs also already coordinate regional transportation issues through participation in the Metropolitan Planning Organization Advisory Council (MPOAC), the District One Coordinated Urban Transportation Studies (CUTS) Committee, and the Southwest Florida Regional Planning Council (SWFRPC); and

Whereas, the Collier County and Lee County MPOs are currently cooperating in the development of a single bi-county travel demand model for use in the next updates of both their long range transportation plans, during which they have also agreed to evaluate the feasibility of a bypass of Interstate 75 through south Lee and western Collier Counties via State Roads 29 and 82; and

Whereas, the Collier County MPO and Lee County MPO both received letters from the District One Secretary in October 2003 asking them to enter into a more formal interlocal agreement to develop a joint long range transportation plan, joint regional priorities, a joint regional public involvement process, and a joint regional model, and specifying time frames for their completion; and

Whereas, at their October 17, 2003 joint meeting, the Collier County and Lee County MPOs directed their staffs to develop such an agreement;

NOW, THEREFORE, in consideration of the covenants made by each party to the other and of the mutual benefits to be realized by the parties hereto, the Collier County MPO and Lee County MPO hereby agree as follows:

- Section 1. Authority. This Interlocal Agreement is entered into pursuant to the general authority of Sections 339.175, Florida Statutes, relating to metropolitan planning organization, and 163.01, Florida Statutes, relating to interlocal agreements.
- Section 2. Purpose. The purpose of this Agreement is to promote and establish a forum for communication and coordination between the Collier County and Lee County MPOs and to foster joint regional cooperation and conduct regarding transportation planning in accordance with Section 339.175, Florida Statutes, 23 C.F.R. 450.312, and the goals and requirements of the Transportation Equity Act for the 21st Century and its successor legislation. More specifically, this Agreement establishes the commitment by the parties to develop joint regional transportation planning products and processes for the bi-county region of Collier and Lee Counties and provides targeted timeframes for the accomplishment of these products and processes. This Agreement incorporates the provisions of and supersedes Joint Resolution 2003-1 of the Collier County and Lee County MPOs.
- Section 3. Staff-level Coordination. Each party will appoint a representative of the other party's staff agency as a voting member of its Technical Advisory Committee.
- Section 4. Joint Meetings. Joint meetings of the governing boards of the Collier County and Lee County MPOs will be held at least annually.
- Section 5. Planning Products and Timeframes. The parties hereby agree to coordinate and collaborate in good faith and with due diligence to develop the following joint regional planning products by the target dates set out by each product described below:

#### (a) Joint Regional Transportation Model

The parties have already commenced development of a bi-county model, using the same consultant, to assist in the development and validation of this critical planning tool, which will first be used in the development of the two MPOs' 2030 long range transportation plans that are targeted for adoption by December 2005. Completion of the initial model validation is anticipated by July 2004. A standing joint Model Coordination Committee, comprising representatives of the Collier County MPO, Lee County MPO, Collier County Department of Transportation, Lee County Department of Transportation, Southwest Florida Regional Planning Council, and FDOT, has been formed to oversee and coordinate the development, validation, use, maintenance, and future improvement of this model. The parties agree to continue to support and coordinate all travel demand modeling activities through this committee, which will continue to meet as needed to maintain and update the joint model.

#### (b) Joint Regional Long Range Transportation Plan (LRTP)

This will first involve identification and designation by the two MPOs of a Joint Regional Multi-Modal Transportation System as a component of each MPO's LRTP. Specifically, this exercise will identify regionally significant corridors and facilities. This should be accomplished with adoption of an initial system by both MPO governing boards by June, 2004. This initial system may subsequently be reconsidered and revised as necessary, at the request of either MPO.

During the early stages of each MPO's LRTP update, the parties agree to identify where improvements to the joint regional system may be needed, to propose and test appropriate alternative system improvements, and to agree upon a provisional joint regional long range transportation plan addressing those needs. The parties further agree to incorporate this provisional regional plan in the updates of their own LRTPs, and to agree on any refinements or modifications to the regional plan that either MPO may wish to include in its LRTP prior to or concurrent with the adoption of their LRTPs. The final joint regional long range transportation plan shall be published in and adopted as part of each MPO's LRTP. The target date for adoption of the initial LRTPs thus coordinated is December 2005.

The parties agree that subsequent amendments to their LRTPs affecting the joint regional long range transportation plan must be approved by both MPOs' governing boards.

#### (c) Joint Regional Project Priorities

Following the designation of the Joint Regional Multi-Modal Transportation System in accordance with paragraph 3(b) above, the MPOs agree to adopt priorities for funding unprogrammed improvements

on the identified Regional Multi-Modal Transportation System that will be competing for state or federal funding within the next six fiscal years, and include said projects in the respective MPO's project priorities adopted in summer, 2004. The Joint Regional Project Priorities must be adopted by each MPO's governing board. Either MPO governing board may require that the Joint Regional Project Priorities be reconsidered at any time. Starting with the 2005 update, each MPO's Project Priorities will be consistent with the identified Regional Priorities. This collaboration and the products developed will recur each subsequent year during the duration of this Agreement and will be a continuing obligation and commitment.

(d) Joint Regional Public Involvement Process Component

The parties will collaborate to develop and adopt a Joint Regional Public Involvement Component for inclusion in each MPO's existing Public Involvement Plan. This Joint Regional Component will prescribe public notice and outreach actions and measures to assure public access and involvement for all joint regional activities including development of the Joint Regional Long Range Transportation Plan component and annual regional priority list within the bi-county area. This Joint Regional Component will be adopted by each MPO as part of its 2004 annual Public Involvement Plan update.

Section 6. Staff Services and Costs. The directors and staffs of each MPO will be responsible for development of the joint regional products identified in this Agreement, subject to review and final approval by each MPO governing board. In this regard, each MPO will cooperate to assign and share equitably the needed staff resources to accomplish these regional efforts as specified in their respective Unified Planning Work Programs (UPWP). Similarly, significant non-staff-services costs for the joint regional efforts and products identified in this Agreement will be split between the parties in proportion to their allocations of FHWA planning funds. The parties agree, as may be necessary in order to carry out the terms and commitments of this Agreement, to cooperate in seeking federal, state and local funding for the joint regional products to be developed.

Section 7. Conflict Resolution. The parties to this Agreement concur that if an issue is otherwise irresolvable, their staffs will organize a joint meeting of the MPO governing boards to resolve said matter. If the parties are unable to resolve the issue at the joint meeting, they agree to submit the issue to the Southwest Florida Regional Planning Council for non-binding arbitration. Notwithstanding any such resolution process, the parties to this agreement do not waive their respective rights to seek declaratory judgment as provided in Chapter 86, Florida Statutes.

Section 8. Duration of Agreement. This Agreement shall have an initial term of five (5) years, commencing on the date first above written, and shall automatically renew at the end of five (5) years for an additional five (5)-year term and every five years thereafter unless terminated or rescinded as set out in Section 10, herein. Prior to the end of each five (5)-year

term, the parties shall reexamine the terms hereof for possible amendment. However, the failure to amend or reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

Section 9. Modification. This Agreement may be modified at any time, but only by a new or addendum interlocal agreement duly signed by both parties.

Section 10. Termination-Rescission. This Agreement shall continue in force unless terminated with or without cause by either party by providing thirty (30) days written notice to the other party.

Section 11. Liability. The parties agree that nothing created or contained in this Agreement shall be construed, interpreted or inferred to establish any joint liability amongst or between one or more of the parties by the actions or omissions of its individual employees or agents acting pursuant to the terms of this Agreement. In this regard, each party agrees that it shall be solely responsible and bear its own cost of defending any claim or litigation arising out of the acts or omissions of its employees or agents for actions or omissions in carrying out the terms and provisions of this Agreement. Finally, pursuant to Section 768.28, Florida Statutes cach party agrees to indemnify, hold harmless and defend the other party against any claims or causes of action based upon the individual acts or omissions of its employees or agents.

Section 12. Notice. Any notice provided for herein, including the written notice referenced in Section 10 above, shall be provided by Certified Mail, Return Receipt Requested, to the other party's representatives listed below at the following addresses:

Collier County MPO Director Collier County MPO 2675 Horseshoe Drive South Naples, Florida 34104 Lee County MPO Staff Director Lee County MPO P.O. Box 3455 North Fort Myers, Florida 33918

Notice shall be deemed received on the first business day following actual receipt of the notice. The parties will promptly notify the other in writing of any change to their respective addresses.

As required by Section 163.01(11), Florida Statutes, this Interlocal Agreement and all future amendments hereto shall be filed with the Clerks of the Circuit Courts of Collier and Lee Counties, Florida.

IN WITNESS WHEREOF, the parties herein have executed this Agreement by their duly authorized officials as of the day and year written below.

Clark Russell, Chairperson

Collier County MPO Date: 2/4/44

REBINAK DEVLIN

Tammy Hall, Chairperson

Lee County MPO
Date 2/6/04

MAP 1 BI-COUNTY REGIONAL TRANSPORTATION NETWORK 41 F/5 រាជ្រះក្រាជន Transfer, Dente Proposed Metro Pkwy Fowler St Connection 12 16

MAP 3

