

**Lee County Board Of County Commissioners  
Agenda Item Summary**

**Blue Sheet No. 20060428**

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Authorize Chairwoman to execute agreement with Lutheran Services Florida, SW agreeing to the continuance of Safe Place responsibilities.

**WHY ACTION IS NECESSARY:** A signed agreement is required by Lutheran Services Florida, SW before they will allow the county to maintain the Safe Place on Buses program.

**WHAT ACTION ACCOMPLISHES:** LeeTran buses and facilities will remain designated "Safe Places" for an additional five years at no cost to the county.

**2. DEPARTMENTAL CATEGORY: 06  
COMMISSION DISTRICT # ALL**

**C6E**

**3. MEETING DATE:**

**04-18-2006**

**4. AGENDA:**

- CONSENT
- ADMINISTRATIVE
- APPEALS
- PUBLIC WALK ON
- TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

- STATUTE
- ORDINANCE
- ADMIN. CODE
- OTHER

**6. REQUESTOR OF INFORMATION:**

- A. COMMISSIONER
- B. DEPARTMENT Independent
- C. DIVISION Transit

BY: Steven L. Myers

**7. BACKGROUND:** Project Safe Place is an innovative program designed to assist youth and families in crisis situations. The program works by creating a network of "Safe Places": businesses and public locations that display the Safe Place logo on their premises. Any youth in trouble knows that he or she can enter a location bearing this sign and request help. Youths boarding a Lee Tran bus requesting help get assistance provided by the Oasis Youth Shelter, run by Lutheran Services Florida, SW.

**8. MANAGEMENT RECOMMENDATIONS:** Approve Agreement

**9. RECOMMENDED APPROVAL:**

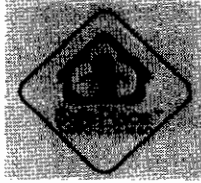
A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services				G County Manager
<i>[Signature]</i> 4/4/06					<i>[Signature]</i> 4/6				
					OA	OM	Risk	GC	
					<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

- APPROVED
- DENIED
- DEFERRED
- OTHER

RECEIVED BY COUNTY ADMIN:
4-6-06
2:10
COUNTY ADMIN FORWARDED TO:
4-6-06 PM 2:30
4-6 P.M. 5:00

Rec. by CoAtty
Date: 4/6/06
Time: 1:15 pm
Forwarded To:
<i>[Signature]</i> 4/6/06



# **Lutheran Services Florida, SW**

## **Safe Place Agreement between:**

Lutheran Services Florida, SW (LSF)  
3634 Central Avenue  
Fort Myers, FL 3901

**and**

Lee County, Florida  
2115 Second Street  
Fort Myers, FL 33901

**Effective from: May 1, 2006 to: April 30, 2011**

### **Responsibilities of Lutheran Services Florida to Safe Place Locations**

1. To hold an orientation for employees at each location prior to it's opening as a Safe Place site.
2. To provide Safe Place Procedure Card(s) that are placed by designated phone(s) at the Safe Place site.
3. To dispatch Safe Place volunteers to assist youth at the request of the Safe Place location.
4. To make available a Safe Place sign and other materials.
5. To provide training to new staff at Safe Place site as requested by site manager.
6. To keep site(s) updated on any Safe Place program changes.

The Safe Place Program contact person for LSF is Diana Brown, Outreach Specialist, whose telephone number is (239) 278-1140 x122

**Additional Responsibilities:**

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### **Responsibilities of Safe Place Locations**

1. To designate responsibility for Safe Place program to a management level employee (must be at least 21 years old) per site.
2. To provide a safe environment (employee's lounge or a management office) where the youth in crisis can wait until a Safe Place volunteer can respond. And, to check on the youth as needed.
3. To be supportive of the youth. To relay information about him/her to Lutheran Services shelter staff and to keep such information confidential.
4. To display the Safe Place sign in a highly visible area on the outside of the building.
5. To display the Safe Place decal on the window close to the entrance of the buses and trolleys.
6. To keep Safe Place procedure cards where all employees can have easy access to them.
7. To transport the youth to one of the Lee Tran bus stops that are agreed upon by both the driver and Staff member on a case-by-case bases.
8. If Shelter staff or a LSF volunteer are unable to pick up youth, Lee Tran road supervisor will transport youth to the Oasis Youth Shelter at 3634 Central Avenue, Ft. Myers, FL 33901.
9. To participate in a minimum of two (2) fundraising events per year with LSF staff.
10. To inform all new employees about Project Safe Place procedures.
11. This agreement may be broken by either party at any time with a thirty (30) day notice and the return of all Safe Place material to LSF.

The Safe Place Program contact person for Lee County is Mike Horsting, Transit Planner, whose telephone number is (239) 533-0333

Additional Responsibilities:

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This agreement will be executed on the day and year first above written.

**LUTHERAN SERVICES FLORIDA, SW**

BY: \_\_\_\_\_

Program Manager

**ATTEST: CHARLIE GREEN  
CLERK OF COURTS**

**BOARD OF COUNTY COMMISSIONERS  
OF LEE COUNTY, FLORIDA**

BY: \_\_\_\_\_

Deputy Clerk

BY: \_\_\_\_\_

Tammara Hall, Chairwoman

**APPROVED AS TO FORM:**

BY: \_\_\_\_\_

Office of the County Attorney