

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20060447

1. ACTION REQUESTED/PURPOSE:

Approve extending RFP-03-02 EMPLOYEE ASSISTANCE PROGRAM, TO EAP Consultants, Inc., for Counseling Sessions, for an additional two (2) year period of time; utilizing the same rates in their current agreement. The extension of this contract will be for an annual cost of \$53,927.00; based on an employee base of 3174.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with continuous service with a firm that has provided an effective and comprehensive Employee Assistance Program for County employees and their dependent family members.

3. MANAGEMENT RECOMMENDATION: Staff recommends approval.

4. Departmental Category: 06 **CLG** **5. Meeting Date:** 04-18-2006

6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)		8. Request Initiated: Commissioner _____ Department _____ Division Human Resources By: <u>Dinah Lewis, Director</u>
	<input type="checkbox"/> Statute		
	<input type="checkbox"/> Ordinance		
	<input checked="" type="checkbox"/> Admin. Code	AC-4-4	
	<input type="checkbox"/> Other		

9. Background:

On April 29, 2003 the Board of County Commissioners approved RFP-03-02 EMPLOYEE ASSISTANCE PROGRAM, to EAP Consultants, Inc. for Counseling Sessions, under Option #2 (5 sessions) at \$1.21 per employee per month, for an annual cost of \$42,108.00 (annual cost is based on an employee base of 2900), plus accept the Training/Orientation cost stated in the EAP Consultants, Inc. Proposal on an as needed basis.

The contract was for a one (1) year with the option of being renewed for two (2) additional one (1) year periods. This contract will expire on 4/29/06.

This blue sheet is asking the BOCC to approve a two (2) year extension on the current agreement with EAP Consultants, Inc.; utilizing the same rates in their agreement. The extension of this contract will be for an annual cost of \$53,927.00; based on an employee base of 3174.

Funding is available in account string: KE5130257700.503190

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
	<i>[Signature]</i>	N/A			Analyst	Risk	Grants	Mer.	<i>[Signature]</i>
					<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY
COUNTY ADMIN:
4-6-06
2:02
4-6-06 - R.K. 2:10
4-6-06 5:00

Rec. by CoAtty
Date: 4/6/06
Time: 8:35 PM
Forwarded To:
Admin 4/6/06