

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20060391

1. ACTION REQUESTED/PURPOSE: Approve Supplemental Task Authorization No. 1 to Wilson Miller, Inc., under CN-05-23 COUNTY-WIDE ENVIRONMENTAL CONSULTING in the amount of \$108,875.00 for the Island Park Regional Mitigation Project – 5 Years of Monitoring and Maintenance Services. Also, authorize Chairwoman to execute STA on behalf of the Board. This STA was anticipated and funds are available.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with Consultant to provide initial set-up and well installation, misc. surveying services, and monitoring services for a period of five years.

3. MANAGEMENT RECOMMENDATION: Approval recommended.

4. Departmental Category: 09

C9B

5. Meeting Date:

04-18-2006

6. Agenda:
 Consent
 Administrative
 Appeals
 Public
 Walk-On

7. Requirement/Purpose: (specify)
 Statute
 Ordinance
 Admin. Code **AC-4-4**
 Other

8. Request Initiated:

Commissioner _____

Department _____

Transportation

Division _____

By: **Scott Gilbertson, Director**

9. Background:

On October 25, 2005, the Lee County Board of County Commissioners granted approval to enter into contract with fifteen (15) firms to provide County-Wide Environmental Consulting Services under CN-05-23 COUNTY-WIDE ENVIRONMENTAL CONSULTING.

It is requested that STA No. 1 be approved to Wilson-Miller, Inc. in the amount of \$108,875.00 for the Island Park Regional Mitigation Project – 5 Years of Monitoring and Maintenance Services.

Funds are available in the following account: 20404318824.506510.

Attachments: 1) Three (3) Original STA's for execution.

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
<i>[Signature]</i> 3-28-06	<i>[Signature]</i> 3-28-06	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	Analyst	Risk	Grants	<i>[Signature]</i> 3-28-06

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY
 COUNTY ADMIN:
 3-30-06
 3:45
 COUNTY ADMIN
 FORWARDED TO:
 3-30-06

Rec. by CoAtty
 Date: 3/30/06
 Time: 1:15 PM
 Forwarded To:
 Co-Atty
 3/30/06

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: CD Environmental
Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

CONSULTANT: WilsonMiller, Inc. PROJECT NO.: 4043

SOLICIT NO.: CN-05-23 CONTRACT NO.: 3402 ACCOUNT NO.: 20404319824.506510

REQUESTED BY: Don DeBerry DATE OF REQUEST: 01/05/2006

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: February 23, 2006

EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: February 23, 2006

EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: February 23, 2006

EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: February 23, 2006

EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: February 23, 2006

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:

By: _____
Department Director Date

By: [Signature] 3/01/06
Contracts Mgmt Date

APPROVED:

By: _____
*County Attorney's Office Date

*County Attorney signature needed
for over Board level expenditures only.

ACCEPTED:

By: [Signature]
Consultant/Provider

Date Accepted: 0321-06

Corporate Seal

COUNTY APPROVAL:

By: _____
Department Director
(Under \$25,000)
Date Approved: _____

By: _____
County Manager (Between
\$25,000 and under \$50,000)
Date Approved: _____

By: _____
Chairman
Board of County Commissioners
Date Approved: _____

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-A"

Date: February 23, 2006

SCOPE OF PROFESSIONAL SERVICES

For: Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task # 1 – Initial Transect Setup / Well Installation

Establish monitoring transects, fixed-point photo stations and all sampling points required for all future monitoring/sampling events. This task also includes the installation of the groundwater monitoring well and piezometer.

Task # 2 – Miscellaneous Survey Services

- A. Locate culverts to be placed under Florida Power and Light easement.
- B. Provide topographic information in the area of N.E. filter marsh to obtain final grading for the filter marsh.
- C. Locate monitoring well and calibrate for annual monitoring data.

Task # 3 – Baseline Monitoring Report

Conduct Baseline Monitoring Event and prepare report for submittal to USACOE and SFWMD, pursuant to the Environmental Special Conditions of the applicable regulatory permits.

Task # 4 – Conduct Time Zero (1st Annual) Monitoring Inspection

Prepare Time Zero Monitoring Report for submittal to USACOE and SFWMD, pursuant to the Environmental Special Conditions of the applicable regulatory permits.

Task # 5 – Quarterly Monitoring Inspections (1st Year Only)

Conduct quarterly inspections (3 total), and prepare monitoring report/memo for Lee County DOT. Items to be included in the memo to the DOT are plant survival, exotic/nuisance vegetation resprouts, all issues that will require remedial actions (such as a detailed list/map of areas requiring replanting, exotic or nuisance maintenance, etc.), or other actions required to assure compliance with the regulatory permits.

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-A"

Date: February 23, 2006

SCOPE OF PROFESSIONAL SERVICES

For: Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task # 6 – Semi-Annual Monitoring Inspections (2nd and 3rd Years)

Conduct a total of two (2) semi-annual monitoring inspections, including the 2nd and 3rd Annual Monitoring Inspections, and prepare monitoring report/memo to Lee County DOT. The 2nd and 3rd Annual Monitoring Inspections will be conducted on the anniversary of the Time Zero Monitoring Inspection, with the other semi-annual inspections being conducted six (6) months after each annual monitoring inspection. Each report/memo generated will include documentation of planting survival, exotic/nuisance issues and will identify any remedial actions required to assure compliance with the regulatory permits.

Task # 7 – Annual Monitoring Events (2nd and 3rd Years)

Conduct the second and third annual monitoring inspections and prepare the associated monitoring report for submittal to the USACOE and SFWMD, pursuant to the Environmental Special Conditions of the applicable regulatory permits.

Task # 8 – Annual Monitoring Events (4th and 5th Years)

Conduct two (2) Annual Monitoring Inspections during the 4th and 5th years of monitoring. Prepare corresponding monitoring reports for the USACOE and SFWMD, pursuant to the Environmental Special Conditions of the applicable regulatory permits.

Task # 9 – Miscellaneous Environmental Consulting Services

Coordinate with Lee County DOT, on an as-needed basis, regarding project tasks such as establishing clearing limits, coordinating exotic removal, overseeing planting and filter marsh construction, etc. Coordinate with Florida Power and Light (FP&L) regarding the culvert installation within their easement. This task also includes agency inspections, as requested.

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-B"

Date: February 23, 2006

For: Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1.0	Initial Transect Setup / Well Installation – (Due Spring 2006)	\$8,525	NTE	
2.0	Miscellaneous Survey Services	\$7,500	NTE	
3.0	Baseline Monitoring Report – (Due Spring 2006)	\$8,725	NTE	
4.0	Conduct Time Zero (1 st Annual) Monitoring Inspection (Due Summer 2006)	\$10,950	NTE	
5.0	Quarterly Monitoring Inspections (1 st Year Only) (\$2,875 per Inspection/Report) – (3 Total)	\$8,625	NTE	
6.0	Semi-Annual Monitoring Inspections/Memos (2 nd & 3 rd Years) (\$2,875 per Inspection / Report) (2 Total)	\$5,750	NTE	
7.0	Annual Monitoring Inspections (2 nd & 3 rd Years) (\$10,950 per Report) (2 Total)	\$21,900	NTE	
8.0	Annual Monitoring Events (4 th & 5 th Years) (\$10,950 per Report) (2 Total)	\$21,900	NTE	
9.0	Miscellaneous Environmental Consulting Services	\$15,000	NTE	WIPP
TOTAL	<i>(Unless list is continued on next page)</i>	\$108,875		

CMO:026
09/25/01

CHANGE ORDER AGREEMENT No. _____
 or
 SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-D"

Date: February 23, 2006

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

For: Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultants Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-E"

Date: February 23, 2006

PROJECT GUIDELINES AND CRITERIA

For: Island Park Regional Mitigation Project - 5 Years of Monitoring and Maintenance Services

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None