

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20061372

**1. ACTION REQUESTED/PURPOSE:** Adopt resolution to amend Administrative Code AC-4-1, Purchasing and Payment Procedures Manual, and Administrative Code AC-4-4, Lee County Contracts Manual, to increase County Manager level of authorization for the Department of Human Services, Housing Services Program from \$125,000 to \$150,000 for the purchase and/or rehabilitation of housing units or vacant land for the construction or replacement of affordable and/or supportive housing. County Manager's approval will still be required for purchases or rehabs above \$50,000.

**2. WHAT ACTION ACCOMPLISHES:** Increases the purchasing level which will allow the Department of Human Services to purchase properties and/or rehabilitate homes Not to Exceed, (NTE) \$150,000. Rehabilitation and construction of homes will be bid and awarded to local contractors. Action will allow rehabilitation of existing homes or construction for resale to low income families as affordable housing and to restore safe, decent and affordable housing for low income Lee County homeowners. This action will also allow for the repair or replacement of housing damaged by hurricanes or construction of housing for persons with disabilities.

**3. MANAGEMENT RECOMMENDATION:** Approve action as requested.

**4. Departmental Category:** 05

**C5A**

**5. Meeting Date:** OCT 31 2006

**6. Agenda:**

- Consent
- Administrative
- Appeals
- Public
- Walk-On

**7. Requirement/Purpose: (specify)**

- Statute
- Ordinance
- Admin. Code
- Other

**8. Request Initiated:**  
Commissioner

Department Human Services

Division

By: Marsha Popkey, Housing Mgr.

**9. Background:** Currently, the County Manager's purchasing limit for the Housing Services Program acquisition of homes or rehabilitation is NTE \$125,000. The Department is requesting an exemption and requesting the level to be increased to \$150,000 and to allow Housing Services to purchase vacant property for the construction or replacement of housing for hurricane survivors, low income families and persons with special needs. The increase is necessary due to increased costs and code changes. The Department is also asking for the amendment to be extended for the replacement of mobile homes damaged by the hurricanes. These homes will be replaced with modular housing units which is the highest standard home possible, since the lots are designated manufactured housing only. These homes are certified as meeting Florida Building Codes and are certified for winds of 130 to 150 mph. Additional funding is necessary to cover the costs of improvements to wells and septics, and to meet flood elevations. The construction of supportive and affordable housing will utilize combinations of types of housing construction and will be bid as to Administrative Code Guidelines. Funding will be provided by a combination of various sources, including, but not limited to Hurricane Housing Recovery Program, SHIP, Florida Housing Financing Corporation, State HOME Again funds, the Department of Housing and Urban Development, CDBG entitlement funds and Program Income, HOPE III Sales Proceeds, or HOME program funds. All recipients of the program will be required to meet the Federal income guidelines.

Attachment: Lee County Purchasing and Contract Resolutions  
Exhibit "A" (2)

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
<i>[Signature]</i>	<i>[Signature]</i> 10/11/06	N/A	N/A	<i>[Signature]</i> Per Schedule 10/12/06	Analyst RK 10/13	Risk 10/12/06	Grants 10/13/06	Mgr. 10/13/06	AS 10/13/06

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

REC'D  
by CO. ATTY.  
10/13/06  
10:38 am  
CO. ATTY.  
FORWARDED TO:  
10/13/06  
11:15 am

RECEIVED BY  
COUNTY ADMIN: *[Signature]*  
10/13/06 11:34 am  
COUNTY ADMIN  
FORWARDED TO: *[Signature]*  
10/13/06  
1:20 pm

**LEE COUNTY RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE LEE COUNTY BOARD OF COUNTY COMMISSIONERS RELATING TO AMENDMENTS TO THE LEE COUNTY ADMINISTRATIVE CODE AS ADOPTED BY LEE COUNTY ORDINANCE NO. 97-23; PROVIDING FOR APPROVAL OF CERTAIN AMENDMENTS TO THE LEE COUNTY ADMINISTRATIVE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners is the governing body in and for Lee County, a political subdivision of the State of Florida; and,

**WHEREAS**, the Board of County Commissioners has previously enacted Lee County Ordinance No. 96-01, creating a charter form of government for Lee County pursuant to Section 125.80 and ff., Florida Statutes, and which was approved and ratified by the Electorate of Lee County on November 5, 1996; and,

**WHEREAS**, the Board of County Commissioners has previously enacted Lee County Ordinance No. 97-23, which adopted the Lee County Administrative Code pursuant to Section 2.2.E. of Ordinance No. 96-01, the Lee County Charter; and,

**WHEREAS**, Lee County Ordinance No. 97-23 at Section III allows and provides for amendments to the Lee County Administrative Code to be made by Resolution of the Board of County Commissioners at a regularly scheduled Board of County Commissioners' meeting; and,

**WHEREAS**, certain amendments to the Lee County Administrative Code are now being proposed, and the Board of County Commissioners finds that such proposed amendments are acceptable, serve a public purpose and are consistent with the terms and conditions of Lee County Ordinance No. 96-01, the Lee County Charter.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY**

**COMMISSIONERS THAT:**

1. The above preamble is hereby accepted and approved as being true and accurate, and is adopted and incorporated herein as if set out further at length.
2. The proposed amendment(s) to the Lee County Administrative Code \_\_\_\_\_ (attached hereto as Exhibit A), is (are) approved, and are hereby directed to be incorporated into the Lee County Administrative Code as indicated in the amendment(s).
3. The provisions of this Resolution are severable, and it is the intention to confer to the whole or any part of this Resolution, the powers herein provided for. If any of the provisions of this Resolution shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the other remaining provisions of this Resolution. It is hereby declared to be the Board's legislative intent that this Resolution would have been adopted had such an unconstitutional provision not been included herein.
4. This Resolution shall become effective immediately upon its adoption by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and, being put to a vote, the vote was as follows:

ROBERT P. JANES \_\_\_\_\_  
DOUGLAS ST. CERNY \_\_\_\_\_  
RAY JUDAH \_\_\_\_\_  
TAMMY HALL \_\_\_\_\_  
JOHN E. ALBION \_\_\_\_\_

DULY PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**ATTEST:**  
**CHARLIE GREEN, CLERK**

**BOARD OF COUNTY COMMISSIONERS  
OF LEE COUNTY, FLORIDA**

By: \_\_\_\_\_  
**Deputy Clerk**

By: \_\_\_\_\_  
**Chairwoman**

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
**Office of the County Attorney**

**Blue Sheet # 20051232**

**“EXHIBIT A”**

11.04.15 Purchase and/or rehabilitation of housing units made by the Lee County Department of Human Services may not exceed \$125,000 without requiring Board of County Commissioners approval. Such purchases are solely for rehabilitation of houses for use by the elderly, disabled or low income families and for revitalization in targeted neighborhoods. County Manager’s signature shall be required for purchases over \$25,000.

Blue Sheet # \_\_\_\_\_

“EXHIBIT A”

11.04.15 Purchasing by Lee County Department of Human Services - Housing for the purpose of new construction, vacant land and/or rehabilitation of existing houses shall not exceed \$150,000 without requiring Board of County Commissioners approval. Such purchases are solely for rehabilitation or construction or replacement of affordable and/or supportive housing for use by the elderly, disabled, low income families and hurricane survivors for revitalization in targeted neighborhoods. County Manager’s signature shall be required for purchases over \$50,000.