

**Lee County Board Of County Commissioners**

**Blue Sheet No. 20061473**

**Agenda Item Summary**

- 1. ACTION REQUESTED/PURPOSE:** Approve Supplemental Task No. 1 (STA-1) under CN 06-12, Misc. Professional Services, to HDR, Inc. for a NTE price of \$165,855.00 to provide engineering and technical support services during the construction of Church Rd. This STA includes modifying the design of the easterly one mile of Church Rd in accordance with recent Hendry County/BOCC discussions.
- 2. WHAT ACTION ACCOMPLISHES:** Provides the required technical support and engineering assistance during the construction of Church Rd.
- 3. MANAGEMENT RECOMMENDATION:** Staff recommends approval of the motion.

**4. Departmental Category:** 8                      C8B                      **5. Meeting Date:** November 14, 2006

- 6. Agenda:**
- Consent
  - Administrative
  - Appeals
  - Public
  - Walk-On

- 7. Requirement/Purpose: (specify)**
- Statute
  - Ordinance
  - Admin. Code      AC 4-4
  - Other

**8. Request Initiated:**  
**Commissioner** \_\_\_\_\_  
**Department**      Public Works  
**Division**              Solid Waste  
**By:** Lindsey J. Sampson  
*Lindsey J. Sampson*

**9. Background:**

The Solid Waste Division requires the assistance of an engineering company with specific knowledge of the Church Rd. project to provide technical review and responses relative to any problems that may arise during the construction of Church Rd. Under the County's Misc. Professional Engineering contract, HDR, Inc. will provide the necessary knowledge and technical background through its subconsultant, Rock Enterprises, Inc. Rock Enterprises provided the final construction plans for this project and provided all technical information related to the issuance of the SFWMD permit. Rock Enterprises is also familiar with Hendry County construction projects through its principal engineer, the former Hendry County Engineer.

Utilization of this engineering team provides Lee County with knowledgeable professional services.

Funds are available in account: 20091940102.506510

**10. Review for Scheduling:**

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services			County Manager/P.W. Director
<i>J. Stander</i> 11-1-06	<i>[Signature]</i> 11/1/06	N.A.		<i>[Signature]</i> 11/1/06	Analyst <i>[Signature]</i> 11-2-06	Risk <i>[Signature]</i> 11/2/06	Grants	Mgr. <i>[Signature]</i> 11/2/06

**11. Commission Action:**

- Approved
- Deferred
- Denied
- Other

RECEIVED BY  
 COUNTY ADMIN:  
*[Signature]*  
 2:30 pm.  
 COUNTY ADMIN  
 FORWARDED TO:  
*[Signature]* - T.O.  
 11/2/06 1:30 PM

Rec. by CoAtty  
 Date: 11/1/06  
 Time: 1:00 pm  
 Forwarded To:  
 City Admin  
 11/1/06 2:30 pm

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT  
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

*DRAFT*

NO.: 1

- Change Order
- Supplemental Task Authorization

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$50,000 or Approval by the County Manager for Expenditures Between \$50,000.01 and \$100,000 or Approval by the Board of County Commissioners for Expenditures over \$100,000)

CONTRACT/PROJECT NAME: Engineering Support for Church Rd Construction (Misc Prof Eng Svcs)

CONSULTANT: HDR, Inc. PROJECT NO.: \_\_\_\_\_

SOLICIT NO.: CN 06-12 CONTRACT NO.: 3603 ACCOUNT NO. \_\_\_\_\_

REQUESTED BY: Lee County Solid Waste Division DATE OF REQUEST: 10-15-06

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A" SCOPE OF PROFESSIONAL SERVICE: DATED: 10-1-06
- EXHIBIT "CO/STA-B" COMPENSATION & METHOD OF PAYMENT: DATED: 10-1-06
- EXHIBIT "CO/STA-C" TIME AND SCHEDULE OF PERFORMANCE: DATED: 10-1-06
- EXHIBIT "CO/STA-D" CONSULTANT'S/PROVIDERS ASSOCIATED  
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 10-1-06
- EXHIBIT "CO/STA-E" PROJECT GUIDELINES AND CRITERIA DATED: 10-1-06

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:  
 By: *[Signature]* 10/1/06  
 Department Director Date  
 By: \_\_\_\_\_  
 Contracts Management Date

ACCEPTED  
 By: \_\_\_\_\_  
 Consultant/Provider  
 Date Accepted: \_\_\_\_\_

(CORPORATE SEAL)

COUNTY APPROVAL:  
 By: \_\_\_\_\_  
 Department Director (Under \$50,000)  
 Date Approved: \_\_\_\_\_

By: \_\_\_\_\_  
 County Manager  
 (Between \$50,000.01 and \$100,000)  
 Date Approved: \_\_\_\_\_

APPROVED:  
 \_\_\_\_\_  
 \*County Attorney's Office Date

By: \_\_\_\_\_  
 Chairwoman  
 Board of County Commissioners  
 (Over \$100,000)  
 Date Approved: \_\_\_\_\_

\* County Attorney signature needed for over Board level expenditures only

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

or

SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-A"

Date: 10/1/06

SCOPE OF PROFESSIONAL SERVICES

for Engineering Support for Church Rd. Construction

**SECTION 1.00**    CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Utilize Rock Enterprises, Inc. to provide the Lee County Solid Waste Division with miscellaneous engineering services related to the construction of Church Road in Hendry County. Services will include but not be limited to:

1. Provide engineering information to and respond to questions from the County's contractor as the contractor performs construction of Church Rd. Attend project progress meetings as necessary, etc. Work under this task will also include review and response to contractor shop drawings, vendor submittals, etc. Also respond to Contractor 'requests-for-information, etc. and assist with as-built drawing information. Work to include all interactions and communications with the County, the County's construction monitor, the County's testing contractor and the construction Contractor. Work may include, but not be limited to the review of daily logs, surveys, test data, property data,
2. Provide engineering support services related to all regulatory agencies and permits including all necessary communications to the regulatory agencies. Provide review of contractor's work relative to compliance with all required environmental permitting. Provide certification documents if required by regulatory agencies.
3. Provide engineering support services related to relations and/or agreements between the County and the local water drainage district.
4. Provide engineering support services related to the County's relations, agreements, and communications with Hendry County as such services relate to the construction of Church Rd.
5. Provide revisions to the design of the easterly one mile of Church Road that will include all roadway and drainage modifications, including permitting, in order to construct this portion with a total pavement width of 24 feet.
6. Provide any additional requested engineering and permitting services, including surveying, related to the construction of Church Rd. or other work related to the County's obligations under the Lee/Hendry Interlocal Agreement for Solid Waste Disposal. Work under this task will require written scopes of services with corresponding service fees and shall only be performed upon written authorization by the Solid Waste Division Director.
7. HDR to provide any additional related engineering services as requested by County. Sub-consultant administrative services included in Task 7. Add'l scope to be detailed and approved, in writing by County.

\*Attach additional pages, if needed.

CHANGE ORDER AGREEMENT No.  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 1\_

EXHIBIT "CO/STA-B"

Date: 10/10/06

COMPENSATION AND METHOD OF PAYMENT

for Engineering Support for Church Rd. Construction

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Eng. Support for Construction	\$24,700.00	NTE	WIPP
2	Eng. Support for Agencies & Permits	\$24,700.00	NTE	WIPP
3	Eng. Support for Drainage District	\$18,150.00	NTE	WIPP
4	Eng. Support for Lee/Hendry Agrmt.	\$14,325.00	NTE	WIPP
5	Revised Design for East One Mile Church Rd. (incl permitting)	\$33,300.00	LS	WIPP
6	Misc. Related Add'l Services (incl. surveying)	\$35,000.00	NTE	WIPP
7	HDR Support & Administrative (Note: Administrative Support for Sub-Consultant Not to Exceed 10% of Sub-Consultant Service Fees)	\$15,080.00	Est	WIPP
<b>TOTAL</b>		<b>\$165,855.00</b>	<b>NTE</b>	

(Unless list is continued on next page)

CHANGE ORDER AGREEMENT No. \_\_\_\_\_

SUPPLEMENTAL TASK AUTHORIZATION No. 1

**SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION**

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. _____	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA No. 1	STA No. 1	0	0	\$165,855.00	\$165,855.00
TOTAL					

CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
 or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-C"

Date: 10/1/06

TIME AND SCHEDULE OF PERFORMANCE

for Engineering Support for Church Rd. Construction

CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT A	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
STA No. 1	<u>Engineering Support for Church Rd. Construction</u>		365
Task 5	Easterly One Mile	92	92

CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-C"

Date: 10/1/06

TIME AND SCHEDULE OF PERFORMANCE

for Engineering Support for Church Rd. Construction

**SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE**

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT A and EXHIBIT CO/STA-A	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed
STA No. 1	<u>Engineering Support for Church Rd. Construction</u>		365

CMO:027  
09/25/01

CHANGE ORDER AGREEMENT No. \_\_\_\_\_  
or  
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-D"

Date: 10/10/06

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for Engineering Support for Church Rd. Construction

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
Engineering Support Svcs.	<p>Rock Enterprises, Inc.</p> <p>180 N. Bridge St. Suite B LaBelle, Fl 33975</p> <p>Mr. Rock Aboujaude 863 -612-0011</p>		X		X	



CHANGE ORDER AGREEMENT No. \_\_\_\_\_

OR

SUPPLEMENTAL TASK AUTHORIZATION No. 1

EXHIBIT "CO/STA-E"

Date: 10/10/06

PROJECT GUIDELINES AND CRITERIA

for Engineering Support for Church Rd. Construction

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None