

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20061682

1. ACTION REQUESTED/PURPOSE: Approve Supplemental Task Authorization (STA) No. 11 under CN-03-07 MISCELLANEOUS PROFESSIONAL SERVICES – Corkscrew Road Improvements under Contract No. 2484 to Hole Montes, Inc. in the not-to-exceed amount of \$258,175.00 for CEI Services for the Corkscrew Road project. Also, authorize Chairman to execute STA on behalf of the Board. This STA was anticipated and funds are available.

2. WHAT ACTION ACCOMPLISHES: This STA provides for miscellaneous civil engineering and inspections for the Corkscrew Road project.

3. MANAGEMENT RECOMMENDATION: Approval recommended.

4. Departmental Category:

C9C

5. Meeting Date: _____

JAN 16 2007

6. Agenda:

- Consent
- Administrative
- Appeals
- Public
- Walk-On

7. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin. Code AC-4-4
- Other

8. Request Initiated:

Commissioner _____
 Department Transportation
 Division _____
 By: Scott Gilbertson, Director

9. Background:

On June 6, 2003, the Lee County Board of County Commissioners approved the selection of eighteen (18) firms to enter into negotiations for Miscellaneous Professional Services.

Under CN-97-01, the following STA's were approved for this project:

- STA #5 in the amount of \$380,000.00
- STA #7 in the amount of \$ 98,050.00

Under CN-00-04, the following STA's were approved:

- STA #5 in the amount of \$70,764.00

Under CN-03-07, the following STA's were approved:

- STA #3 in the amount of \$8,327.00
- STA #5 in the amount of \$135,600.00
- STA #8 in the amount of \$73,100.00
- STA #9 in the amount of \$81,050.00

It is recommended that STA No. 11 be approved in the amount of \$258,175.00

Funds are available in the following account: 80472310405.506540

Attachment: Supplemental Task Authorization No. 11 for execution.

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analys	Risk	Grants	Mgr.	
<i>[Signature]</i>	<i>[Signature]</i>	N/A	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

REC'D
 by CO. ATTY.
 3:30pm
 12/29/06
 CO. ATTY.
 FORWARDED TO:
 AMM
 1-3-07

RECEIVED BY
 COUNTY ADMIN:
 1/3
 1/11am
 COUNTY ADMIN
 FORWARDED TO:
 1/7/07 10:00am

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 11

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$50,000 or Approval by the County Manager for Expenditures Between \$50,000.01 and \$100,000 or Approval by the Board of County Commissioners for Expenditures over \$100,000)

CONTRACT/PROJECT NAME: Corkscrew Road Improvements

CONSULTANT: Hole Montes Inc PROJECT NO.: 4723

SOLICIT NO.: CN-03-07 CONTRACT NO.: 2484 ACCOUNT NO. 80472310405.5006540

REQUESTED BY: Department of Transportation DATE OF REQUEST: 10-26-06

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A" SCOPE OF PROFESSIONAL SERVICE: DATED: 10-26-06
- EXHIBIT "CO/STA-B" COMPENSATION & METHOD OF PAYMENT: DATED: 10-26-06
- EXHIBIT "CO/STA-C" TIME AND SCHEDULE OF PERFORMANCE: DATED: 10-26-06
- EXHIBIT "CO/STA-D" CONSULTANT'S/PROVIDERS ASSOCIATED SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: 10-26-06
- EXHIBIT "CO/STA-E" PROJECT GUIDELINES AND CRITERIA DATED: 10-26-06

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:
 By: [Signature] 10/18/06
 Department Director Date
 By: [Signature] 12/14/06
 Contracts Management Date

ACCEPTED
 By: [Signature]
 Consultant/Provider
 Robert L. Murray, P.E.
 Date Accepted: 11/3/06

(CORPORATE SEAL)

COUNTY APPROVAL:
 By: _____
 Department Director (Under \$50,000)
 Date Approved: _____
 By: _____
 County Manager
 (Between \$50,000.01 and \$100,000)

APPROVED:

 *County Attorney's Office Date

Date Approved: _____
 By: _____
 Chairwoman
 Board of County Commissioners
 (Over \$100,000)
 Date Approved: _____

* County Attorney signature needed for over Board level expenditures only

- CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 11

EXHIBIT "CO/STA-A"

Date: 10/26/06

SCOPE OF PROFESSIONAL SERVICES

for MISCELLANEOUS PROFESSIONAL SERVICES CN-03-07 - CORKSCREW ROAD IMPROVEMENTS EAST OF BEN HILL GRIFFIN PKWY.

SECTION 1.00 CHANGES(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, change or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized.

This Supplemental Task Authorization (STA) No. 11 provides supplemental services under CN-03-07 Miscellaneous Professional Services for Corkscrew Road Improvements East of Ben Hill Griffin Parkway. This STA supplements the following supplemental task authorizations: STA No. 5 Miscellaneous Civil Engineering and/or Inspections Services CN-03-07 STA No. 8 dated March 15, 2005 and STA No. 5 dated October 5, 2004, CN-00-04 dated December 3, 2002, STA No. 7 for Corkscrew Road Improvements East of Ben Hill Griffin Blvd. Miscellaneous Civil Engineering and/or Inspection Services CN-97-01 dated August 28, 2001 and STA No. 5 for Corkscrew Road Improvements East of Ben Hill Griffin Blvd. under CN-97-01 Miscellaneous Civil Engineering and/or Inspection Services dated May 10, 2000.

Date: 10/26/06

AMENDMENTS TO SCOPE OF SERVICES

CORKSCREW ROAD IMPROVEMENTS EAST OF BEN HILL GRIFFIN BLVD

TASK INDEX

1.00 Construction Inspections Services

TASK 1.00 – CONSTRUCTION INSPECTION SERVICES

During the construction phase, the CONSULTANT shall furnish professional services to ensure the integrity of the design intent as follows:

Task 1.01 Attend a pre-construction conference, provide assistance to County in conducting meeting, answering questions and provide necessary information.

Task 1.02 CEI-Inspection and Testing

Provide full-time inspection and on-site testing during construction. A senior construction inspector will be on site during all construction activities to monitor the contractor's progress and provide quality assurance testing of soil compaction, concrete placement, base compaction and asphalt compaction to assist the County in assuring that the construction is done in accordance with the plans and specifications. The senior construction inspector will notify the County Project Manager of any and all deficiencies and sub-standard work. The senior construction inspector will keep daily reports of all activities, equipment and manpower that is present on the job site and track quantities of materials incorporated into the project and stored on site for payment. The senior project inspector will assist the County Project Manager in reviewing the contractor's pay request and identify discrepancies in the quantities.

Task 1.03 Final inspection

Participate, in a pre-final inspection for the purpose of determining if the project is substantially complete, and participate in the preparation of a written "punch list" of all incomplete, defective or

EXHIBIT "CO-STA-A"

Date: 10/26/06

deficient items of a written "punch list" of all incomplete, defective or deficient items. Participate in a final inspection together with COUNTY and Contractor representatives to assure that all "punch list" list items are completed and the work is indeed completed in accordance with all contract documents.

CHANGE ORDER AGREEMENT No.

or

SUPPLEMENTAL TASK AUTHORIZATION No. 11

EXHIBIT "CO-STA-B"

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

DATE: 10/26/06

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER OR AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. 1 - 10	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA No. 1	Assistance with Commercial Driveway Permits	\$0.00	\$49,000.00		\$49,000.00
STA No. 2	Boundary Survey, Legal Description & Sketch	\$0.00	\$2,000.00		\$2,000.00
STA No. 3	Corkscrew Road – Level 1 Contamination Screening	\$0.00	\$8,327.00		\$8,327.00
STA No. 4	Assistance with Commercial Driveway Permits	\$0.00	\$49,000.00		\$49,000.00
STA No. 5	Corkscrew Road – Additional Design Services	\$0.00	\$135,600.00		\$135,600.00
STA No. 6	Monitors for Debris Removal	\$0.00	\$45,000.00		\$45,000.00
STA No. 7	Assistance with Commercial Driveway Permits	\$0.00	\$66,000.00		\$66,000.00
STA No. 8	Corkscrew Road – Additional Design Services	\$0.00	\$73,100.00		\$73,100.00
STA No. 9	Corkscrew Road – Landscape & Irrigation Improvements	\$0.00	\$81,050.00		\$81,050.00
STA No. 10	Corkscrew Road – Additional Design Services	\$0.00	\$356,785.00		\$356,785.00
STA No. 11	Corkscrew Road-CEI Services	\$0.00		\$258,175.00	\$258,175.00
TOTAL		\$0.00	\$865,862.00	\$258,175.00	\$1,124,037.00

- CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 11

EXHIBIT "CO/STA-E"

Date: 10/26/06

PROJECT GUIDELINES AND CRITERIA
for MISCELLANEOUS PROFESSIONAL SERVICES CN-03-07 CORKSCREW ROAD
IMPROVEMENTS EAST OF BEN HILL GRIFFIN PKWY.

The COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget and/or Requirements which shall serve as a guide to the CONSULTANT in performing the professional services and work to be provided pursuant to this Agreement.

The purpose of this document is to support the Project in sufficient detail that the CONSULTANT can follow the task descriptions and prepare the basis of compensation for services in sufficient detail to assure the COUNTY that all anticipated tasks necessary and the corresponding compensation required have been identified and defined by the CONSULTANT. The services provided by the CONSULTANT shall include observation of the Contractor's construction activities, preparation of samples for laboratory testing, field density testing of earthwork, road base and asphalt construction and witnessing of any tests required to certify new water or sewer mains. The Consultant's Senior Inspector will report directly to the COUNTY Project Manager, and will assist the COUNTY with any determination of sub-standard materials or construction efforts by the Contractor.

Should changes in design standards, unforeseen or unanticipated scope of services, environmental regulations, and permitting requirements occur after execution of this Professional Service Agreement which substantially affect the effort, or length of time required to complete this project, the compensation for additional effort will be negotiated. The fees shown on Exhibit B, and the number of Calendar days shown on Exhibit C, reflect continuous services by the CONSULTANT. If this contract requires a longer period of service by the CONSULTANT; the fees will be re-negotiated for the added duration.

All testing conducted by the CONSULTANT shall be in compliance with the Florida Department of Transportation, Manual of Florida Sampling and Testing Methods, ASTM standards or AASHTO guidelines.

- CHANGE ORDER AGREEMENT No.
or
 SUPPLEMENTAL TASK AUTHORIZATION No. 11

EXHIBIT "CO/STA-D"

Date: 10/26/06

CONSULTANT'S OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

for MISCELLANEOUS PROFESSIONAL SERVICES CN-03-07 CORKSCREW ROAD IMPROVEMENTS EAST OF BEN HILL GRIFFIN PKWY.

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultant's Insurance Coverage	
		Yes	No	Type	Yes	No
NONE						