

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20070191

1. ACTION REQUESTED/PURPOSE:

Approve budget transfer from General Fund Reserves in the amount of \$523,525 to cover annual operating expenses for the newly acquired Wachovia Bank ("Admin East" Building) and parking lot.

2. FUNDING SOURCE: Fund: General Fund; Program: Facilities Management Administration

3. WHAT ACTION ACCOMPLISHES:

Provides Facilities Management with budget for a year of projected costs.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category: 02

CZA

6. Meeting Date:

FEB 27 2007

7. Agenda:

- Consent
- Administrative
- Appeals
- Public
- Walk-On

8. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin. Code
- Other

9. Request Initiated:

Commissioner _____
 Department Const. & Design
 Division Facilities
 By: Rich Beck *[Signature]*

10. Background:

The BoCC approved the Purchase Agreement for the Wachovia Bank Building and Broadway Street parking lot on August 15, 2006 (B/S 20061015), and the purchase bluesheet did not include operating expenses. The closing on both the lot and building took place on September 14, 2006, after the first Budget Workshop for Fiscal Year 06/07 had taken place. The new County Fiscal year started 2 weeks later, and the staff now has some expense history to project a full year of electric, water/sewer, janitorial, elevator and other operating costs. Upon transfer from reserves, funds will be available in: QC5121200100 (various object codes) Construction & Design/Facilities Administration/General Fund.

Attachment: Transfer sheet

11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. W. Director
					Analyst	Risk	Grants	Mgr.	
<i>[Signature]</i> 2-8-07				<i>[Signature]</i> 2/13/07	<i>[Signature]</i> 2/13/07	<i>[Signature]</i> 2/13/07	<i>[Signature]</i> 2/13/07	<i>[Signature]</i> 2-8-07	

12. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY
 COUNTY ADMIN
 2/12 3:45 MP
 COUNTY ADMIN
 FORWARDED TO:
 2/14/07
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Rec. by CoAtty
 Date: 2/12/07
 Time: 1:15 pm
 Forwarded To:
 CAD 2/12/07

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: General **DATE:** 02/02/07 **BATCH NO.** _____

FISCAL YEAR: 06/07 **FUND #:** 00100 **DOC TYPE:** YB **LEDGER TYPE:** BA

TO: Facilities Management **(DIVISION NAME)** Facilities - Admin **(PROGRAM NAME)**

NOTE: PLEASE LIST THE ACCOUNT NUMBER BELOW IN THE FOLLOWING ORDER:
 FUND #-DEPT/DIV #-PROGRAM #-OBJECT CODE #-SUBFUND #-PROJECT#-COST CENTER #.
 (EXAMPLE: BB5120100100.503450)

ACCOUNT NUMBER	OBJECT NAME	DEBIT
QC5121200100.503410.4217	Janitorial Services	\$84,000
QC5121200100.503190.4217	Other Professional Services	15,000
QC5121200100.504310.4217	Electric	280,000
QC5121200100.504330.4217	Water/Sewer	50,000
QC5121200100.504340.4217	Trash/Garbage	18,000
QC5121200100.504970.4217	License Permit & Application Fees	125
QC5121200100.504690.4217	Internal Work Ordes	8,000
QC5121200100.503490.4217	Other Contracted Services	68,400
	TOTAL TO:	\$ 523,525

FROM: Non Departmental **(DIVISION NAME)** Reserves **(PROGRAM NAME)**

ACCOUNT NUMBER	OBJECT NAME	CREDIT
GC5890100100.509910	Reserves for Contingency	\$ 523,525
	TOTAL FROM:	\$ 523,525

EXPLANATION: Provides budget for operating costs at Admin East (Wachovia) Building.

[Signature] 2-13-07
 DIVISION DIRECTOR SIGNATURE DATE

DBS: APPROVAL DENIAL

APPROVAL DENIAL

CO. ADMIN.: APPROVAL DENIAL

BCC APPROVAL DATE _____

 DEPARTMENT DIRECTOR SIGNATURE DATE
[Signature] 2/13/07
 OPERATIONS ANALYST SIGNATURE DATE

 BUDGET OPERATIONS MANAGER SIGNATURE DATE

 CO. ADMIN. SIGNATURE DATE

 BCC CHAIRMAN SIGNATURE

BA NO: _____ AUTH CODE: _____ TRANS DATE: _____ REV. 05/93