

**Lee County Board Of County Commissioners
Agenda Item Summary**

**Blue Sheet No.
20070422**

1. ACTION REQUESTED/PURPOSE: Authorize Chair to sign award letter as an amendment to the Emergency Management Preparedness and Assistance (EMPA) Base Grant Agreement with the Florida Department of Community Affairs to increase contract by \$55,921. Approve Budget Amendment Resolution to increase contract amount by \$55,921 which brings total contract amount to \$158,880.

2. FUNDING SOURCE: General Fund-Grant

3. WHAT ACTION ACCOMPLISHES: Provides additional funding to offset performing work items required by or to be consistent with federal and state goals and objectives.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category: 07

C7A

6. Meeting Date:
April 10, 2007

7. Agenda:
 Consent
 Administrative
 Appeals
 Public
 Walk-On

8. Requirement/Purpose: (specify)
 Statute
 Ordinance
 Admin. Code
 Other

9. Request Initiated:
 Commissioner _____
 Department Public Safety
 Division Emergency Mgmt
 By: **John D. Wilson,**
 Director *[Signature]*

10. Background:

The Lee County Emergency Management Program within the Division of Public Safety annually receives funding to conduct certain emergency management work tasks that are consistent with policies established at the Federal and State Grant with the EMPA Trust Fund. The Federal funds of \$55,921 will be provided through the EMPA Trust Fund which brings the total Agreement amount to \$158,880.

Attachment 1—Award Letter
 Attachment 2—Budget Resolution

Background Continued on

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11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. Director
					Analyst	Risk	Grants	Mgr	
<i>J.D. Wilson</i> 3/20/07	<i>[Signature]</i> 3/20/07	N/A		<i>Andrea Parker</i> 3/22/07	<i>[Signature]</i> 3/22/07	<i>[Signature]</i> 3/22/07	<i>[Signature]</i> 3/20/07	<i>[Signature]</i> 3/22/07	<i>[Signature]</i> 3-26-07

12. Commission Action:

Approved
 Deferred
 Denied
 Other

RECEIVED BY
 COUNTY ADMIN: *CK*
 3/ 3:40 MP.
 102
 COUNTY ADMIN
 FORWARDED TO: *[Signature]*
 3/26/07
 1 PM

Rec. by CoAtty
 Date: 3/22/07
 Time: 1:05 PM
 Forwarded To:
 CAD 1:48 pm

Background Continued:

The county's share of the match for grant is the level of general revenue funding provided to the Emergency Management Program. By state rule, this share is equal either to the average funding level over the past three years, or equal to the last fiscal year's funding level, whichever is lower.

Revenue: 12084800100.334290.9006

Expenditures:	Total	Award Total
12084800100.501230 Salaries/Fringe Benefits		\$102,959
12084800100.503490 Other Contracted Services	9,000	\$ 9,000
12084800100.503460 Data Processing	4,000	\$ 4,000
12084800100.504110 Telecommunications	3,000	\$ 3,959
12084800100.505280 Minor Equipment	2,000	\$ 2,000
12084800100.504710 Printed & Related Services	5,000	\$ 5,000
12084800100.504810 Promotional Expenses	2,000	\$ 2,000
12084800100.505120 Office Supplies	3,000	\$ 3,000
12084800100.505290 Other Supplies	2,000	\$ 2,000
12084800100.505320 Sand & Sand Bags	24,921	\$ 24,921
12084800100.504022 Travel	<u>1,000</u>	<u>\$ 1,000</u>
Total	55,921	\$158,880

RESOLUTION

Amending the General Fund Budget, Fund 00100 to incorporate the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007.

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the General Fund Budget, Fund 00100 for \$ 55,921 of the unanticipated revenue from Grant funding and an appropriation of a like amount for grant expenditures and;

WHEREAS, the General Fund Budget, Fund 00100 shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		
Additions		\$ 591,622,404
12084800100.334290.9006	Emerg. Mgt Prepare & Assist	\$ 55,921
Amended Total Estimated Revenues		\$ 591,678,325

APPROPRIATIONS

Prior Total:		\$ 591,622,404
Additions		
12084800100.503490	Other Contracted Services	\$ 9,000
12084800100.503460	Data Processing	\$ 4,000
12084800100.504110	Telecommunications	\$ 3,000
12084800100.505280	Minor Equipment	\$ 2,000
12084800100.504710	Printing, Binding	\$ 5,000
12084800100.504810	Promotional Expenses	\$ 2,000
12084800100.505120	Office Supplies	\$ 3,000
12084800100.505290	Other Supplies	\$ 2,000
12084800100.505320	Road Base Materials	\$ 24,921
12084800100.504022	Travel	\$ 1,000
Amended Total Appropriations		\$ 591,678,325

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the General Fund Budget, Fund 00100 is hereby amended to show the above additions to its Estimated Revenue and Appropriation Accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2007.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

DOC TYPE YA
LEDGER TYPE BA



STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT
"State Emergency Response Team"

CHARLIE CRIST
Governor

W. CRAIG FUGATE
Director

March 14, 2007

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Mr. John D. Wilson, Director
Lee County
Post Office Box 398
Fort Myers, Florida 33902-0398



EMERGENCY MANAGEMENT
LEE COUNTY, FLORIDA

Re: AWARD Letter
Agreement #07-BG-04-09-46-04-323

Dear Mr. Wilson:

In accordance with Paragraph 17(d) of the above reference Agreement, this award Letter serves as a legal modification to your Base Grant Agreement. This Award Letter provides FEDERAL funds to your County in the amount of **\$55,921**.

These funds continue to require a dollar for dollar non-federal match. Please ensure that your County can provide the required additional match before accepting these funds.

This Award letter increases your County's total amount of funding under this Agreement to **\$158,880**. You must return the attached budget form (Attachment A-1) showing the anticipated expenditure of the Federal funds. All other terms and conditions of the Agreement shall remain in full force and effect. **Please make this a part of your Agreement File.**

Should the County not wish to accept these additional funds, then the County must provide notice to the Division within thirty (30) days of receipt of this Award Letter. **Otherwise the County shall provide to the Division its written notice of acceptance within forty-five (45) days of receipt of the Award Letter.** In accordance with Paragraph 17(d) of the above referenced Agreement, the terms of this Agreement shall be considered to have been modified to include the additional funds upon receipt by the Division of the written notice of acceptance.

2555 SHUMARD OAK BOULEVARD • TALLAHASSEE, FLORIDA 32399-2100
Phone: 850.413.9969 Suncom: 850.293.9969 FAX: 850.488.1016
Internet address: <http://www.FloridaDisaster.org>


LONG TERM RECOVERY OFFICE • 36 SKYLINE DRIVE • LAKE MARY, FLORIDA 32746
Phone: 407-268-8899 FAX: 407-268-8977

County EM Director
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Rule 9G-19.006(4), Florida Administrative Code provides for the reallocation of any unspent (State EMPA) Base Grant funds. All funds were utilized by the counties in Fiscal Year 2005-06; therefore, no funds are available for reallocation for Fiscal Year 2006-07.

You may indicate your acceptance of these funds by signing and returning this Award Letter with the attached budget page to Cherie Trainor, Florida Division of Emergency Management, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100.

Respectfully,


J. W. Craig Fugate, Director
Division of Emergency Management

WCF/

Attachment

.....
I accept the additional funds and agree to all terms and conditions as set forth in the EMPA Base Grant Agreement.

County: _____

Authorized Official: _____

Title: _____

Date: _____

Attachment A-1

Budget

The anticipated expenditures for the Categories listed below are for the Emergency Management Performance (EMPG) **Federal** portion of this subgrant only (Paragraph (17)(d), FUNDING/CONSIDERATION).

<u>Category</u>	<u>Anticipated Expenditures Amount</u>
Salaries/Fringe Benefits	\$ _____
Other Personal Services	\$ 9,000 _____
Expenses	\$ 46,921 _____
Operating Capital Outlay	\$ _____
Fixed Capital Outlay	\$ _____
Management & Admin. Costs (not to exceed 2.5%)	\$ _____
Total Federal Funds	\$ 55,921 _____

REVISED EXHIBIT 1

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Program \$55,925

CFDA: 97.042

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Chapter 252, Florida Statutes
Rule Chapters 9G-6, 9G-11, and 9G-19, Florida Administrative Code
44 CFR, (Code of Federal Regulations) Part 13 (Common Rule)
44 CFR, Part 302
OMB Circular A-87 and A-133
48 CFR, Part 31

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project (list State awarding agency, Catalog of State Financial Assistance title and number)

State Awarding Agency: Division of Emergency Management

Catalog of State Financial Assistance Title: Emergency Management Programs

Catalog of State Financial Assistance Number: 52008

State Grant Amount: \$105,806 (minus deduction of \$2,847 mos. satellite service)

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Pursuant to Section 252.373, Florida Statutes and Rule Chapter 9G-19, Florida Administrative Code.