

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20070473

1. ACTION REQUESTED/PURPOSE:

Approve Change Order No. 1 under CN-06-12 MISCELLANEOUS PROFESSIONAL SERVICES, to WilsonMiller Inc., (Contract 3599), for the Brantley Road Survey and Guardrail Design project in the amount of \$123,597.00. Authorize Chair to execute STA on behalf of the Board. Also, approve budget transfer in the amount of \$150,000 from Project #406713 Master Signal and amend FY 2006/07-2010/11 CIP accordingly

2. FUNDING SOURCE:

Fund - Capital Improvement; Program - Major Maintenance; Project - Brantley Road.

3. WHAT ACTION ACCOMPLISHES:

Provides the County with a Consultant to provide surveying & mapping; drainage analysis; roadway design and contract plans and permitting for the Brantley Road project.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category: 9. C9B		6. Meeting Date: APR 17 2007
7. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	8. Requirement/Purpose: (specify)	
	<input type="checkbox"/> Statute	9. Request Initiated:
	<input type="checkbox"/> Ordinance	Commissioner _____
	<input checked="" type="checkbox"/> Admin. Code AC-4-4	Department <u>Transportation</u>
	<input type="checkbox"/> Other	Division _____
		By: <u>Scott Gilbertson, Director</u>

10. Background:

On June 20, 2006, the Board approved the award of CN-06-12 MISCELLANEOUS PROFESSIONAL SERVICES with a total of nineteen (19) firms for a contract period of two (2) years with the option of renewal for one (1) additional year.

This Supplemental Task Authorization (STA) No. 1 provides surveying & mapping; drainage analysis; roadway design and contract plans and permitting for the Brantley Road project in the amount of \$123,597.00.

Funds are available in the following account: 40667630700.503490

Attachments: 1) Two (2) Supplemental Task Authorizations for execution.

11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr.	
<u>3/29/07</u>	<u>[Signature]</u>	N/A		<u>[Signature]</u> 4/6/07	<u>[Signature]</u> 4/3/07	<u>[Signature]</u> 4/3/07	<u>[Signature]</u> 4/9/07	<u>[Signature]</u> 3/29/07	

12. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: <u>[Signature]</u>
<u>4/3/07</u>
<u>8:30 am</u>
COUNTY ADMIN FORWARDED TO: <u>[Signature]</u>
<u>4-13-07</u>
<u>1:13 pm</u>

Rec. by CoAtty
Date: <u>3/30/07</u>
Time: <u>1:15 pm</u>
Forwarded To: <u>[Signature]</u>
<u>4/4/07</u>
<u>11:30 am</u>

REQUEST FOR TRANSFER OF FUNDS

FUND NAME: Transportation Capital Improvement DATE: 03/26/07 BATCH NO.: _____

FISCAL YEAR: 2006/07 FUND NO.: 30700 DOC. TYPE: YB LEDGER TYPE: BA

TO: Capital Projects Transportation Maintenance Projects
 (Division Name) (Program Name)

NOTE: Please list the account number below in the following order:
 Business Unit (dept/div, program, fund, subfund); Object Account; Subsidiary; Subledger
 (Example: BB 5120100100.503450)

<u>Account Number</u>	<u>Object Name</u>	<u>DEBIT</u>
40667630700.503490	Other Contracted Services	\$150,000

TOTAL TO: \$150,000

FROM: Capital Projects Transportation Maintenance Projects
 (Division Name) (Program Name)

<u>Account Number</u>	<u>Object Name</u>	<u>CREDIT</u>
40671330700.503490	Other Contracted Services	\$150,000

TOTAL FROM: \$150,000

EXPLANATION: Design for Brantley Road.

 DIVISION DIRECTOR SIGNATURE/DATE

[Signature] 3/28/07 and
 DEPARTMENT HEAD SIGNATURE/DATE

DBO: APPROVAL DENIAL

James K. Wolf 4-3-07
 OPS. ANALYST SIGNATURE DATE

OPS. MGR.: APPROVAL DENIAL

 OPS. MGR. SIGNATURE DATE

CO. MGR.: APPROVAL DENIAL

 CO. MANAGER SIGNATURE DATE

BCC APPROVAL DATE: _____

 BCC CHAIRMAN SIGNATURE

BA. NO. _____ AUTH CODE _____ TRANS DATE _____

LEE COUNTY PROFESSIONAL SERVICE/SERVICE PROVIDER AGREEMENT
CHANGE ORDER/SUPPLEMENTAL TASK AUTHORIZATION

Change Order
 Supplemental Task Authorization

NO.: 1

(A Change Order or Supplemental Task Authorization Requires Approval by the Department Director for Expenditures Under \$25,000 or Approval by the County Manager for Expenditures Between \$25,000 and \$50,000 or Approval by the Board of County Commissioners for Expenditures over \$50,000)

CONTRACT/PROJECT NAME: Miscellaneous Professional Servicers / Brantley Road Survey and Barrier Design

CONSULTANT: WilsonMiller, Inc. PROJECT NO.: 406676

SOLICIT NO.: CN-06-12 CONTRACT NO.: 3599 ACCOUNT NO.: 40667630700.503490

REQUESTED BY: Sarah Clarke DATE OF REQUEST: 12/10/06

Upon the completion and execution of this Change Order or Supplemental Task Authorization by both parties the Consultant/Provider is authorized to and shall proceed with the following:

- EXHIBIT "CO/STA-A: SCOPE OF PROFESSIONAL SERVICE: DATED: February 12, 2007
- EXHIBIT "CO/STA-B: COMPENSATION & METHOD OF PAYMENT: DATED: February 12, 2007
- EXHIBIT "CO/STA-C: TIME AND SCHEDULE OF PERFORMANCE: DATED: February 12, 2007
- EXHIBIT "CO/STA-D: CONSULTANT'S/PROVIDERS ASSOCIATED
SUB-CONSULTANT(S)/SUB-CONTRACTORS: DATED: February 12, 2007
- EXHIBIT "CO/STA-E: PROJECT GUIDELINES AND CRITERIA: DATED: February 12, 2007

It is understood and agreed that the acceptance of this modification by the CONSULTANT/PROVIDER constitutes an accord and satisfaction.

RECOMMENDED:
By: [Signature] 3/2/07
Date
Department Director
By: [Signature] 3/23/07
Date
Contracts Mgmt

ACCEPTED:
By: [Signature]
Consultant/Provider
Date Accepted: 2/20/07
Corporate Seal

COUNTY APPROVAL:
By: _____
Date Approved: _____
Department Director
(Under \$25,000)
By: _____
Date Approved: _____
County Manager (Between
(\$25,000 and under \$50,000)
By: _____
Date Approved: _____
Chairman
Board of County Commissioners

APPROVED:
By: _____
*County Attorney's Office Date
*County Attorney signature needed
for over Board level expenditures only.

CHANGE ORDER AGREEMENT No. _____
or
 SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "STA-A"
Date: February 12, 2007

SCOPE OF PROFESSIONAL SERVICES

For: Brantley Road Survey and Barrier Design

SECTION 1.00 CHANGE(S) TO PROFESSIONAL SERVICES

The "Scope of Professional Services" as set forth in Exhibit "A" of the Professional Services Agreement, or Service Provider Agreement, referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT or SERVICE PROVIDER, shall provide and perform the following professional services, tasks, or work as a supplement to, change to, or authorized to, the scope of services previously agreed to and authorized:

Task 1 – Survey & Mapping

Obtain topography within the existing Brantley Road right-of-way between Summerlin Road and US 41.. Collect cross sections on 100 ft intervals along the IDD Canal located along the south side of Brantley Road. Include all above ground features, irregular portions of the canal, existing culverts and bridges. Establish the existing right-of-way along Brantley Road and the IDD Canal H-9 easement.

Task 2 – Drainage Analysis:

Evaluate the hydraulic requirements at 6 existing culvert and bridge crossings located along the IDD Canal between the limits specified in Task 1. Provide typical design for new pipe culverts to replace the existing structurally deficient culverts.

Task 3 -Roadway Design and Contract Plans:

Design a shoulder and barrier system along Brantley Road to protect vehicles from the entering the canal. Re-establish the canal cross-section and design flumes to accept pavement runoff to prevent erosion of the front-slope. Coordinate with existing utility owners to show disposition of existing facilities on the plans. Prepare 60% and 90% design plans for LCDOT review. Provide final plans in FDOT PPM format.

Task 4 Permitting – Coordinate with SFWMD and submit Notice-General permit as required.

Page A1 of A1

CMO:025
09/25/01

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-B"

Date: February 12, 2007

COMPENSATION AND METHOD OF PAYMENT

For: Brantley Road Survey and Barrier Design

SECTION 1.00 CHANGE(S) IN COMPENSATION

The compensation the CONSULTANT, or SERVICE PROVIDER, shall be entitled to receive for providing and performing the supplemented, changed or authorized services, tasks, or work as set forth and enumerated in the Scope of Services set forth in this CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto shall be as follows:

NOTE: A Lump Sum (L.S.) or Not-to-Exceed (N.T.E.) amount of compensation to be paid the CONSULTANT should be established and set forth below for each task or sub-task described and authorized in Exhibit "S/COA-A". In accordance with Professional Services Agreement Article 5.03(2) "Method of Payment", tasks to be paid on a Work-in-Progress payment basis should be identified (WIPP).

Task Number	Task Title	Amount of Compensation	Indicate Basis of Compensation LS or NTE	If Applicable Indicate (W.I.P.P.)
1	Survey & Mapping	\$42,938	LS	WIPP
2	Drainage Analysis	\$4,375	LS	WIPP
3	Roadway Design and Contract Plans	\$69,846	LS	WIPP
4	Permitting	\$6,438	LS	WIPP
TOTAL		123,597	LS	

(Unless list is continued on next page)

CMO:026

09/25/01

- CHANGE ORDER AGREEMENT No. _____
 or
 SUPPLEMENTAL TASK AUTHORIZATION No. 1

SECTION 2.00 SUMMARY OF CHANGE(S) IN COMPENSATION

Pursuant to and in consideration of the change(s) in the Scope of Professional Services set forth in the CHANGE ORDER or AGREEMENT, Exhibit "CO/STA-A", the compensation the COUNTY has previously agreed to pay to the CONSULTANT, or SERVICE PROVIDER, as set forth in Exhibit "B" of the Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Section/Task Number	Section/Task Name	Compensation In the Basic Agreement	Adjustment(s) by Previous CO or STA Nos. _____	Adjustment(s) Due to this CO or STA	Summary of Changed Compensation
STA #1	Brantley Rd. Survey & Barrier Design		\$0.00	\$123,597	#123,597
TOTAL			\$0.00	\$123,597	\$123,597

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-C"

Date: February 12, 2007

TIME AND SCHEDULE OF PERFORMANCE

For: Brantley Road Survey and Barrier Design

SECTION 1.00 CHANGES FOR THIS CHANGE ORDER OR SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks, or work set forth in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", entitled "Scope of Professional Services" attached hereto is as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT A1 to A3	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion from Date of Notice to Proceed For this CO or STA
1	Survey & Mapping	60	60
	Drainage Analysis	30	60
	Contract Plans	210	270
	Permitting	90	300

CMO:027
09/25/01

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-C"

Date: February 12, 2007

TIME AND SCHEDULE OF PERFORMANCE

For: Brantley Road Survey and Barrier Design

SECTION 2.00 SUMMARY OF THE IMPACT OF CHANGE(S) IN PROFESSIONAL SERVICES ON THE OVERALL PROJECT TIME AND SCHEDULE OF PERFORMANCE

Pursuant to and in consideration of the changes in the Scope of Professional Services in this CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", the time and schedule the COUNTY and the CONSULTANT, or SERVICE PROVIDER, has previously agreed to for all of the work to be done under this Professional Services Agreement, or Service Provider Agreement, shall be changed to be as follows:

Phase and/or Task Reference as Enumerated in EXHIBIT "A" and EXHIBIT "CO/ STA-A"	Name or Title of Phase and/or Task	Number of Calendar Days For Completion of Each Phase and/or Task	Cumulative Number of Calendar Days For Completion From Date of Notice to Proceed
	None		

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-D"

Date: February 12, 2007

CONSULTANT'S, OR SERVICE PROVIDER'S, ASSOCIATED SUB-CONSULTANT(S) AND SUBCONTRACTOR(S)

For: Brantley Road Survey and Barrier Design

CONSULTANT, or SERVICE PROVIDER, intends to engage the following sub-consultant(s) and/or sub-contractor(s) to assist the CONSULTANT, or SERVICE PROVIDER, in providing and performing the services, tasks, or work required under this CHANGE ORDER, or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT.

(If none, enter the word "none" in the space below.)

Service and/or Work to be Provided or Performed	Name and Address of Individual or Firm	Disadvantaged, Minority or Women Business Enterprise, (If Yes, Indicate Type)			Sub-Consultant Services are Exempted from Prime Consultants Insurance Coverage	
		Yes	No	Type	Yes	No
	None					

CHANGE ORDER AGREEMENT No. _____

or

SUPPLEMENTAL TASK AUTHORIZATION No.: 1

EXHIBIT "CO/STA-E"

Date: February 12, 2007

PROJECT GUIDELINES AND CRITERIA

For: Brantley Road Survey and Barrier Design

As a supplement, or change, to the Project Guidelines and Criteria set forth in the Professional Services Agreement, or Service Provider Agreement, Exhibit "E", the COUNTY has established the following Guidelines, Criteria, Goals, Objectives, Constraints, Schedule, Budget, and/or Requirements which shall serve as a guide to the CONSULTANT, or SERVICE PROVIDER, in performing the professional services, tasks, or work to be provided pursuant to the professional services set forth hereinbefore in CHANGE ORDER or SUPPLEMENTAL TASK AUTHORIZATION AGREEMENT, Exhibit "CO/STA-A", attached hereto:

(If none, enter the word "None" in the space below.)

ITEM No. 1

None