

**Lee County Board Of County Commissioners
Agenda Item Summary**

**Blue Sheet No 20070757
(SIRE# 20071147)**

1. ACTION REQUESTED/PURPOSE:

- 1) Accept award of Supportive Housing Program funding from the U.S. Department of Housing and Urban Development (HUD) through the Continuum of Care.
- 2) Approve FY2007 budget resolution in the amount of \$1,936,114 once received.
- 3) Authorize Chair to sign HUD agreements and provider contracts once prepared.

2. FUNDING SOURCE:

U.S. Department of Housing and Urban Development (HUD) Supportive Housing Program

3. WHAT ACTION ACCOMPLISHES:

Board action is necessary to establish the budget for the new funds and sign the agreements with HUD and the service providers.

4. MANAGEMENT RECOMMENDATION: Approve

5. Departmental Category:

C5A

6. Meeting Date: 05/29/07

7. Agenda:

- Consent
- Administrative
- Appeals
- Public
- Walk-On

8. Requirement/Purpose: (specify)

- Statute
- Ordinance
- Admin. Code
- Other
- 24 CFR Part 583-HUD Supportive Housing Regulations

9. Request Initiated:

Commissioner _____ N/A
 Department _____ Human Services
 Division _____ N/A
 By: Karen Hawes, Director

10. Background:

The Board approved the submission of Lee County's FY2006 Homeless Continuum of Care application on May 16, 2006. The subsequent Supportive Housing Program awards are as follows:

Project FL14B60-3002	Southwest Florida Addiction Services-Fresh Start II (1 yr. renewal)	\$122,658
Project FL14B60-3003	The Salvation Army-Comprehensive Care Program (1 yr. renewal)	\$1,286,206
Project FL14B60-3004	Southwest Florida Addiction Services-Fresh Start I (1 yr. renewal)	\$89,668
Project FL14B60-3005	Renaissance Manor, Inc-San Souci/Licata Village (1 yr. renewal)	\$52,978
Project FL14B60-3006	Department of Human Services-LIFT Program (1 yr. renewal)	\$119,722
Project FL14B60-3007	Department of Human Services-HMIS (1 yr. renewal)	\$180,510
Project FL14C60-3008	Ruth Cooper Center-Shelter Plus Care (1 yr. renewal)	\$84,372

The above award includes \$22,543 to cover Department of Human Services administrative expenses. Funds provide supportive services and supportive housing to homeless individuals.

- Attachments: 1) FY 2007 Budget resolution
 2) Grants at a Glance
 3) Award letter dated February 20, 2007

11. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P. W. Director
<i>[Signature]</i>	<i>[Signature]</i>	N/A	N/A	<i>[Signature]</i>	Analyst <i>[Signature]</i> 5/17/07	Risk <i>[Signature]</i> 5/17/07	Grants <i>[Signature]</i> 5/17/07	Mgr. <i>[Signature]</i> 5/17/07	<i>[Signature]</i> 5/17/07

12. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:
5/17 4:05
MP.
COUNTY ADMIN FORWARDED TO:
5/17 5:00
MP. to HR

Rec. by CoAtty
Date: 5/17/07
Time: 2:55pm
Forwarded To: CAD 3:55

MEMORANDUM

FROM

LEE COUNTY DEPARTMENT OF HUMAN SERVICES

Date: May 18, 2007

To: Orlando Heyliger
Budget Analyst

From: Barbara Hollis
Fiscal Manager

SUBJECT: Request for Budget Resolution for FY 07 SHP/LIFT

Please establish the following budget for the FY07 Supportive Housing Program. Budget needs to be established under two separate funds: 00100 – for the Lee County LIFT Program and 13829 – for the sub recipient and HMIS agreements. The total award amount is \$1,936,114.

FUND 13829 – SHP Budget

Revenue Account String	Description	Debit	Credit
11087213829.331560.9000	Human Services Admin		\$16,842
11087213829.331560.9006	SWFAS-Fresh Start II		\$119,738
11087213829.331560.9002	Salvation Army CCP		\$1,280,082
11087213829.331560.9005	SWFAS-Fresh Start I		\$87,534
11087213829.331560.9010	Renaissance Manor-San Souci		\$51,717
11087213829.331560.9018	Lee County-HMIS		\$176,107
11087213829.331560.9008	Ruth Cooper- Shelter Plus Care		\$84,372

Expense Account String	Description	Debit	Credit
11087213829.501210.145	Human Services Admin	\$16,842	
11087213829.508309.199	SWFAS-Fresh Start II	\$119,738	
11087213829.508309.192	Salvation Army-CCP	\$1,280,082	
11087213829.508309.193	SWFAS-Fresh Start I	\$87,534	
11087213829.508309.198	Renaissance Manor-San Souci	\$51,717	
11087213829.508309.189	Lee County-HMIS	\$176,107	
11087213829.508309.195	Ruth Cooper-Shelter Plus Care	\$84,372	

Revenue Account String	Description	Debit	Credit
11087200100.331560.9012	SHP LIFT Human Services Admin.		\$119,722

Expense Account String	Description	Debit	Credit
11087200100.501210.140	LIFT Administrative Salaries	\$5,701	
11087200100.501210.145	LIFT Case Management Salaries	\$16,821	
11087200100.508303.102	Utilities Deposit (electric and water)	\$10,500	
11087200100.508303.104	Housing Assistance	\$78,300	
11087200100.508309	Other Grants and Aids	\$7,410	
11087200100.508311.108	Bus Passes	\$990	

	Totals	\$1,936,114	\$1,936,114
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RESOLUTION

Amending the General Fund #00100 Budget for the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the General Fund #00100 budget for \$119,722 of the unanticipated revenue from Living Independently for Today (LIFT) Supportive Housing Program (SHP) reimbursement proceeds and an appropriation of a like amount for other grants and aid;

WHEREAS, the General Fund #00100 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$603,506,020
Additions		
11087200100.331560.9012	SHP LIFT Human Services Admin.	\$119,722
Amended Total Estimated Revenues		\$603,625,742

APPROPRIATIONS

Prior Total:		\$603,506,020
Additions		
11087200100.501210.140	LIFT Administrative Salaries	\$5,701
11087200100.501210.145	LIFT Case Management Salaries	\$16,821
11087200100.508303.102	Utilities Deposit (Electric & Water)	\$10,500
11087200100.508303.104	Housing Assistance	\$78,300
11087200100.508309	Other Grants & Aids	\$7,410
11087200100.508311.108	Bus Passes	\$990
Amended Total Appropriations		\$603,625,742

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the General Fund #00100 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this ____ day of _____, 2007.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

Doc Type YA
Ledger Type BA

RESOLUTION

Amending the Supportive Housing Program fund #13829 Budget for the unanticipated receipts into Estimated Revenues and Appropriations for the fiscal year 2006-2007;

WHEREAS, in compliance with the Florida Statutes 129.06(2), it is the desire of the Board of County Commissioners of Lee County, Florida, to amend the Supportive Housing Program fund #13829 budget for \$1,816,392 of the unanticipated revenue from the Supportive Housing Program funds and an appropriation of a like amount for other grants and aid;

WHEREAS, the Supportive Housing Program fund #13829 budget shall be amended to include the following amounts which were previously not included.

ESTIMATED REVENUES

Prior Total:		\$1,935,856
Additions		
11087213829.331560.9000	Human Services Administration	\$16,842
11087213829.331560.9006	SWFAS- Fresh Start II	\$119,738
11087213829.331560.9002	Salvation Army CCP	\$1,280,082
11087213829.331560.9005	SWFAS- Fresh Start I	\$87,534
11087213829.331560.9010	Renaissance manor- San Souci	\$51,717
11087213829.331560.9018	Lee County- HMIS	\$176,107
11087213829.331560.9008	Ruth Cooper- Shelter Plus Care	\$84,372
Amended Total Estimated Revenues		\$3,752,248

APPROPRIATIONS

Prior Total:		\$1,935,856
Additions		
11087213829.501210.145	Human Services Administration	\$16,842
11087213829.508309.199	SWFAS- Fresh Start II	\$119,738
11087213829.508309.192	Salvation Army CCP	\$1,280,082
11087213829.508309.193	SWFAS- Fresh Start I	\$87,534
11087213829.508309.198	Renaissance Manor- San Souci	\$51,717
11087213829.508309.189	Lee County- HMIS	\$176,107
11087213829.508309.195	Ruth Cooper- Shelter Plus Care	\$84,372
Amended Total Appropriations		\$3,752,248

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lee County, Florida, that the Supportive Housing Program fund #13829 budget is hereby amended to show the above additions to its Estimated Revenue and Appropriation accounts.

Duly voted upon and adopted in Chambers at a regular Public Hearing by the Board of County Commissioners on this

____ day of _____, 2007.

ATTEST:
CHARLIE GREEN, EX-OFFICIO CLERK

BOARD OF COUNTY COMMISSIONERS
LEE COUNTY, FLORIDA

BY: _____
DEPUTY CLERK

CHAIRMAN

APPROVED AS TO FORM

OFFICE OF COUNTY ATTORNEY

Doc Type YA
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FORWARD WITH AGREEMENT AND BLUE SHEET

ALL INFORMATION IS REQUIRED - DO NOT LEAVE ANY BLANKS -USE N/A WHEN NOT APPLICABLE

GRANT AT A GLANCE

GRANT AWARD INFORMATION

- 1. County Grant ID (project #): 0872
- 2. Title of Grant: U.S. Department of Housing and Urban Development
- 3. Amount of Award: \$1,936,114
- 4. Amount of Match Required: \$35,915-LIFT & \$51,235-HMIS
- 5. Type of Match: Cash
(cash, in-kind etc)

6. SOURCE OF GRANT FUNDS & CATALOG NUMBER:

FEDERAL <input type="checkbox"/> CFDA #14.235	STATE <input type="checkbox"/> CSFA #
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7. Agency Contract Number: See attached

8. Contract Period:	Begin Date:	End Date:
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9. Name of Subrecipient(s) See attached

10. Business Unit(s): 11087200100

11087213829

11. Scope of Grant: (describe project). Funds are for DHS LIFT programs and 3 agencies to provide services to homeless persons, as well as a Homeless Management Information System.

12. Has this Grant been Funded Before? YES NO If YES When? 2006

13. Is Grant Funding Anticipated in Subsequent Years? YES NO

14. If Grant Funding Ends Will This Program Be Continued at County Expense? YES NO
If YES What is the Lee County Budget Impact:

1st Year	2 nd Year	3 rd Year
4 th Year	5 th Year	

Check Box if Additional Information on Program and Budget Impact is provided in *Comment Section* on page 2

ADMINISTERING DEPARTMENT INFORMATION

1. Department: Human Services

2. Contacts:

Program Mgr. Ann Arnal	Phone #: 239-533-7920
Fiscal Mgr. Barbara J. Hollis	Phone #: 239-533-7923

GRANTOR AGENCY INFORMATION

(The agency you signed this agreement with)

1. Grantor Agency: U.S. Department of Housing and Urban Development
2. Program Title/Division: Supportive Housing Program and Shelter Plus Care Program
3. Agency Contact: Ron Muscarella, Sr. CPD Representative
4. Phone Number: 305-536-4431, ext/ 2320
5. Mailing Address: HUD Miami Field Office
909 SE First Ave, Room 500, Miami FL

SOURCE OF FUNDS

1. Original Funding

Source: U.S. Department of Housing and Urban Development
(name of agency where funding originated from)

2. Pass Through Agency: N/A

(middleman if any? Example: federal \$\$ from US DOT -- then from STATE of FL DOT --- then from STATE DOT to Lee County DOT --- STATE of FL DOT is the pass-through agency).

3. Additional Information for Other Agencies Involved:

3a. Is the County a Grantee
or Subrecipient in #3 above: Both

REPORTING REQUIREMENTS

1. Does this grant require a separate subfund? YES NO
(Example: you need to return interest earnings)

Please Explain: _____

2. Is funding received in advance? YES NO
(If YES, please indicate conditions for returning residual proceeds, or interest and the address to return it to, if different from the Grantor Agency Information)

COMMENTS--INSTRUCTIONS:

This is a competitive award. Lee County will continue to apply in the future but there is no guarantee of future awards.

S:\INTSVCS\Blue Sheets\Grants At A Glance 2006 Homeless grant.doc



U.S. Department of Housing and Urban Development
Washington, D.C. 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

February 20, 2007

Ms. Tammara H. Hall
Chairwoman
Lee County Board of County Commissioners
2440 Thompson Street
Fort Myers, FL 33901

Dear Ms. Hall:

Congratulations. I am delighted to inform you that the homeless assistance application(s) your organization submitted in the 2006 McKinney-Vento Act homeless assistance competition was selected for funding in the amount of \$1,936,114. Enclosed is a listing that contains the individual projects with the project number.

President Bush and the Secretary of HUD, Alphonso Jackson, have made the fight against homelessness a high priority. The over \$1.205 billion we are awarding nationally through this year's homeless assistance competition is the result of that effort. These awards respond to local, comprehensive planning efforts and are designed to help homeless individuals and families move to self-sufficiency and permanent housing.

We have been pleased with the impressive community-wide planning efforts presented in the application submissions over the past several years. You should be proud that the project(s) listed on the enclosure, and identified by your community as high priorities, have been selected.

You will be receiving a letter from your local HUD field office providing more information about finalizing your award.

Congratulations again on your award. We are counting on you to use these precious resources in a timely and effective manner.

Sincerely,

A handwritten signature in black ink, appearing to read "Pamela H. Patenaude".

Pamela H. Patenaude
Assistant Secretary

Enclosure(s)

Enclosure

FL14B603002
Fresh Start II Permanent Supportive Housing
\$ 122,658

FL14B603003
Comprehensive Care Program
\$ 1,286,206

FL14B603004
Fresh Start I Transitional Housing
\$ 89,668

FL14B603005
San Souci/Licata Village
\$ 52,978

FL14B603006
Living Independently for Today (LIFT)
\$ 119,722

FL14B603007
Homeless Management Information System (HMIS Dedicated Project)
\$ 180,510

FL14C603008
Ruth Cooper Center - Shelter Plus Care
\$ 84,372

TOTAL AWARDED: \$ 1,936,114

2006 Continuum of Care Admin Funds

Agency	Agency share	Lee County Share
SWFAS Fresh Start II	\$ 2,920.00	\$ 2,920.00
Salvation Army	\$ 55,123.00	\$ 6,124.00
SWFAS Fresh Start I	\$ 2,135.00	\$ 2,134.00
Renaissance Manor	\$ 1,261.00	\$ 1,261.00
LIFT		\$ 5,701.00
HMIS		\$ 4,403.00
Total	\$ 61,439.00	\$ 22,543.00