

Lee County Board Of County Commissioners
Agenda Item Summary

Blue Sheet No. 20021305

1. REQUESTED MOTION:

ACTION REQUESTED: Concur with the ranking of Consultants by the Competitive Negotiations Committee for CN-02-32, LEE COUNTY HUMAN SERVICES BUILDING, in the following order of ranking, and authorize contract negotiations to commence with the number one ranked firm: (1) Sheeley Architects; (2) Burt Hill/Pollock Krieg Architects; and (3) Titsch & Associates Architects.

WHY ACTION IS NECESSARY: Pursuant to Administrative Code AC-4-4 Lee County Contracts Manual, approved by the Board on September 25, 2001, the Board is required to approve all Consultant rankings.

WHAT ACTION ACCOMPLISHES: The project entails the remodeling of an existing 18,000 s.f. building located at the corner of Dr. Martin Luther King Blvd and Thompson Street, which will be the future office for the Lee County Human Services Department. The scope of work shall include but not be limited to, replacing the roof and HVACs and remodeling the interior of the building to fit the needs of the Department of Human Services. Programming, schematic design, design, design development, permitting, value engineering and Construction Management negotiations, construction contract documents, and construction contract administrative support services.

2. DEPARTMENTAL CATEGORY:

02 Construction & Design
COMMISSION DISTRICT #:

A2A

3. MEETING DATE:

11-26-2002

4. AGENDA:

CONSENT
 ADMINISTRATIVE
 APPEALS
 PUBLIC
 WALK ON
 TIME REQUIRED:

5. REQUIREMENT/PURPOSE:

(Specify)

STATUTE
 ORDINANCE
 ADMIN. CODE AC-4-4
 OTHER

6. REQUESTOR OF INFORMATION:

A. COMMISSIONER
 B. DEPARTMENT Construction & Design
 C. DIVISION
 BY: Jim Lavender, Public Works Dir.

7. BACKGROUND:

Letters of Interest were solicited on behalf of the Board of County Commissioners for professional services for the Lee County Human Services Building.

The deadline for receipt of Letters of Interest was October 18, 2002. A total of eight (8) Letters of Interest were received by the established deadline. All eight (8) Letters of Interest were considered at the Competitive Negotiations Committee meeting held on October 29, 2002. The Competitive Negotiations Committee consisted of the following staff members: Jim Lavender, Public Works Director as Chairman; Ann Arnall, Human Services, and Ayoub AL-Bahou, Project Manager. Based on the information submitted by the Consultants in their Letters of Interest, it was the consensus of the Committee to invite the following three (3) firms for interviews/presentations: Sheeley Architects; Burt Hill/Pollock Krieg Architects; and Titsch & Associates Architects.

On the basis of the information submitted by the firms in their Letters of Interests and after conducting the interviews/presentations on November 6, 2002, with the "short list" firms, the Committee agreed to recommend to the Board the following order of ranking of Consultants: (1) Sheeley Architects; (2) Burt Hill/Pollock Krieg Architects; and (3) Titsch & Associates Architects.

The negotiated agreement will be brought back to the Board for their approval.

Attachment: Committee Overall Ranking Sheets

8. MANAGEMENT RECOMMENDATIONS:

9. RECOMMENDED APPROVAL:

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
<i>J. Lavender</i> 11-8-02	<i>[Signature]</i> 11-7-02	N/A	<i>[Signature]</i> 11/8/02	<i>[Signature]</i> 11/8/02	CA 11/12/02	OM 11/12/02	Risk 11/14/02 GC 11-13-02	<i>[Signature]</i> 11-7-02

10. COMMISSION ACTION:

APPROVED
 DENIED
 DEFERRED
 OTHER

Rec. by CoAtty
 Date: 11-8-02
 Time: 3:35
 Forwarded To:

RECEIVED BY
 COUNTY ADMIN. CA
 11-8-02
 4:30
 COUNTY ADMIN.
 FORWARDED TO:
 11/14 9:00

COMPETITIVE NEGOTIATIONS COMMITTEE
INTERVIEWS/PRESENTATIONS
OVERALL RANKING SHEET
FOR
CN-02-32 LEE COUNTY HUMAN SERVICES
WEDNESDAY, NOVEMBER 6, 2002 @ 1:30 P.M.

COMPANY NAME

NUMBER RANKED

Burt Hill/Pollock Krieg Architects

2

Sheeley Architects

1

Titsch & Associates Architects Inc.

3 aa.

COMMITTEE MEMBER

(PROJECT MGR) SIGNATURE:



COMPETITIVE NEGOTIATIONS COMMITTEE
OVERALL RANKING SHEET
FOR
CN-02-32 LEE COUNTY HUMAN SERVICES
TUESDAY, OCTOBER 29, 2002 @ 3:00 P.M.

COMPANY NAME	NUMBER RANKED
Alliance Design Group	<u>2</u>
Architectural Concepts	<u>2</u>
Avalon Engineering Inc.	<u>2</u>
Burt Hill/Pollock Krieg Architects	<u>1</u>
Harper Partners Inc.	<u>2</u>
SBLM Architects	<u>2</u>
Sheeley Architects	<u>1</u>
Titsch & Associates Architects Inc.	<u>1</u>

COMMITTEE MEMBER
(PROJECT MGR) SIGNATURE:


