



Lee County Transit Annual Certification per 341.071(4)(a)

In accordance with Florida Statute 341.071 (4) (a) Transit Productivity and Performance Measures; Reports, the below certifications are provided to the Florida Department of Transportation.

The following certifications are submitted this **November 13, 2024**.

It is hereby certified that:

Lee County Transit, operating as LeeTran is a Tier 2 transit agency as defined by 49 CFR part 625.

Lee County Transit certifies that our ratio of administrative costs to operating costs for FY23 is 10.95% and is below the state Tier 2 average of 20.77% plus 20%, which is 24.93%.

Lee County Transit certifies that it has published annual performance and metrics for FY 2022-2023.

Lee County Transit has conducted a publicly noticed meeting held on November 13, 2024, to present a line-item budget for budgeted and actual general administrative costs; executive management-level employees' total compensation; and disclosure of gifts as defined in S 112.312.

Lee County Transit has reported on and posted all items in accordance with Florida Statute 341.071.

Date November 13, 2024

Signed 

Dominic Gemelli, Director

Lee County Transit - LeeTran



Lee County Transit Annual Certification per 341.071(4)(b)

In accordance with Florida Statute 341.071 (4) (b) (3) Transit Productivity and Performance Measures; Reports, the below certifications are provided to the Florida Department of Transportation.

The following certifications are submitted this **November 13, 2024**.

It is hereby certified that:

Lee County Transit, has not accepted any gift as defined in s. 112.312 in exchange for contracts.

Date November 13, 2024

Signed 

Dominic Gemelli, Director

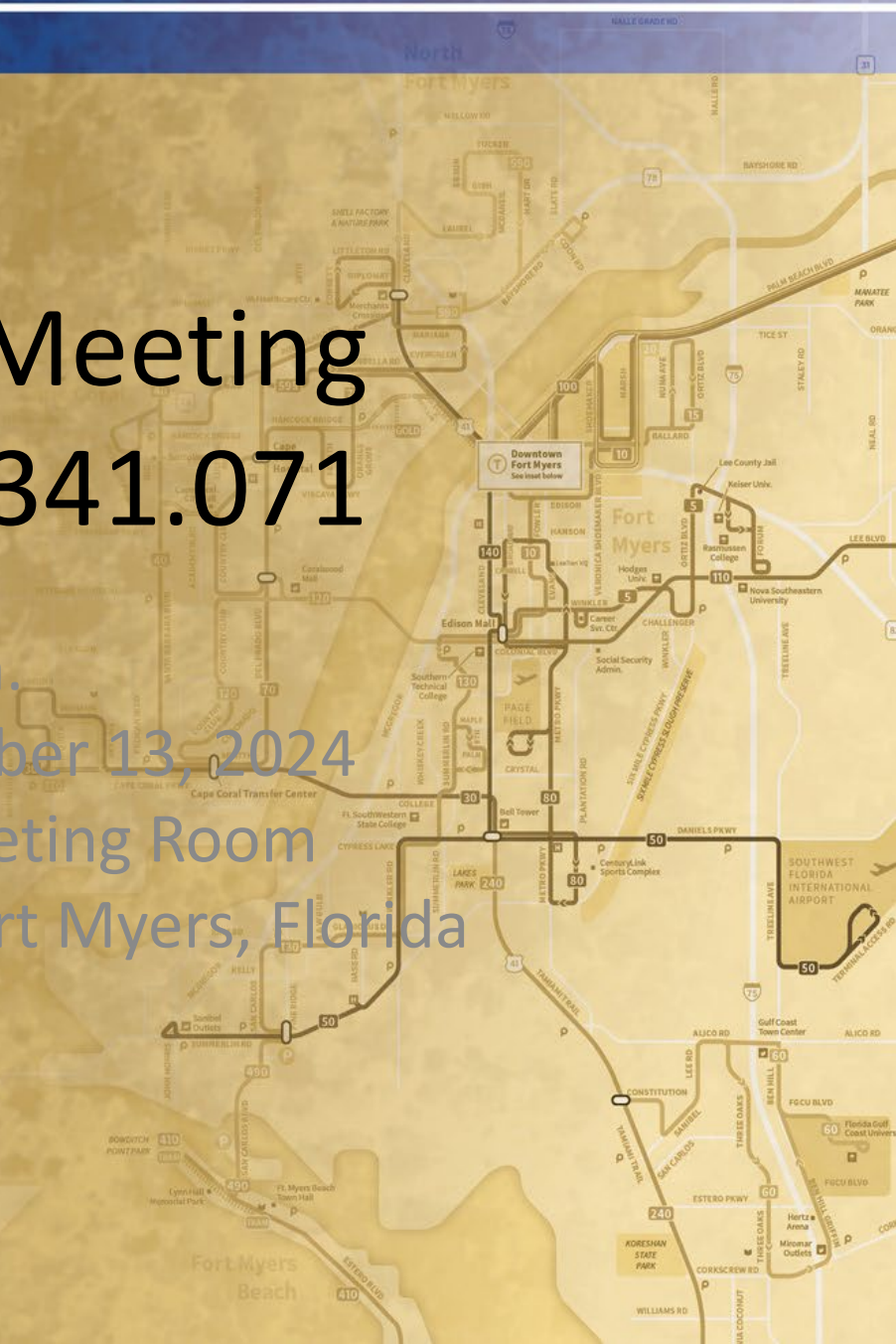
Lee County Transit - LeeTran

LeeTran Public Meeting Florida Statute 341.071

5:00 p.m.

Wednesday, November 13, 2024

LeeTran Public Meeting Room
3401 Metro Parkway Fort Myers, Florida



Notice of Public Meeting

NOTICE IS HEREBY GIVEN that a public meeting will occur on Wednesday November 13, 2024 at 5:00 p.m. in the LeeTran Public Meeting Room, 3401 Metro Parkway Fort Myers, Florida as required under Florida Statutes 341.071. This meeting will:

1. Certify that its budgeted and general administrative costs are not greater than 20 percent above the annual state average of administrative costs for its respective tier.
2. Present a line-item budget report of its budgeted and actual general administrative costs.
3. Disclose all salaried executive management-level employees' total compensation packages, ridership performance and metrics, and any gift as defined in s. 112.312 accepted in exchange for contracts.

Lee County will not discriminate against individuals on the basis of race, color, national origin, sex, age, disability, religion, income or family status. To request language interpretation, document translation or an ADA-qualified reasonable modification at no charge to the requestor, contact Raphaela Morais-Peroba, (239) 533-8782, Florida Relay Service 711, at least five business days in advance. El Condado de Lee brindará servicios de traducción sin cargo a personas con el idioma limitado del inglés.

[Link to post on website](#)



Agenda

1. Open Meeting
2. LeeTran Attendees
3. Florida Statutes § 341.071 Requirements
 - a. Certification of budget and general administrative costs
 - b. FY2023-2024 line-item budget report of budgeted and actual general administrative costs
 - c. Executive management-level employees' total compensation packages
 - d. Ridership performance and metrics FY2022-2023
 - e. Disclosure of gifts in Fla. Stat. § 112.312
4. Public Comments
5. Meeting Adjournment

Certification of budget and general administrative costs

Lee County Transit certifies that the ratio of administrative costs to operating costs for FY2022-2023 is 10.95% and is below the state Tier 2 average of 20.77% plus 20%, which is 24.93%.

NTD ID	Agency	City	Report Year	General Administration	Total	GA/OE
40185	Bay County Transportation Planning Organization, dba: Bayway	Panama City	2023	1,390,911	5,180,885	26.85%
41199	Board of County Commissioners of St. Lucie County, dba: Area Regional Transit	Fort Pierce	2023	1,850,714	9,671,590	19.14%
40063	Brevard Board of County Commissioners, dba: Space Coast Area Transit	Titusville	2023	1,846,882	16,962,063	10.89%
40129	Charlotte County Government, dba: Charlotte County Transit Division	Port Charlotte	2023	380,863	2,564,632	14.85%
40030	City of Gainesville, FL, dba: Regional Transit System	Gainesville	2023	6,147,320	28,783,113	21.36%
40036	City of Tallahassee	Tallahassee	2023	7,296,042	28,287,943	25.79%
40140	Collier County, dba: Collier Area Transit	Naples	2023	1,563,748	14,613,930	10.70%
40032	County of Volusia, dba: VOTRAN	Daytona Beach	2023	4,065,344	28,691,788	14.17%
40038	Escambia County Board of County Commissioners, FL, dba: Escambia County Area Transit	Pensacola	2023	2,694,895	14,903,332	18.08%
40104	Indian River County, dba: GoLine	Vero Beach	2023	1,400,349	5,908,344	23.70%
40158	Lake County Board of County Commissioners, dba: LakeXpress	Tavares	2023	2,265,824	8,873,334	25.54%
40031	Lakeland Area Mass Transit District , dba: Citrus Connection	Lakeland	2023	5,437,372	23,598,446	23.04%
40028	Lee County , dba: LeeTran	Fort Myers	2023	3,198,727	29,210,279	10.95%
40026	Manatee County Board of County Commissioners, dba: Manatee County Area Transit	Sarasota	2023	2,748,059	17,212,437	15.97%
40192	Martin County	Stuart	2023	1,365,886	3,163,519	43.18%
40128	Okaloosa County Board of County Commissioners, dba: EC RIDER	Crestview	2023	1,286,707	4,782,979	26.90%
40074	Pasco County Board of County Commissioners, dba: GoPasco	New Port Richey	2023	2,980,083	11,373,829	26.20%
40046	Sarasota County , dba: Breeze Transit	Sarasota	2023	5,922,834	35,631,545	16.62%

Average of GA/Operating Ratios **20.77%** Plus 20% **24.93%**





FY2023-2024 line-item budget report of budgeted and actual general administrative costs

Object Account	Account Description	Amended Budget 23-24	Actual 23-24
501210	Salaries Full-time Regular	\$1,931,215	\$1,108,668
501240	Disaster Pay (1.0)		\$1,318
501250	Special Pay (w/Rtmnt)		(\$1,305)
501260	Sick Leave		\$66,462
501270	Vacation Leave		\$128,479
501410	Overtime (OT 1.0)	\$4,000	\$1,368
501415	Overtime (OT 1.5)	\$2,500	\$10,600
501420	Holiday Pay	\$65,709	\$84,777
502110	FICA Taxes (OASDI)	\$249,466	\$80,523
502120	FICA Taxes (Medicare)	\$58,804	\$18,978
502210	Regular Retirement	\$501,492	\$164,735
502226	Sr Mgmt Rtmnt	\$124,260	\$41,433
502310	Health Insurance	\$1,034,160	\$334,933
502311	Health Ins. Opt Out	\$0	\$355
502320	Life Insurance	\$8,556	\$3,094
502330	Dental Insurance	\$20,424	\$6,793
502350	Disability Insurance	\$12,974	\$3,957
502410	Worker's Comp-(IGS)	\$809,678	\$72,871
502611	OPEB-United	\$87,614	\$20,993
	Total Personnel	\$4,910,852	\$2,149,032





FY2023-2024 line-item budget report of budgeted and actual general administrative costs (cont'd)

Object Account	Account Description	Amended Budget 23-24	Actual 23-24
503190	Other Professional Services	\$222,100	\$45,481
503460	Data Processing	\$6,500	\$3,878
503490	Other Contracted Services	\$36,900	\$1,071
503490	Uniforms	\$0	\$110
504015	County Sponsored Functions	\$3,800	\$400
504022	Out-of-County Travel	\$11,500	\$5,896
504110	Telecommunications	\$73,800	\$59,026
504130	Int. Phone Line (IGS-Var)	\$58,782	\$58,782
504135	Int. Phone Usage (IGS-Var)	\$640	\$640
504140	Internal Radio (IGS)	\$82,925	\$82,925
504211	Freight, Postage - Courier	\$22,000	\$13,971
504390	All Utility Services	\$341,850	\$232,528
504510	Self-Ins Assess	\$789,689	\$789,689
504690	Internal Repair & Maint.	\$0	\$1,042
504710	Print, Bind, Copy (External)	\$150,000	\$33,150
504810	Promo Advertising & Exps.	\$142,000	\$146,003
504970	License, Permits & Apps		\$182
505120	Gen. Office Supplies	\$9,000	\$7,897
505280	Minor Equipment	\$5,550	\$2,296
505290	Other Supplies	\$260	\$1,121
505420	Memberships	\$43,000	\$10,767
505530	Educational Expense	\$1,500	\$0
505531	Training/Seminars/Bus. Meeting	\$9,550	\$1,051
	Total Other Operating	\$2,011,346	\$1,497,906
	Total Personnel	\$4,910,852	\$2,149,032
	General Administrative Grand Total	\$6,922,198	\$3,646,939

Executive management-level employees' total compensation packages

- The total compensation of the salaried executive for LeeTran is \$260,509.25



Lee County Transit Performance Measures

The purpose of this publication is to provide general information concerning system management, performance, productivity, cost distribution and safety of the Lee County Transit system. The data reported includes two modes of operations: Fixed Route (buses) and ADA Demand Response Service unless otherwise noted. These performance indicators are published annually pursuant to Florida Statute 341.071. For additional information on how these measures are collected and reported contact LeeTran at (239) 533-0233.

GENERAL PERFORMANCE INDICATORS	Fixed Route Service		Demand Response Service	
	FY2021/2022	FY2022/2023	FY2021/2022	FY2022/2023
1. PASSENGER TRIPS	2,057,592	1,525,767	174,382	217,127
2. REVENUE MILES	2,851,564	2,650,181	1,904,830	1,880,776
3. TOTAL OPERATING EXPENSE	\$19,343,652	\$19,510,056	\$8,687,615	\$9,700,223
4. OPERATING REVENUE	\$3,651,009	\$3,864,236	\$753,192	\$814,350
5. VEHICLES OPERATED IN MAX. SERVICE	45	41	46	47
6. BASE FARE	\$1.50	\$1.50	\$3.00	\$3.00
EFFECTIVENESS MEASURES				
7. REVENUE MILES BETWEEN VEHICLE SYSTEM FAILURES	35,204	27,606	33,418	20,898
8. DAYS/HOURS SERVICE IS AVAILABLE	See Below			
EFFICIENCY MEASURES				
9. OPERATING EXPENSE PER PASSENGER TRIP	\$9.40	\$12.79	\$49.82	\$44.68

Days/Hours Service Available

Monday-Friday	5:00AM-10:47PM	5:00AM-10:47PM	4:22AM-8:57PM	3:58AM-9:21PM
Saturday	5:00AM-10:47PM	5:00AM-10:47PM	4:26AM-9:17PM	4:03AM-8:44PM
Sunday	5:30AM-10:47PM	5:45AM-10:47PM	6:28AM-7:15PM	5:51AM-8:11PM

Trolley Service - Beaches (410 & 490)

Monday-Friday (Off-Season)	6:32AM-8:47PM	6:30AM-10:47PM
Monday-Friday (On-Season)	4:50AM-10:49PM	6:00AM-8:47PM
Saturday (Off-Season)	6:32AM-8:47PM	6:30AM-10:47PM
Saturday (On-Season)	4:50AM-10:49PM	6:00AM-8:47PM
Sunday (Off-Season)	6:32AM-8:47PM	6:30AM-10:47PM
Sunday (On-Season)	4:50AM-10:49PM	6:00AM-8:47PM

Trolley Service - River District Seasonal (On-Season Downtown: 500 & 505)

Monday-Tuesday-Wednesday (Weekday)	11:00AM-10:55PM	11:00AM-10:30PM
Thursday-Friday	11:00AM-10:55PM	
Saturday	11:00AM-10:55PM	11:00AM-10:30PM
Sunday	11:00AM-7:52PM	11:00AM-8:00PM

Disclosure of gifts in Fla. Stat. § 112.312

- Lee County Transit, has not accepted any gift as defined in § 112.312 in exchange for contracts.

