



AGENDA ITEM REPORT

DATE: August 3, 2021
DEPARTMENT: Facilities Construction and Management
REQUESTER: Ehab Guirguis
TITLE: Approve Purchase of Locksmith Parts, Hardware and Equipment

I. MOTION REQUESTED

A) Award Invitation to Bid No.B210185CJV Locksmith Parts, Hardware and Equipment to Accredited Lock and Door Hardware Company, Craftmaster Hardware, LLC., IDN Global, Inc. d/b/a Armstrongs, Inc., and Independent Hardware, Inc. for the purchase of locksmith parts, hardware and equipment, on an as-needed basis, for an initial term of three (3) years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract(s), for up to one (1) additional three (3) year period, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

II. ITEM SUMMARY

Awards contract to Accredited Lock and Door Hardware Company, Craftmaster Hardware, LLC., IDN Global, Inc. d/b/a Armstrongs, Inc. and Independent Hardware, Inc. for the purchase of locksmith parts, hardware and equipment, on an as-needed basis, for an initial term of three (3) years. Individual purchases in excess of \$100,000 will be presented to the Board for approval.

Lee County will acquire locksmith parts, hardware and equipment for various sites located throughout the County. All repairs and replacement services will be provided by Lee County Facilities Construction and Management.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
Procurement Management received a request to initiate a new Invitation to Bid for Locksmith Parts, Hardware and Equipment to garner participation from multiple vendors against having a single vendor as in the previously expired contract. The solicitation was advertised on April 9, 2021 and opened on May 3, 2021. At the time bids were due, Procurement Management received five (5) submissions. Due diligence was conducted and it was concluded that four (4) of the five (5) were both responsive and responsible bidders. The four (4) vendors include Accredited Lock and Door Hardware Company, Craftmaster Hardware, LLC., IDN Global, Inc. d/b/a Armstrongs, Inc. and Independent Hardware, Inc.. Procurement Management recommends award to these four (4) vendors.
- B) Policy Issues
- C) BoCC Goals
- D) Analysis
Lee County will acquire locksmith parts, hardware and equipment for various sites located throughout the County. All repairs and replacement services will be provided by Lee County Facilities Construction and Management.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	

H)	Comments: Expenditures will be as needed and as approved in the departments' annual adopted budgets.
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V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Vendor Contract _Lock and Door Hardware	7/20/2021	Contract
Vendor Contract _Craftmaster	7/20/2021	Contract
Vendor Contract _Armstrongs	7/20/2021	Contract
Vendor Contract _Independent Hardware	7/20/2021	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Facilities Construction and Management	Tucker, Mary	Approved	7/22/2021 - 2:33 PM
Facilities Construction and Management	Guirguis, Ehab	Approved	7/23/2021 - 9:08 AM
Budget Services	Guttery, Angela	Approved	7/23/2021 - 10:19 AM
Budget Services	Winton, Peter	Approved	7/26/2021 - 9:41 AM
County Attorney	Fraser, Andrea R.	Approved	7/26/2021 - 10:44 AM
County Manager	Mora, Marc	Approved	7/26/2021 - 1:18 PM