

**AGENDA ITEM REPORT**

**DATE:** June 4, 2024  
**DEPARTMENT:** Fleet Management  
**REQUESTER:** Jesse Lavender  
**TITLE:** Award Contract for Mercedes Benz Parts and Service

**I. MOTION REQUESTED**

A) Award Invitation to Bid No. B240167MWB, Mercedes Parts and Service to Naples North, LLC. d/b/a Mercedes-Benz of Bonita Springs for service and repair of approximately forty sprinter ambulances with Mercedes engines on an as-needed basis, for an initial term of three years as approved in the departments' annual adopted budgets. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chairman to execute the contract on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contract(s), for up to two additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal(s).

**II. ITEM SUMMARY**

Awards a competitively solicited contract to Naples North, LLC. d/b/a Mercedes-Benz of Bonita Springs for service and repair of approximately 40 Sprinter ambulances on an as-needed basis for an initial term of 3 years. The anticipated annual spend is \$421,000 based off of the previous fiscal year. Individual purchases in excess of \$100,000 will be presented to the Board for approval.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

A) Board Action and Other History

B) Policy Issues

C) BoCC Goals

D) Analysis

Awarding this contract will allow Fleet Management to obtain the necessary parts and servicing required to keep the County's fleet of approximately 40 Sprinter ambulances operational.

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$421,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Fleet Management Operating Program: Fleet Management Project: N/A Account Strings: JB5191059400.504655 ;JB5191059400.504650; JB5191059400.505210.4304	
G)	Fund Type?	Other: Fleet Management Operating
H)	Comments:	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
<a href="#">Vendor Executed Agreement.pdf</a>	5/14/2024	Contract
<a href="#">Signature Authority</a>	5/23/2024	Backup Material

**REVIEWERS:**

Department	Reviewer	Action	Date
Fleet Management	Tucker, Mary	Approved	5/23/2024 - 7:40 AM
Fleet Management	Lavender, Jesse	Approved	5/23/2024 - 7:55 AM
Budget Services	Henkel, Anne	Approved	5/23/2024 - 8:02 AM
Budget Services	Winton, Peter	Approved	5/23/2024 - 8:38 AM
County Attorney	Adams, Joseph	Approved	5/28/2024 - 10:52 AM
County Manager	Codie, Robert	Approved	5/28/2024 - 11:17 AM