

AGENDA ITEM REPORT

DATE: April 1, 2025
DEPARTMENT: Facilities Construction & Management
REQUESTER: Ehab Guirguis
TITLE: Award Annual Contract for Fire Sprinkler Inspection, Testing, Repair and Installation

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B240590KCW, Fire Sprinkler Inspection, Testing, Repair, and Installation - Annual to Total Fire Protection, Inc., and Sprinklermatic Florida, LLC for the inspection, testing, repair, and installation of the County's fire sprinkler systems, on an as-needed basis, for an initial term of three years, as approved in the departments' annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the County Manager or designee the authority to renew the contracts for up to two additional years and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to two vendors - Total Fire Protection, Inc. and Sprinklermatic Florida, LLC - to inspect, test, repair, and install fire sprinkler systems on an as-needed basis for an initial term of three years, with up to two additional years. Both vendors' submissions were determined to be responsive and responsible. The National Fire Protection Association and Florida Fire Code require all fire sprinklers to be inspected and tested quarterly and annually. Fire sprinkler inspection and maintenance is a critical component of the countywide life safety program. Cycle inspections and tests are extremely important for verifying the integrity of the system and assuring it will continue to operate within the parameters for which it was originally designed.

III. BACKGROUND AND IMPLICATIONS OF ACTION

Facilities Construction and Management requested to initiate a bid action to Procurement Management for Fire Sprinkler inspection, repairs, and installation. Procurement Management advertised the solicitation on January 21, 2025 with bids due by February 20, 2025. At the time of opening, two (2) submissions had been received, including submissions from Total Fire Protection, Inc. and Sprinklermatic Florida, LLC.

Procurement Management completed due diligence on both submissions and found that both vendors were responsive and responsible. Total Fire Protection, Inc. was the responsive and responsible vendor with the lowest project cost. As such they were awarded primary vendor. Sprinklermatic Florida, LLC was awarded secondary vendor to step in and perform if the primary vendor was unable to.

IV. FINANCIAL INFORMATION

Current Year Dollar Amount: \$500,000
Included in the Current Budget?: Yes
Fund: General Fund and Lee County Libraries
Comments:

Is this a revenue or expense item? Expense

Is this Discretionary or Mandatory? Mandatory - National Fire Protection Association and Florida Fire Code

Will this item impact future budgets? No

Program: Major Maintenance and Operating Programs

Project: National Fire Protection Association and Florida Fire Code

Account Strings: 40886200100, 40886214800 and Operating accounts

Fund Type? General Fund, Lee County Libraries

V. RECOMMENDATION

Approve

ATTACHMENTS:

B240590KCW - Sprinklermatic Contract, Sunbiz-Sprinklermatic, Sunbiz-Total Fire, B240590KCW - Bid Tab,
B240590KCW -Total Fire Vendor-signed

REVIEWERS:

Olga Caraman, Facilities Construction & Management
Ehab Guirguis, Facilities Construction & Management
Mary Tucker, Procurement
Anne Henkel, Budget Services
Angela Guttery, Budget Services
Peter Winton, County Manager
Amanda Swindle, County Attorney
Robert Codie, County Manager

Created/Initiated - 3/19/2025
Approved - 3/19/2025
Approved - 3/21/2025
Approved - 3/21/2025
Approved - 3/21/2025
Approved - 3/21/2025
Approved - 3/24/2025
Final Approval - 3/24/2025