



Advertise Date: Tuesday, August 27, 2024

Lee County Board of County Commissioners DIVISION OF PROCUREMENT MANAGEMENT

INFORMAL QUOTE

Quote No.: IFB240530SAM

Quote Name: CD&D Office Modular Building

Response Deadline
Date/Time: Friday, September 06, 2024 Time: 2:30 PM

Method of Response:

- **E-Mail** to: Smorales@leegov.com
- **Direct Delivery** to:
Lee County Procurement Management
2115 Second Street, 1st Floor
Fort Myers, FL 33901

All submission documents must be provided to Lee County in one submission package

Contact: Sahara Morales Title: Procurement Analyst

Phone: (239) 533-1689 Email: Smorales@leegov.com

Requesting Dept. Solid Waste

Pre-Quote Conference:
Type: No meeting scheduled at this time

SPECIAL CONDITIONS, SCOPE OF WORK & SPECIFICATIONS

TERM

From the Notice to Proceed or the Purchase Order date, whichever applies: 120 calendar days to substantial completion, 30 calendar days from substantial completion to final completion (total days 150)

LIQUIDATED DAMAGES (CONSTRUCTION)

In accordance with the terms set forth in the Agreement, for each consecutive calendar day of delay in achieving Substantial Completion as set forth herein, the Contractor shall be liable to the County for liquidated damages in the amount of \$882.00 per calendar day.

BASIS OF AWARD

The basis of award shall be determined by the lowest *Project Total* of the most responsive, responsible, and qualified CONTRACTOR meeting all bid specifications.

LOCAL PREFERENCE

The Lee County Local Vendor Preference shall be included as part of the award process for this project. As such, Lee County at its sole discretion may choose to award a preference to any qualified Local Vendor.

TERMS & CONDITIONS

The Construction General Conditions & Purchase Order terms and conditions shall apply to this project and can be found at <https://www.leegov.com/procurement/essential-policy-and-procedures1>

QUOTE SUBMISSION

Quote submitted by Vendor shall be good for a minimum of ninety (90) days.

BOND REQUIREMENTS

Bond requirements shall abide by the current Lee County Procurement Ordinance, Construction General Conditions, and apply only to projects over \$200,000.

- **Bid Bond** – Contractor shall submit Bid Bond in the amount of not less than five percent (5%) of the proposed dollar amount (including Alternate(s), as applicable, and shall accompany each submission.
- **P & P Bond** – Awarded Contractor shall provide Performance and Payment Bonds in the amount of one hundred percent (100%) of the total Awarded Contract amount after notification by the County of the approval to award the Contract, the costs of which are to be paid by the awarded Contractor.

INSURANCE REQUIREMENTS

Insurance shall be provided by the awarded bidder/vendor. Prior to execution of the Agreement/Contract a certificate of insurance (COI) complying with the bid documents shall be provided by the bidder/vendor. Minimum insurance requirements may be found at <https://www.leegov.com/procurement/essential-policy-and-procedures1>

ADDITIONAL REQUIREMENTS

It shall be the Vendors responsibility to ensure there is no additional information available regarding this solicitation.

SCOPE OF SERVICES

1. GENERAL SCOPE

- 1.1. The Lee County Board of County Commissioners seeks to contract with a qualified CONTRACTOR to construct, provide, deliver, and install a new modular building, including stairs, railings, bathrooms, and other items at the Lee County Solid Waste Facility located at 10550 Buckingham Ft. Myers, FL 33905.

2. ADDITIONAL INFORMATION

- 2.1. Aerial photographs have been provided and are accessible on the Lee County Procurement webpage for their review.

3. TECHNICAL SPECIFICATIONS

- 3.1. New modular building shall be built and provided with the following specifications:

3.1.1. Modular Office Building with steps and ADA-compliant ramp.

- 3.1.1.1. Building Code: FBC2023 edition, 170 MPH Wind Load, Business use.
- 3.1.1.2. Width: 24 ft.
- 3.1.1.3. Length 60 ft. including hitch
- 3.1.1.4. Height: 8 ft
- 3.1.1.5. Elevation 3 ft, Structure shall be block and level
- 3.1.1.6. Standard Portable Water and Septic System

3.1.2. Interior

- 3.1.2.1. Interior shall consist of three (3) private office spaces, one (1) conference room, two (2) restrooms, with the remaining floor space to accommodate a break room
- 3.1.2.2. Ceiling: Gypsum, Minimum 1/2" Thick Panels
- 3.1.2.3. Walls: Gypsum, Minimum 1/2" Thick Panels
- 3.1.2.4. Flooring: Vinyl Tile
- 3.1.2.5. Insulation: Thermal Insulation in Walls and Ceiling

3.1.3. Exterior

- 3.1.3.1. Finish: Aluminum or Hardi-panel
- 3.1.3.2. Skirting: Aluminum or Vinyl.
- 3.1.3.3. Awnings above exit doors.
- 3.1.3.4. Frame: I-Beam
- 3.1.3.5. Stairs: Aluminum, Single landing, shall meet the minimum elevation standard
- 3.1.3.6. Ramp: 30 ft. Aluminum ADA compliant

3.1.4. Electrical - Connect Modular Office Building to Electrical Supply Source

- 3.1.4.1. Panel: Breaker Panel single phase, 120v/208v with minimum 100amp capacity for up to 12 circuits.
- 3.1.4.2. Circuit Breaker: Minimum 110v duplex outlets with 20 AMP 1-pole snap-in breaker
- 3.1.4.3. U.L. Raceway: Vertical U.L Classified Raceways
- 3.1.4.4. Outlets: Duplex outlets.
- 3.1.4.5. One (1) exterior duplex outlet with a locking cover
- 3.1.4.6. Switches: Light switches
- 3.1.4.7. Communication: Phone/Data jacks, Eight (8)
- 3.1.4.8. Interior Lighting: Light Fixtures 2' x 4' LED flat panel recessed, Minimum Six (6)
- 3.1.4.9. Exterior lighting: Exterior lights at each entrance door

4. DATA

- 4.1. Prewired data

5. HVAC

- 5.1. Heating/Cooling: Wall mounted sufficient ton(s) to cool space and appropriate heating ability.

6. ROOF

- 6.1. Integral Roof, Installed at Factory
- 6.2. Gutter: Standard drip rail

7. Windows & Doors

- 7.1. Windows: Standard Sliding tempered safety glass
- 7.2. Exterior Doors: Exit door (3) Standard panel doors with standard locks, ADA compliant, closer, keyed deadbolt, threshold, and weather stripping
- 7.3. Interior bathroom door(s) – solid core – privacy lever set
- 7.4. Interior office doors - hollow – passage lever set

8. Restrooms

- 8.1. Stalls: 2 ADA rest rooms
- 8.2. Fixtures: 1 sink and 1 toilet.

9. Other Requirements

- 9.1. All code required emergency lighting and exit signage (to code)
- 9.2. Fire/smoke/carbon monoxide detectors installed

10. Delivery and Installation

- 10.1. Delivery and installation shall be during the hours of.....
- 10.2. Block, Level and Anchor dirt

11. Drawings and Permitting

- 11.1. Vendor to provide Engineered Stamped Drawings
- 11.2. The County will provide the electrical permit.
- 11.3. Vendor shall submit and provide for all other permits, excluding the electrical permit.

12. Warranty

- 12.1. 1-year craftsmanship warranty
- 12.2. Provide equipment manufacturers warranties

Bid/Proposal Form



**PROCUREMENT MANAGEMENT DEPARTMENT
BID/PROPOSAL FORM**

COMPANY NAME: _____

SOLICITATION: IFB240530SAM CD&D Office Modular Building

Having carefully examined the Contract Documents, Contractor/Vendor proposes to furnish the following which meeting these specifications.

PRICING

Pricing shall be inclusive of all labor, equipment, supplies, overhead, profit, material, and any other incidental costs required to perform and complete all work as specified in the Contract Documents. All Unit Prices will be bid at the nearest whole penny.

LUMP SUM PRICING: The Contractor performing the work agrees to complete the project for a fixed amount – no more or less, as stated on the Bid/Price Proposal Form. The lump sum price shall be inclusive of all labor, equipment, supplies, overhead, profit, materials, and any other incidental costs required to perform and complete all work, as specified within the scope, technical specifications, and construction documents.

In the event there is a discrepancy between a subtotal or total amount and the unit prices and extended amounts, the unit prices will prevail, and the corrected extension(s) and total(s) will be considered the price.

The County will only accept bids submitted on bid forms provided by the County. Bids submitted on other forms, other than those provided by the County, will be deemed non-responsive and ineligible for award.

The Construction General Conditions & Purchase Order terms and conditions shall apply to this project and can be found at <https://www.leegov.com/procurement/essential-policy-and-procedures>!

Bidders may not adjust or modify data provided within the Bid/Proposal Form. Bids received with modified data may deem the Bidder as non-responsive and ineligible for award.

PROJECT TITLE

SECTION TITLE

Item	Description	Unit of Measure	Estimated Quantity	Extended Amount
1	All-inclusive fee for one (1) Modular Unit and all Work described under the Scope of Services. The all-inclusive fee shall include but not be limited to all labor, equipment, travel, lodging, Materials, overhead and profit and any other contractor expense for this Project.	LS	1	
PROJECT TOTAL				\$0.00

***Quantities are not guaranteed. Final payment will be based on actual quantities.*

PROJECT TOTAL:

(Use Words to Write Total)

Authorized Representative Name (Print Name)

Authorized Representative Signature

Date

BID BOND

Complete EITHER Lee County Paper Bid Bond OR provide cashier's check

KNOW ALL MEN BY THESE PRESENTS, that we

_____ as Principal, and
(BIDDER'S Name)

_____ a corporation licensed to do
(Surety's Name)

business under the laws of the State of Florida as a Surety, are held and firmly bound unto LEE COUNTY BOARD OF COUNTY COMMISSIONERS, LEE COUNTY, FLORIDA, a political subdivision of the State of Florida, in the SUM OF _____ for the payment whereof, well and truly to be made, we bind ourselves, our heirs, successors, personal representatives, and assigns, jointly and severally, firmly, by these presents.

SIGNED AND SEALED this _____ day of _____, _____

WHEREAS, said Principal is herewith submitting a Bid/Proposal for the project know as:

IFB240530SAM CD&D Office Modular Building

NOW, THEREFORE, the condition of the above obligation is such that if said Principal shall be Awarded the Contract upon said Bid/Proposal within the specified time and shall enter into a written Contract, satisfactory in form, provide an acceptable Public Performance and Payment Bond from a Surety acceptable to the County and provide other insurance as may be required to the County within seven (7) calendar days after the written Notice of Intent to Award date, or within such extended period as the County may grant, then this obligation shall be null and void; otherwise said Principal and Surety shall pay to said County in money the difference between the amount of the Bid of said Principal and the amount for which said County may legally contract with another party to perform said Work, if the latter amount be in excess of the former, together with any expenses and reasonable attorney's fees incurred by said County if suit be brought hereon, but in no event shall said Surety's liability exceed the penal sum hereof plus such expenses and attorney's fees. For purposes of unsuccessful bid protests filed by the Principal herein, this obligation shall bind the Surety to pay costs and damages associated with the bid protest or delays to the project upon a finding from the Board of County Commissioners for Lee County that the bid protest was frivolous and/or lacked merit. The liability of the Surety shall not exceed the penal sum of the bid bond.

Witness as to Principal:

_____ (SEAL)
(Principal)

(By)

Printed Name

Witness as to Surety:

_____ (SEAL)
(Surety's Name)

(By-As Attorney-in-Fact, Surety)

Affix Corporate Seals and attach proper Power of Attorney for Surety.

AFFIDAVIT OF COMPLIANCE WITH SECTION 287.138 and 787.06, FLORIDA STATUTES

Before me, the undersigned authority, personally appeared **(Name of affiant)** _____, who, after being first duly sworn, deposes and says of his or her personal knowledge the following:

1. Affiant is the **(Title)** _____ of **(Business Name)** _____ which does business in the State of Florida, hereinafter called the "Vendor."
2. Vendor, pursuant to Section 287.138, Florida Statutes, certifies that (1) Vendor is not owned by a government of a foreign country of concern; (2) a government of a foreign country of concern does not have a "controlling interest" in Vendor, as defined by Section 287.138(1)(a), Florida Statutes; and (3) Vendor is not organized under the law of nor has its principal place of business in a foreign country of concern. For the purposes of this affidavit, foreign country of concern means the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro, or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern, as defined in Section 287.138(1)(c), Florida Statutes, as amended from time to time.
3. Vendor, pursuant to Section 787.06, Florida Statutes, certifies that Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, as amended from time to time.
4. This Affidavit is executed by the Vendor in accordance with Section 287.138, Florida Statutes, for the purposes of preventing the County from entering contracts with foreign entities of concern which would provide Vendor access to an individual's personal identifying information.
5. This Affidavit is executed by the Vendor in accordance with Section 787.06, Florida Statutes.

(Signature)

(Date)

STATE OF _____

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me, by means of physical presence or online notarization,
this ____ day of _____ 20____, by _____ who has produced
(Print or Type Name)

_____ as identification.
(Type of Identification)

Notary Public Signature

Printed Name of Notary Public

Notary Commission Number/Expiration