



Kevin Ruane
District One

August 29, 2024

(239) 533-8871

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Mike Greenwell
District Five

Dave Harner
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Ms. Michelle Buchholz
HighSpans Engineering, Inc
2121 McGregor Boulevard, Suite 200
Fort Myers, FL 33901

Dear Ms. Buchholz:

Enclosed is your executed copy of Change Order No. 6 for the contract CN200224JJB Miscellaneous Professional Services C8884.

The new expiration date is 12/5/25.

If you should have any questions, please give me a call.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

c: FinanceOnBase@leeclerk.org
Project File



Lee County Professional Service
Change Order/Supplemental Task Authorization

Date 8/7/24

[Print Form](#)

Change Order Agreement #: CO6 Supplemental Task Authorization #: _____

A Change Order or Supplemental Task Authorization requires approval by the Department Director for expenditures under \$50,000 or approval by the County Manager for expenditures between \$50,000.01 and \$100,000 or approval by the Board of County Commissioners for expenditures over \$100,000

Primary Contact: _____

Contract Name: Miscellaneous Professional Services

Project Name: _____

CONSULTANT: HighSpans Engineering, Inc. Project #: _____

Solicitation #: CN200224JJB Contract #: 8884

Lee County Project Manager: _____ Request Date: 8/7/24

Fiscal Staff: _____ Account #: _____

Upon the completion and execution of this Change Order or Supplemental task Authorization by both parties the CONSULTANT is authorized to and shall proceed with the following exhibits as applicable:

- CO-STA Exhibit A - SCOPE OF PROFESSIONAL SERVICE
- CO-STA Exhibit B - COMPENSATION & METHOD OF PAYMENT
- CO-STA Exhibit C - TIME & SCHEDULE OF PERFORMANCE
- CO-STA Exhibit D - CONSULTANTS ASSOCIATED SUB-CONSULTANTS/SUB-CONTRACTORS

It is understood and agreed that the acceptance of this modification by the CONSULTANT constitutes an accord and satisfaction.

MICHELLE L. BUCKHOLE [Signature] 8/7/2024
 Consultant Signature (Print & Sign Name) Date Signed

 Contact E-mail Address Contact Phone Number



Print Form

Change Order Agreement #: CO6 Supplemental Task Authorization #: _____

Scope of Professional Services for:

Miscellaneous Professional Services

Section 1.00 Changes to Professional Services

The 'Scope of Professional Services' as set forth in Exhibit 'A' of the Professional Services Agreement referred to hereinbefore is hereby supplemented, changed or authorized, so that the CONSULTANT shall provide and perform the following professional services, tasks, or work as a supplement to, change to, the scope of services previously agreed to and authorized.

No changes in scope, this is for renewal of term 12/6/24 - 12/5/25.

Lee County Board of County Commissioners - Procurement Management

2115 Second Street - 1st Floor - Fort Myers, FL 33901

PO Box 398 - Fort Myers, FL 33902-0398

Phone: (239) 533-8881



[Print Form](#)

Change Order Agreement #: CO6 Supplemental Task Authorization #: _____

Time & Schedule of Performance for:

Miscellaneous Professional Services

Section 1.00 Changes for this Change Order or Supplemental Task Authorization Agreement

The time and schedule of completion for the various phases or tasks required to provide and perform the services, tasks or work set forth in this Change Order of Supplemental Task Authorization Agreement, Exhibit 'CO/STA-A', entitled 'Scope of Professional Services' attached hereto is as follows:

Task Number as Indicated in Exhibit A	Name/Title of Task	Previously Approved Number of Days per Task (CO Only)	Increase in Number of Calendar Days per Task (CO Only)	Cumulative Number of Calendar Days for Completion from Date of Notice to Proceed per Task (CO & STA)
	Renewal of Annual Contract			
	Original Term: 12/6/20 - 12/5/23			
	Renewal No. 1 Term: 12/6/23 - 12/5/24			
	Renewal No. 2 Term: 12/6/24 - 12/5/25			

Total Number of Calendar Days for Completion of Project from Notice to Proceed: _____