

AGENDA ITEM REPORT

DATE: June 20, 2023
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contract for Structural Engineering Services - Countywide

I. MOTION REQUESTED

A) Award Competitive Negotiation Request for Proposal No.CN230102NAT, Structural Engineering Services: Annual to provide structural engineering services, on an as needed basis, for an initial term of three years, as approved in the departments' annual adopted budget to the following pool of vendors: Diversified Technology, Inc, Hardesty & Hanover, LLC., HighSpans Engineering, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp., Patel, Greene, and Associates, LLC., Stantec Consulting Services, Inc., and T.Y. Lin International. Individual projects in excess of \$100,000.00 will be presented to the Board for approval.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional years, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewals.

II. ITEM SUMMARY

Awards competitively solicited contracts to Diversified Technology, Inc, Hardesty & Hanover, LLC., HighSpans Engineering, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp., Patel, Greene, and Associates, LLC., Stantec Consulting Services, Inc., and T.Y. Lin International, provide structural engineering services, on an as needed basis, for an initial term of three years and the option to renew for up to three additional years, as approved in the departments' annual adopted budget. Expenditures for these services in FY2022-2023 were \$167,778.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

On January 24, 2023, Procurement Management advertised solicitation CN230102NAT Structural Engineering Services: Annual to replace CN180028TJM Structural Engineering Services: Annual, which will expire on July 18, 2023. At the time of opening on February 28, 2023, fourteen submissions were received.

On March 29, 2023, Evaluation 1 was held. The Evaluation Committee discussed all proposals received and motioned to move ten of the fourteen proposing firms to Evaluation 2.

Between Evaluation 1 and Evaluation 2 a single firm, TRC Worldwide, communicated to the County they would not be able to participate and removed themselves from Evaluation 2.

Evaluation 2 was held on April 18, 2023, and the Committee heard presentation from the nine remaining firms. After presentations and question-and-answer session the Committee decided that all firms were qualified to hold a contract under this annual solicitation. A motion was made and seconded to award contracts to the following nine firms: Diversified Technology, Inc, Hardesty & Hanover, LLC., HighSpans Engineering, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., Kisinger Campo & Associates, Corp., Patel, Greene, and Associates, LLC., Stantec Consulting Services, Inc., and T.Y. Lin International.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary

E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Diversified Technology Consultants Inc. Agreement	6/7/2023	Agreement
HighSpans Engineering, Inc. Agreement	6/7/2023	Agreement
HNTB Corporation Agreement	6/7/2023	Agreement
Kimley-Horn and Associates, Inc.	6/9/2023	Agreement
Kisinger Campo & Associates Corp. Agreement	6/7/2023	Agreement
Patel, Greene, and Associates, LLC.	6/8/2023	Agreement
T.Y. Lin International	6/8/2023	Agreement
Hardesty and Hanover, LLC.	6/13/2023	Agreement
Stantec Consulting Services	6/13/2023	Agreement
Price Comparison	6/7/2023	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	6/9/2023 - 10:52 AM
Budget Services	Henkel, Anne	Approved	6/9/2023 - 11:32 AM
Budget Services	Winton, Peter	Approved	6/9/2023 - 12:19 PM
County Attorney	Halverson, David	Approved	6/12/2023 - 9:44 AM
County Manager	Winton, Peter	Approved	6/12/2023 - 9:48 AM